DePaul University Counseling and Psychological Services (UCAPS)
2025-2026 Information Sheet
Diagnostic Practicum

Contact: Stefani Pila, Ph.D
Direct Line   773-325-7782
E-mail   ucapstraining@depaul.edu
Web site   UCAPS Training

Diagnostic Practicum Summary

UCAPS's practicum offers intensive training in time-limited integrated assessment of ADHD and associated learning difficulties. Students can also expect to gain experience in crisis intervention, assessment and referral, training of university staff and community outreach, which includes consultation/liaison opportunities and psycho-educational workshops.

Each student will receive a minimum of one and a half hours of individual supervision per week and one hour of group supervision every other week. Practicum students are supervised by Licensed Clinical Psychologists, Licensed Clinical Social Workers, or Licensed Clinical Professional Counselors (as required by the student supervisee's academic and discipline-specific requirements). UCAPS has twelve senior staff clinicians, including 6 licensed psychologists, 1 licensed clinical social worker, 4 licensed clinical professional counselors and a part-time, board-certified psychiatrist. Our staff practice from a variety of theoretical perspectives; there is no singular approach in our program.

The practicum begins in late August and continues through mid-June. While each academic program and discipline may have slightly different training requirements, all student trainees should expect to train with UCAPS throughout the duration of the entire academic year, that is from the start of the fall quarter to the end of the spring quarter. Please note that students should follow their specific program guidelines / expectations and consult with their program liaisons for direct questions around practicum requirements.

Application Procedure
- All applications materials are to be submitted electronically. **No paper or email application materials will be accepted.**
- Procedures for submitting application materials will be posted on the UCAPS website in January.
- The confirmation email and many other email notifications are auto- generated. Please add - noreply@surveys.depaul.edu -to your email safe-senders list and check your spam filters to ensure delivery of these emails.

Application Requirements
- Cover letter; please include reference to your program, desire for diagnostic practicum, and the reasons why you are interested in training at DePaul UCAPS.
- Current resume/CV
- Two letters of recommendation (one from a clinical professor)
- One de-identified writing sample (i.e., a sample test report completed for assessment seminar, etc)

Other Requirements
- Orientation dates: August 27th-29th, 2025
- Weekly Wednesday staff meetings/didactics from 10am-3pm

Application Deadlines
- Application portal will open on **Monday, January 13th, 2025**
- All applications must be submitted by **5:00 PM on Friday, January 31st, 2025**

- For students in programs with internal deadlines, please consult with your director of training for additional information

Applicant Qualifications

A qualified applicant must have graduate level training in clinical/counseling psychology from an approved doctoral level program. The individual should possess solid empathic, therapeutic, and communication skills and be willing to network within the various colleges at the university. Willingness to work within a team model of service delivery is essential. Trainees are expected to demonstrate a high level of professionalism and sensitivity in all work with clients, center staff and other agencies. This includes awareness and respect for racial/ethnic background, religious affiliation, sexual orientation, social class membership, immigration status, gender, gender identity, disability status, and other differences. Trainees are expected to show familiarity and compliance with the ethical guidelines established by the American Psychological Association, the Illinois Mental Health Code, and other professional associations.

Supervision Philosophy

UCAPS takes a developmental approach to supervision and acknowledges that the role of the supervisor varies over the course of the relationship, depending on the circumstance of the trainee. Supervisors acknowledge that trainees have different needs over the course of their training year and respond to those needs. Trainees may benefit from a supervisory relationship at times that is didactic, supportive, consultative and collegial. We take supervision very seriously and make sure that trainees have regularly scheduled meetings with a primary supervisor as well as the opportunity to learn from the whole staff and one another. We maintain an open door policy and encourage trainees to approach us about any clinical, professional or administrative concerns that they many have. It is our hope that trainees feel that they are a welcomed and valuable part of our staff. We provide significant feedback to trainees about their clinical work and professional presence in order to support their growth.

Position Description

The Diagnostic Practicum at DePaul UCAPS is designed to help students prepare for future work or training in clinical settings and solidification of a theoretical foundation. There is a heavy emphasis on intake assessment and assessment of ADHD and associated learning disorders. Students will be expected to complete 8-10 integrated assessment batteries over the course of the training year and will be provided with weekly supervision and ongoing feedback regarding their assessment skills. Students may also have the opportunity to conduct individual and group psychotherapy and psychoeducational presentations, when available. Students have a fixed weekly schedule and are required to be on site during normal business hours.

Sample Weekly Schedule

Assessment (clinical interview and administration of batteries)	8-10
Individual Supervision	1.5
Group Supervision	0.5
In-Service	1
UCAPS Staff Meetings	2
Assessment scoring and interpretation	3
Clinical Documentation/Report writing	2
Total Weekly Hours	16-20 hours