Student Records Project List - Updated May 2016

Project	Ticket Number	Description	Owner	Status	
Email reset automation	Project	Automate student email update when required to accomplish password reset	Suzi	in DEV	
OTE Updates for Collaborative Classes	NA	Collaborate with OTE group and IS to facilitate the availabiliy of OTEs for each instructor assigned to a class with multiple instructors	Academic Affairs (Patti)	In Progress	
Ed scores in PS	NA	We want to start loading the state mandated tests for COE from Pearson and OPI. We also want to start tracking the license and certificates that are required to be a student teaching supervisor within PeopleSoft. These display in Campus Community: Personal Information, Participation Data, Accomplishments, Licenses and Certificates	COE (SR involved: Michael/Kristin)	In Progress	
University Catalog/DPR Encoding Best Practices	NA	Redesign University Catalog training materials to emphasize the importance of following establish practices in order to inform DPR coordinators of updates	DPR Team/Sarah?	In Progress	
Online Declaration Tool Restriction Review	NA	Review declaration restrictions with college office representatives to ensure that they're update with recent curriculum changes	DPR Team/Sarah?	In Progress	Waiting for update from Amanda
PS Access form	NA	IS is working on a new PeopleSoft Access Request Form	Jennifer	In Progress	
SR Email Recipient page	NA	Creating a page to update the email addresses SR communications are sent to for COG, Late W, ICT, SDC, etc	Kristin	In Progress	
Program Plan Best Practices Guide	NA	Determining best practices for updating the Program Plan, how to communicate and train	Kristin/Sarah/Jeff	In Progress	
Workcenters	NA	Utilizing Workcenters for training new staff, other offices (DePaul Central, FA, advisors, etc) and using Workcenters for PS users to access diploma and Apostilles ordering site	Kristin/Sean	In Progress	
Catalog pdf Review	NA	Review catalog pdf criteria to ensure sections are displaying appropriately	Patti	In Progress	Waiting for update from Patti
Potential Ability to search by Course Attribute Information through Class Search	NA	Review the potential of searching by course attributes	Patti	In Progress	
Address Validation	Project	Project for the validation of addresses entered in self-service with regard to formatting or required fields	Payroll (SR involved: Associate and Asst Directors)	In Progress	
December UGD Withdrawals	NA	Investigating process where Dec UG withdrawals are receiving refunds - currently awaiting information regarding what other PS schools do	Student Accounts (Michael/Suzi/Kristin)	In Progress	
DPR/Online Declaration Tool Videos	NA	Update existing training videos	DPR Team	In Progress	
Course Scheduling Analytics (formerly known as Platinum) Project	Project	DPR encoding structure review with project team to assist with the development of course scheduling analytics	Course Scheduling Analytics/IS (Patti/Tanicha/DPR Team)	Initial	
New Student Affairs Incident report	Project	New Student Affairs Incident report	Michael	Initial	
Immunization Process Rebuild	NA	Immunization process rebuild - self-service	Anthony	Kicked off	
RSVP Email Process	NA	Update process for commencement RSVPs and integrate student communications between DC applications and commencement RSVPs	Academic Affairs (Michael/Kristin)	On hold	
Repeat Policy Changes		Per new policy adjust repeat rules	Anthony	Pending	
Update to Secure Upload PIC Site	1043167		Stacey/Lucina	Pending	
Chemistry Retest not transferring to PS	873181	There is now a Chemistry placement retest in D2L, but the retest scores are not transferring to the Placement Process Report or Academic Test Summary (only the initial test scores transfer to PS) after running DU_SR_D2L. In the meantime, Debbie has to manually input these scores.	Kristin	Pending Resource	

Change of Grade Project	1017436	We began having routing issues with the PS COG tool in June - some of these have been corrected, remaining 12 issues. New project to start fresh.	Kristin/Jeff	Pending Resource
Event Management	KOW - find ticket	COE project that enables students to register for events- training phase/setup	Kristin/Jennifer	Pending Resources
Preferred Name	Project	We want to allow students to be seen and called by a preffered first name by faculty and fellow classmates. This update will involve many departments and systems.	Student Affairs (SR involved: Michael//Kristin)	Phase 3 In progress
Delegated Access		Submitted business case for Delegated Access to give a pin number for telephone proxies - begin with DePaul Central (possibly later to housing and college offices)	Anthony	Submitted (not to committee yet)
Discontinuation Process Redesign	Project	Rebuild the Discontinuation Process	Suzi/ Kristin	Submitted (not to committee yet)
Administrative Withdrawal Project				Submitted (not to committee yet)
Liberal Studies Requirement Designation Review	NA	Collaborate with LSP Program administration to identify inconsistencies and maintain current designations within PS and the University Catalog	Patti (LSP)	Update expected 6/2/2016
SR Training tutorials and quizzes	NA	Tutorials and quizzes available through D2L for SR, DePaul Central and FA staff	Anthony	Waiting
Degree conferral digest email	1098196	Degree conferral digest email to colleges not going out. Process (DU_SDC_NOTIF) is running successfully.	Kristin/Liliana	In Progress
SDC - seeing service indicators	1160890	Currently SR is unable to see the academic Integrity hold in the Secure degree conferral tool. This has lead to degrees being posted for those students who have pending hearings for AI violations. We need all students with the following Service indicator on their records to have these SI display in the SDC tool (AIB, INT, SUS, DIS)?	Stacey/Liliana	In Progress
SDC - submitting from inappropriate status	1156405	Colleges are able to submit students for degree conferral via the secure degree conferral tool up to a specific date. Once the designated deadline has been reached the colleges should not be able to submit students for posting via the secure degree conferral tool.	Stacey/Liliana	In Progress