DePaul Housing is here to assist your transition to campus. If you have questions, give our office a call at (773) 325-7196 or email us at housing@depaul.edu.

**RESOURCES AVAILABLE TO YOU**

**Your Move-In Liaison:**
We strive to greet and guide new residents when they arrive to campus. You have been assigned a housing staff liaison to help answer questions about your midyear move-in; your liaison will reach out to you prior to your arrival. You may also contact our main office at (773) 325-7196.

**Guest Privileges While Moving In:**
Our guest policy does not allow for more than two guests with any one resident at a time. We relax this policy for new incoming residents on their move-in day. You will receive wristbands during check-in that will allow you and your guests easy access to the halls during your move. This option will only be available 9 a.m. to 4 p.m. on your scheduled move-in date, so be sure to wear these wristbands throughout the entire move-in process.

**Parking Privileges While Moving In:**
The wristbands mentioned above will also allow for free parking in our DePaul University parking garages between 9 a.m. and 4 p.m. on your scheduled move-in date.

**DEPAUL ID CARD AND STUDENT EMAIL**
Your DePaul ID Card serves as your official identification at DePaul University, and you are required to have it at all times while on campus. To obtain a DePaul ID Card, please visit the ID Card Services office and present a valid photo ID (driver's license, state ID, passport or visa). You will need your DePaul ID Card to access your residence hall, the university’s printing system (Intelliprint), meal plans, computer labs and more.

**ID Card Services Office Locations**
Loop Campus – DePaul Center, Room 9200
Monday through Thursday: 9 a.m. – 5:30 p.m.
Friday: 9 a.m. – 5 p.m.

Lincoln Park Campus – Student Center, Room 109
Monday through Thursday: 9 a.m. – 5:30 p.m.
Friday: 9 a.m. – 5 p.m.

**OFFICE OF PUBLIC SAFETY**
DePaul Public Safety provides emergency response, escort service, hospital transportation, crime prevention and security awareness, crime victim assistance, safety tips, and lost and found. To contact Public Safety, call (773) 325-7777 for the Lincoln Park Campus or (312) 362-8400 for the Loop Campus. The escort service is for students, faculty and staff whose circumstances require them to travel alone within the Lincoln Park Campus or to or from the CTA Fullerton station between 6 p.m. and 6 a.m. every day. To contact the campus escort service, call (773) 325-SAFE (7233).

**MAIL CENTER**
The Student Mail Center—located in the Student Center, Suite 317—provides you with a centralized, on-campus location to receive all of your mail and packages. Please note that due to limited space and resources, if you are shipping boxes or trunks, you should arrange for your packages to be delivered after your arrival. It is possible that you will not have immediate access to your packages. If there are items that you require immediately (e.g., medications or perishables), you should bring them with you. We ask you to check your mailbox at least once a week, as you will be held accountable for any university information sent to your residential mailbox.

To learn how to address your mail, refer to your assignment letter or go.depaul.edu/residentmail. Deliveries will not be accepted at the hall front desks. If sending something of extreme importance, the Mail Center strongly encourages the use of UPS or FedEx (utilizing tracking and/or signatures).
MEAL PLANS

All Lincoln Park Campus residents are required to have a meal plan, which is encoded directly onto your DePaul ID Card. If you have any dietary restrictions or allergies, please email housing@depaul.edu. Keep in mind that the meal plan requirements do not permit release based on religious dictates, personal food choice, lifestyle or preferences (e.g., vegetarian, vegan), or other non-medically based dietary requirements.

Below are details about how meal plans work, and more information is available at go.depaul.edu/mealplans:

- **Meal swipes**: Plans provide a set number of meal swipes per quarter, which vary depending on the plan type and are for personal use only. Unused meal swipes do not roll over from quarter to quarter. Meal swipes allow for entry into the All-You-Care-to-Eat environment on the second floor of the Lincoln Park Student Center, and they can be used for meal exchanges at certain platforms when noted.
- **Flex dollars**: Flex dollars can be used for purchases outside of the main dining area (such as Student Center platforms and campus cafes) and when classes are not in session (such as spring break). Flex dollars are made available on the first day of each quarter and do roll over from quarter to quarter, but not from year to year. Any Flex dollars remaining at the end of spring quarter will be forfeited.
- **Changing plans**: To change a meal plan, submit the form at go.depaul.edu/mealplanform. Meal plan changes must be made before the end of the second week of classes.

SUGGESTED PACKING LIST

As you plan for coming to campus, please note that there are items you should bring and ones you cannot bring. Any prohibited items found in campus housing will be confiscated by staff. See the full list of restricted and prohibited items at go.depaul.edu/prohibiteditems.

**THINGS TO MAKE YOU FEEL AT HOME**:
- Pillow, blankets, mattress pad/encasement; beds are XL twin except in McCabe Hall and Centennial Hall (regular twin)
- Earplugs/eye mask
- Clothes hangers
- Poster putty or 3M hooks or strips
- Room decorations and photos
- Towels and washcloths
- Shower caddy and toiletries
- Cleaning supplies
- Laundry detergent (high-efficiency liquid or detergent pods preferred over powdered detergent)
- First aid kit
- Desk lamp (preferably with LED or CFL bulb)
- Dishes, cutlery and kitchen storage containers
- Fan
- Small vacuum cleaner

**THINGS TO LEAVE AT HOME**:
- Candles, scented oil burners and incense
- Extension cords (non-surge-protected), outlet adapters and outlet splitters
- Halogen lamps, lava lamps and strobe lights
- Electric blankets, space heaters and portable air-conditioners
- Toaster ovens, convection ovens, outdoor grills and deep fryers
- Flammable liquids
- Pets
- Appliances that use more than 900 watts or that have exposed heating elements
- Weapons (including firearms, swords and blades, stun guns and Tasers, pepper spray or mace)
- Self-propelled movement devices, including hoverboards and Segway scooters (excludes approved wheelchairs or devices)

**KITCHEN USE ONLY**: These items are allowed in residence halls but can only be used in kitchens. They must be unplugged when not in use.
- Hot plates and electric burners
- Rice cookers and slow cookers
- Indoor grilling appliances (George Foreman Grills, electric skillets)
- Popcorn poppers
- Sandwich makers and panini presses
- Toasters
- Irons (may also be used in laundry rooms)

Questions? Contact our main housing office by phone at (773) 325-7196 or email at housing@depaul.edu.