







My HR

Hiring - Student Employee

Hiring System for Student Employees

Note: The hiring system for Student Employees will be outside of BlueSky. This walkthrough will show you the navigation for that process in Campus Connect

0

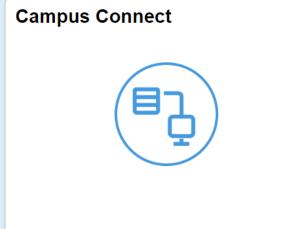


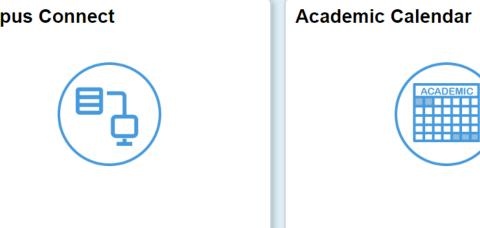
























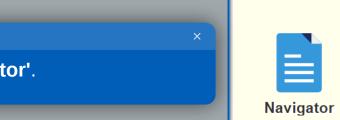










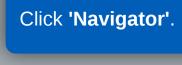








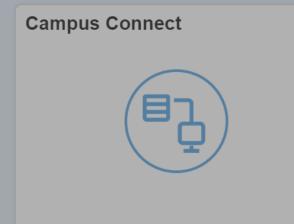
My HR















Help Resources



My HR

Click 'DePaul Reports and Interfaces'

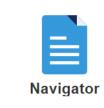
Self Service

DePaul Reports and Interfaces



Recent Places

NavBar: Navigator



Campus Community

Reporting Tools

Worklist

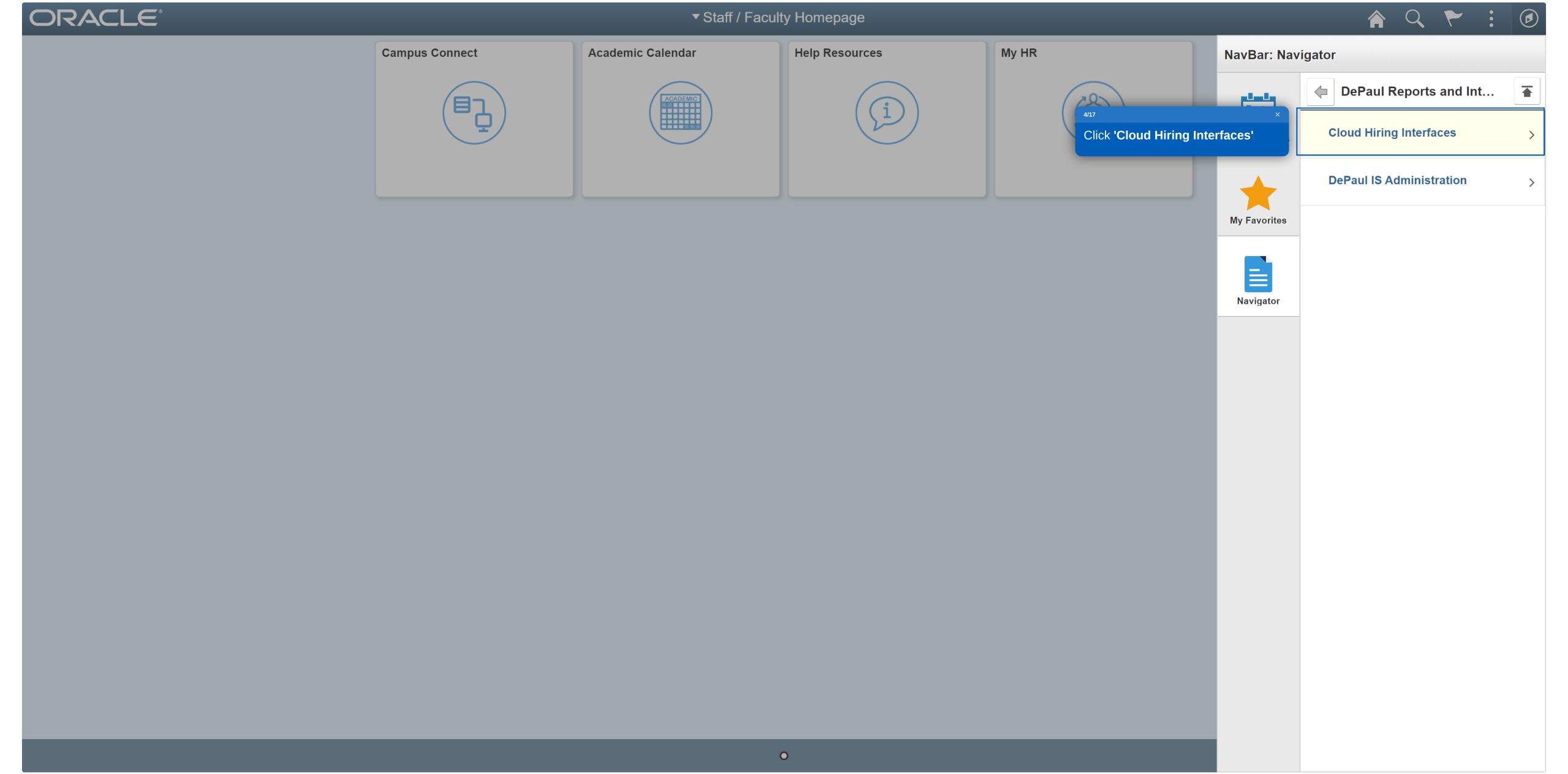
PeopleTools

University News

University Events

Technology Support Center

Change My Password















Academic Calendar







Click 'Student New Hires'

My HR



NavBar: Navigator



Cloud Hiring Interfaces

Faculty New Hires

Student New Hires

My Favorites



DU_INT_STDT_RQSTS

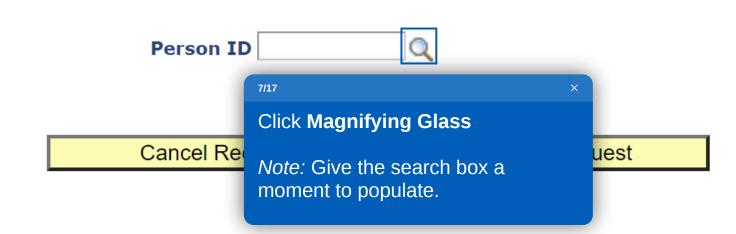




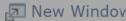












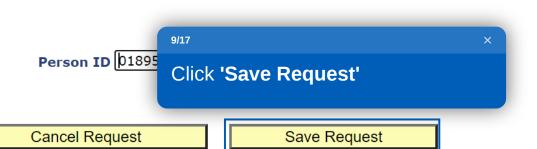
♦ Du Int Stdt Rqsts

Student New Hires



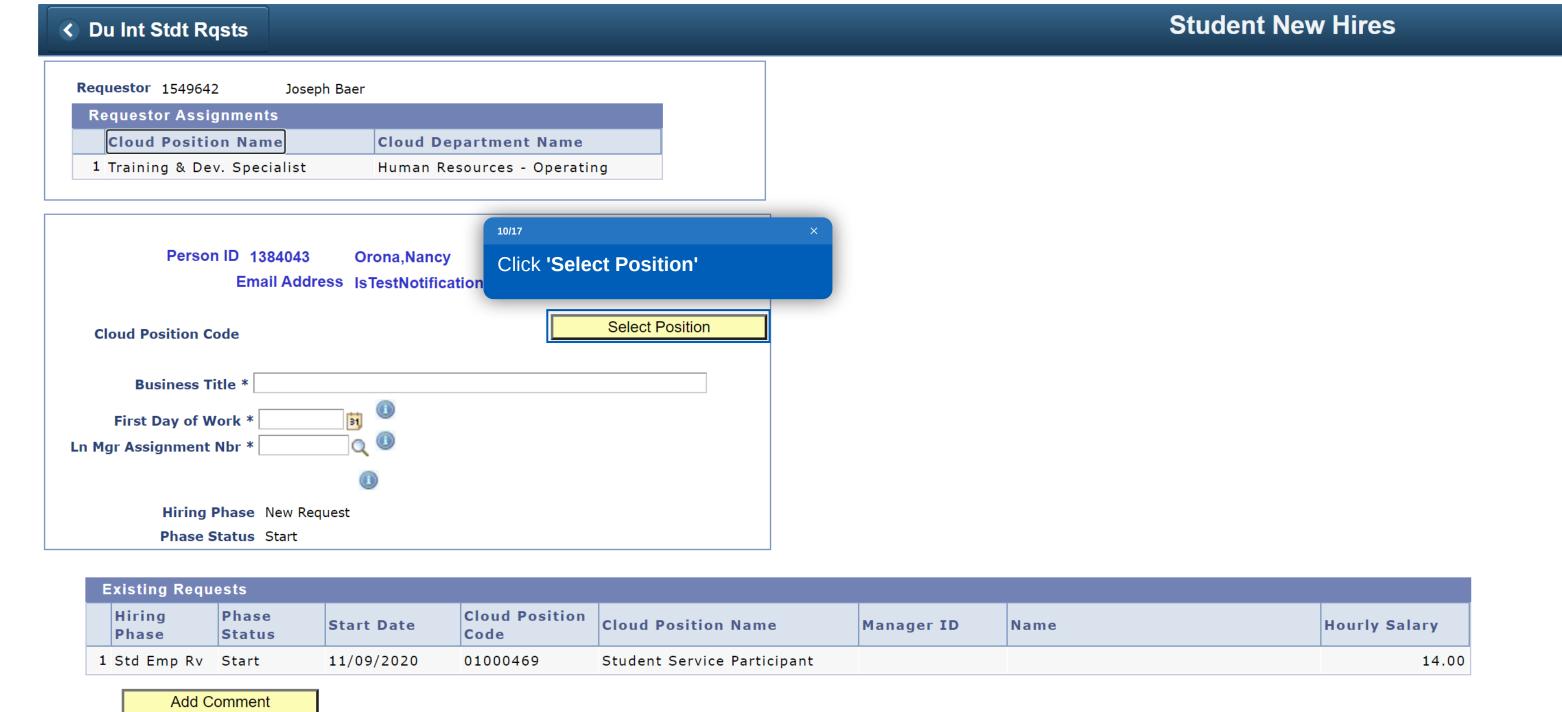






Existing Requ	ests						
Hiring Phase	Phase Status	Start Date	Cloud Position Code	Cloud Position Name	Manager Assignment	Mgr Name	
1 New Rqst	Start						
2 New Rqst	Start						





Submit to OSE

Return

Save



Search Dept Code or Position Code

Find Return Enter either the department code or position code and click **'Find'** to search for that position.

Search Dept Code or Position Code

Find

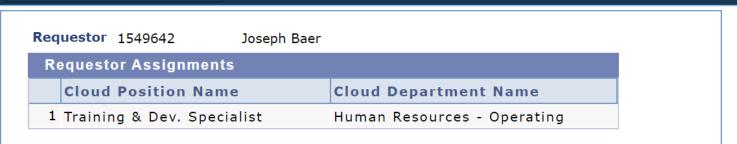
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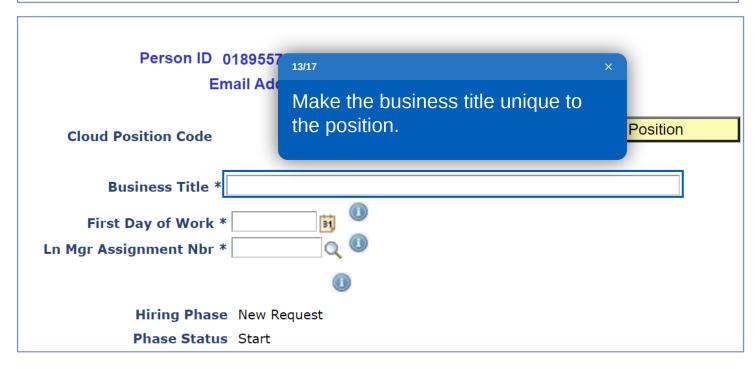
							Persona	lize Find	View 100 🗖	First	1-15 of 747 D Las
	Select	Department	Cloud Department Name	Parent Department	Parent Dept Name	Cloud Position Code	Cloud Position Name	Cloud Position Type	Cloud Full- Part Time	Cloud Job Code	Cloud Jobcode Name
1	Select	227100	Career Center	XX4227	XX4227 - Career Center	01011002	Student Service Participant	SHARED	PART_TIME	7100	Student Service Participant
2	Select	296100	Legal Clinic	XX4296	XX4296 - Legal Clinic	01011210	Student Service Participant	SINGLE	PART_TIME	7100	Student Service Participant
3	Select	370100	College of Business - Dean	XX4370	XX4370 - Dean - Business - Und	01011093	Grad Assistant Stipend	SINGLE	PART_TIME	7000	Graduate Assistant
4	Select	443100	Psychology	XX4443	XX4443 - Psychology	01011215	Student Service Participant	SINGLE	PART_TIME	7100	Student Service Participant
5	Select	443100	Psychology	XX4443	XX4443 - Psychology	01011038	Research Assistant	SINGLE	PART_TIME	7100	Student Service Participant
6	Select	650100	Facility Operations Administration	XX4650	XX4650 - Operations & Capital	01005401	Student Asst Entrance	SHARED	PART_TIME	7100	Student Service Participant
7	Select	443310	Facilities and Administrative - Community Research	XX4459	XX4459 - Community Research	01008787	Graduate Assistant	SHARED	PART_TIME	7000	Graduate Assistant
8	Select	657103	Housing Services	XX4652	XX4652 - Student Centers & Hou	01009135	Facilities Assistant	SHARED	PART_TIME	7142	Resident Assistant
9	Select	416100	History	XX4416	XX4416 - History	01000325	Student Service Participant	SHARED	PART_TIME	7100	Student Service Participant
10	Select	447100	School of Public Service	XX4447	XX4447 - School of Public Serv	01000374	Student Service Participant	SHARED	PART_TIME	7100	Student Service Participant
11	Select	448101	Master of Public Health	XX4448	XX4448 - Masters of Public Hea	01005033	Student Service Participant	SHARED	PART_TIME	7100	Student Service Participant
12	Select	466100	Women's & Gender Studies	XX4466	XX4466 - Women's & Gender Stud	01003618	Student Service Participant	SHARED	PART_TIME	7100	Student Service Participant
13	Select	650100	Facility Operations Administration	XX4650	XX4650 - Operations & Capital	01005395	Student Asst Membership	SHARED	PART_TIME	7100	Student Service Participant
14	Select	350100	College of Computing Digital Media	XX4350	XX4350 - Dean - CDM	01008589	Lab Assistant - LAN	SHARED	PART_TIME	7100	Student Service Participant
15	Select	413100	College of Communication	XX4413	XX4413 - Dean - Communication	01009379	Student Intern	SHARED	PART_TIME	7140	Student Intern

12/17

Click 'Select' for the position you would like to choose.

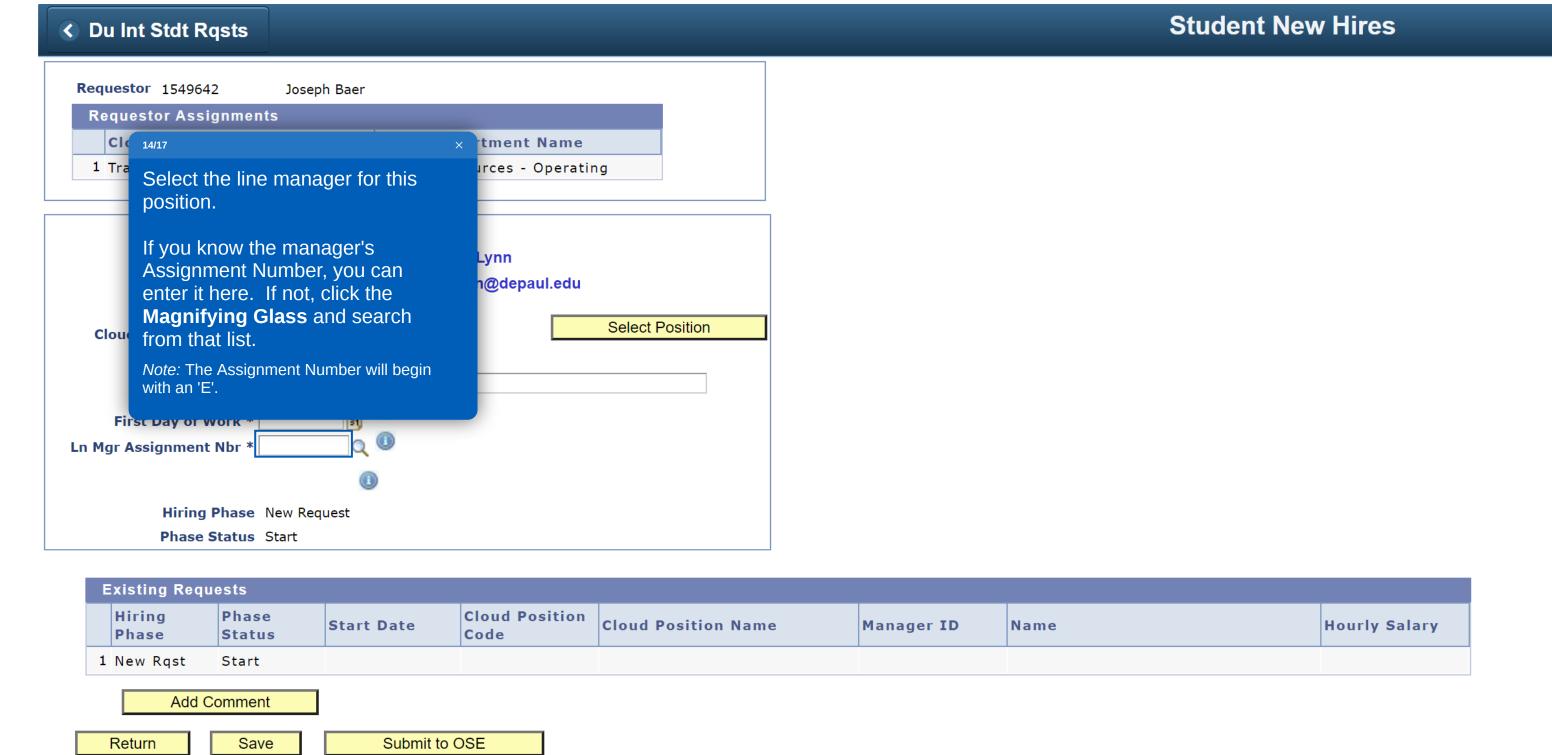






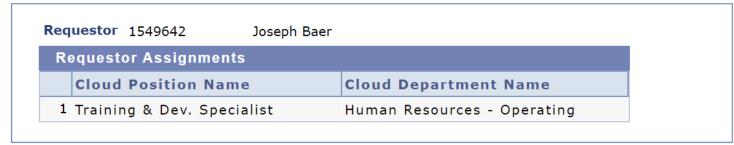
Hiring Phase	Phase Status	Start Date	Cloud Position Code	Cloud Position Name	Manager ID	Name	Hourly Salary
New Rqst	Start						

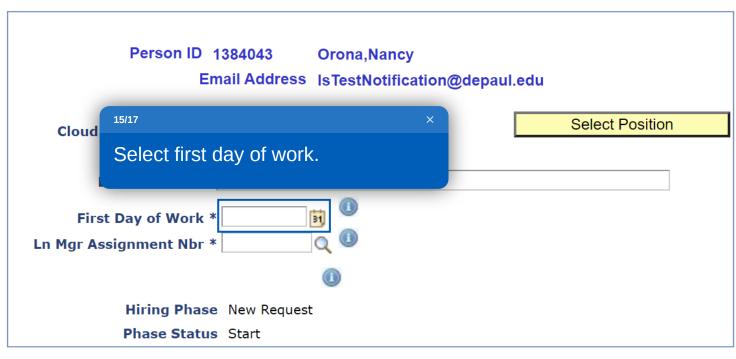












Existing Requ	sting Requests											
Hiring Phase	Phase Status	Start Date	Cloud Position Code	Cloud Position Name	Manager ID	Name	Hourly Salary					
1 Std Emp Rv	Start	11/09/2020	01000469	Student Service Participant			14.00					

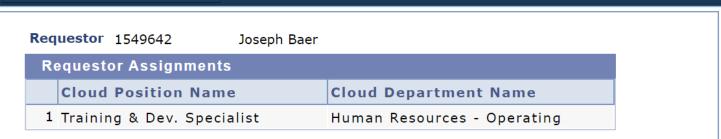
Add Comment

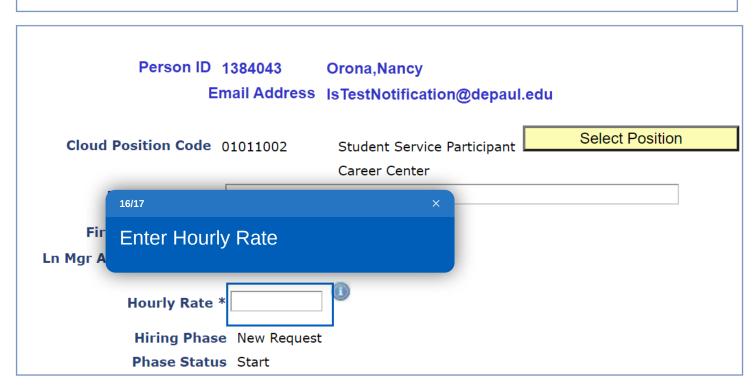
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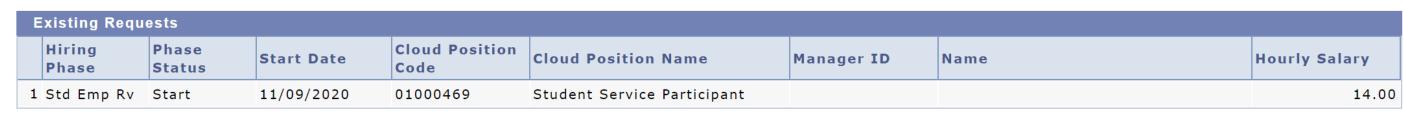
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Submit to OSE









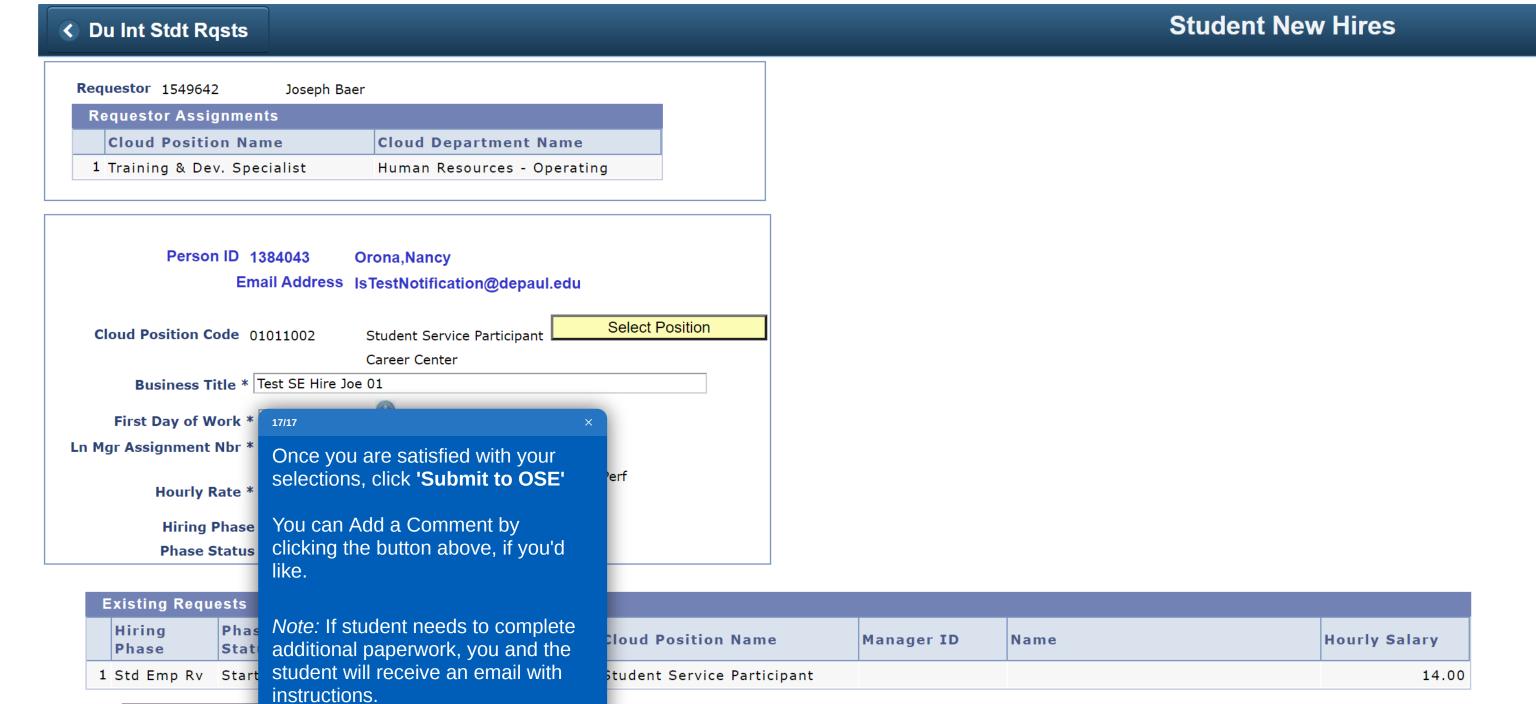
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Return

Save

Submit to OSE



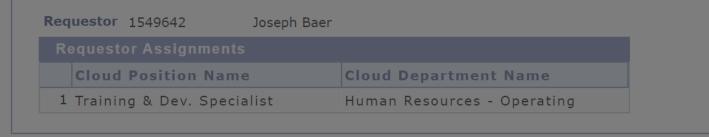


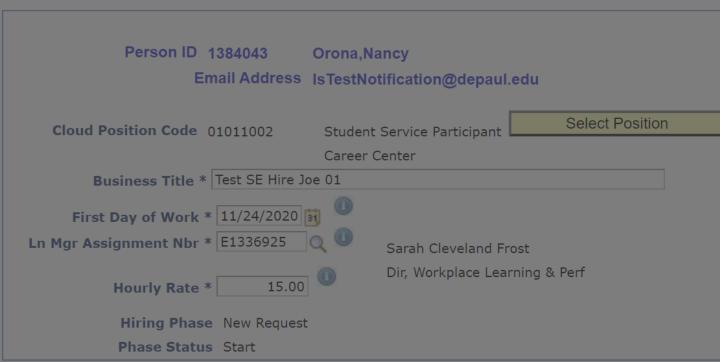
Add Comme

Save

Return

Submit to OSE





Submit to OSE

Save

