

Important Information for Students Using Veterans Benefits

Post 9/11 GI Bill Recipients:

- Tuition and fees will be paid to the school directly by the Veterans Administration based on the percentage of your eligibility
 - Certification of credit hours is done in advance but we do not bill the VA for tuition and fee benefits until after the last day to drop a course which is usually 2 weeks into each quarter which we let our Student Accounts department know in advance so that those students who have full coverage under the Post 9/11 GI Bill do not face penalization for a past due balance.
- You are responsible for all charges not paid by the VA, i.e., percentage of tuition/fees not covered (if any), meal plan, etc. or you will be assessed a late fee and a registration hold on your account.
- Room and Board charges are your responsibility if you are living on campus and must be paid for when the bill is due. You can speak with Student Accounts about setting up a payment plan at the beginning of the quarter to help split up the room and board charge. Student Accounts can be reached at 312.362.8610. You can also apply for financial aid to help cover those charges. Please speak with Megan Burda at 312.362.8092 if you have questions.
- If you enroll in a classes that begin and end differently than the standard 10 week quarters (18 week semesters for Law students) as outlined in the academic calendar, your benefits will be prorated based on the amount of weeks you are actually enrolled in class.
 - Taking classes that span the full length of the quarter/semester is the best way to utilize the full amount of your benefits with the VA.
- Your (BAH Basic Housing Allowance) is paid directly to you the veteran, monthly, in arrears, i.e., September's BAH would be payable in October, October's BAH is payable in November, etc.
- BAH is paid for each day of the enrollment period – if the semester starts after the beginning of the month, then you will not receive a full month BAH.
- BAH is paid based on enrollment status and percentage of the Post 9/11 by which you are covered.
- Please note that the VA only pays BAH if you are going to school at a rate of pursuit of 51% or more.
 - This means that if you are an undergraduate student, 12 credit hours is considered full time. If you take 6 credit hours, you are going part time at 50% (12 divided by 6 is 50%) and therefore not eligible for the BAH since you must be going 51% or more.
 - For graduate students taking 4 credit hours, that is 50% of the full time rate of 8 credit hours. You must be enrolled in more than 4 credit hours to receive partial BAH.
- Also note that if you are taking all online courses your BAH is prorated.
- Book stipend - up to \$1000 per year split up between the fall, winter and spring quarter.

MGIB Recipients Only:

- You must verify your attendance at the end of every month at <https://www.gibill.va.gov/wave/index.do>. Failure to do so will jeopardize your payments.

Grade Reporting Policies for Any Students Using Veterans Benefits:

- If you stop attending a course and receive an FX grade (failed due to nonattendance) or withdraw from a course creating a change in your enrollment, it may result in an overpayment which creates a debt with the VA. Be sure to contact Megan Burda about any schedule changes you are considering making.
- MGIB programs who self-certify must contact the VA directly (Post 9/11 GI Bill, Voc Rehab, Ch 35 for dependents and VEAP recipients do not self-certify).
- Repeating a course is only allowed in the event that the first attempt at the course resulted in a failing grade. Any class that is repeated and was not initially failed will not be approved by the VA for benefit coverage.
 - If your program requires you pass a class with a minimum grade requirement and you do not receive that minimum grade requirement, the VA will allow you to retake that course and still receive veterans benefits.