



HOW TO BE A GREAT TEAM MEMBER

In any job, it is essential to be able to effectively work with others. As a student employee, you will be working with a variety of other students, staff, and faculty. Here are some best practices for creating a positive atmosphere at work and making connections with your campus community.

1 *Effective Communication*

Be clear and respectful in your interactions with colleagues. Listen actively, ask questions, and provide feedback when needed. Keep your team members informed about your progress, challenges, and any relevant updates.

2 *Respect & Empathy*

Respect your team members by contributing to a positive work environment where everyone feels valued and heard. Be considerate of different perspectives and backgrounds of those you work with.

3 *Professionalism*

Show up to your shifts on time, be engaged during meetings, and adhere to workplace policies. Demonstrate dependability and dedication to your work.

4 *Initiative*

Offer to lead projects. Actively seek ways to contribute to your team's success. Share your ideas. Engage in continuous learning by seeking opportunities for personal and professional development.

5 *Positive Attitude*

Your attitude can greatly impact your team's morale. Show up with an optimistic attitude and be a source of motivation and encouragement to your colleagues.