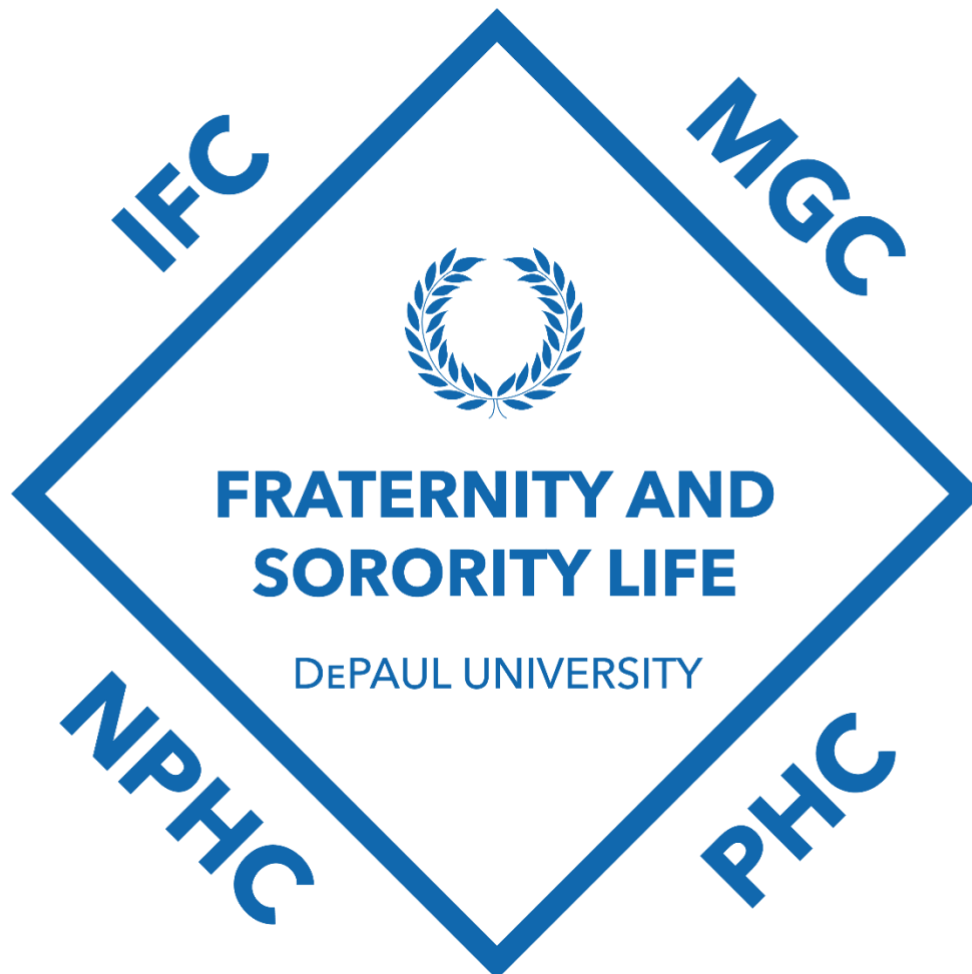


DePaul University

Fraternity and Sorority Life

Policy and Resource Guide



Updated: August 2022

Overview

The purpose of this document is to represent the guidelines, procedures and policies governing the relationship between DePaul University and its values-based fraternities and sororities. The document is intended to create a framework, within which fraternities and sororities should operate in order to be consistent with their values and university policies. Questions on any policy can be directed to the respective staff member below. **Please note** that this Policy and Resource Guide is used in conjunction with the [Student Organization Handbook](#), [Code of Student Responsibility](#), and University policies and procedures.

FSL Contact Information

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Email: fsl@depaul.edu

Instagram: [@depaulfsl](https://www.instagram.com/depaulfsl)

Website: go.depaul.edu/FSL

Name	Position	Councils/Areas Served	Email
Patrick Rezek, M.Ed.	Coordinator, Fraternity and Sorority Life & DemonTHON	<ul style="list-style-type: none">• Multicultural Greek (MGC)• Panhellenic Council (PHC)• DemonTHON	prezek@depaul.edu
Derrick Hinton II, M.B.A.	Coordinator, Student Organizations & Fraternity and Sorority Life	<ul style="list-style-type: none">• National Pan-Hellenic Council (NPHC)• Interfraternity Council (IFC)• Student Organizations	dhinton4@depaul.edu
Mary Osbourne, M.A.	Associate Director, Student Involvement	<ul style="list-style-type: none">• Fraternity and Sorority Life• Order of Omega• Student Organizations• Assessment• Alumni & Family Weekend• Student Activity Funding Board	mosbour1@depaul.edu

FSL Expectations Checklist

Expectation	Due Date*	Information
REPORTING:		
FSL Quarterly Report	<ul style="list-style-type: none"> Fall: November 22nd Winter: March 24th Spring: June 9th 	https://cglink.me/2cC/s37
OPERATIONS:		
Meet with Council Advisor	<ul style="list-style-type: none"> Once per Quarter 	<ul style="list-style-type: none"> MGC, PHC: Patrick Rezek NPHC, IFC: Derrick Hinton
Roster Updates	<ul style="list-style-type: none"> Fall: November 22nd Winter: March 24th Spring: June 9th 	New or returning members must be added to DeHUB prior to end of the Quarter.
Executive Board Training	<ul style="list-style-type: none"> Dates to be provided and communicated by FSL Staff during the Fall Quarter 	All Executive Board Officers must complete both trainings. If trainings are not completed by the deadlines, on-campus space reservation privileges will be suspended and events will not be approved until the requirement has been met.
Organization Recognition	<ul style="list-style-type: none"> May 1st – September 1st 	Complete student organization annual recognition on DeHUB. <ul style="list-style-type: none"> Tutorial: https://www.youtube.com/watch?v=GVTcmjkCjgw
Events with Alcohol Training	Prior to hosting any events with alcohol.	Chapter President, Risk Management Officer, and Officer(s) Planning any event with alcohol required to complete once per term.
Fraternity and Sorority Life FERPA release waiver	<ul style="list-style-type: none"> Fall: November 22nd Winter: March 24th Spring: June 9th 	https://cglink.me/2cC/s36 <ul style="list-style-type: none"> If waivers are not completed by the deadline grades cannot be released, however <u>their GPA will still be calculated into the chapter's Quarter and cumulative GPA totals.</u>
EVENT REGISTRATION:		
Event Registration (without alcohol)	2 weeks in advance	All events must be registered at least two weeks in advance on DeHUB on your Chapter's DeHUB page.**
Event Registration (with alcohol)	2 weeks in advance- register event on DeHUB. <ul style="list-style-type: none"> 1 week in advance schedule a risk management 	All Events with Alcohol must be registered at least two weeks in advance on DeHUB on your Chapter's DeHUB page. <ul style="list-style-type: none"> Chapters are required to have liquor liability insurance to host events with alcohol.

	meeting with an FSL advisor.	The following items are required when registering events with alcohol: <ul style="list-style-type: none"> • Venue Insurance <ul style="list-style-type: none"> ○ Venue’s Liquor Liability Insurance ○ Venue’s Certificate of Insurance
FSL RECRUITMENT/INTAKE		
Step 1: Pre-Joining Process	2 weeks prior to the first recruitment event or informational session.	https://cglink.me/2cC/s38
Step 2: Membership Education Process	1 Week prior to inviting members to join your organization or participate in your education process.	https://cglink.me/2cC/s79
Step 3: New/Aspiring/Associate Member Roster	Within 24 hours of aspirants, associate members, or new members accepting your invitation to join.	https://cglink.me/2cC/s1131
Step 4: FSL 101 ***	Required for all newly initiated/inducted members. <ul style="list-style-type: none"> • Must be completed before the end of the Quarter following the Members’ initiation/induction. 	Information will be provided by FSL Staff. Notice: Chapters with Members who fail to complete FSL 101 within the allotted timeframe will forfeit the Chapter’s eligibility for FSL Chapter of the Year. Additionally, Chapters will be unable to host events and make space reservations on campus until FSL 101 has been completed by all new initiates/inductees. If there are any questions, reach out to your Council Advisor (listed above – page 2).

All dates are subject to change

** All events with the exception of Chapter Meetings must be registered and approved in DeHUB.

*** **For example:** If John/Jane Doe affiliates in Fall Quarter, the end of Winter Quarter would be the absolute latest they could finish FSL 101 before the Chapter is affected. **Please note:** Spring Quarter is different (below).

Quarter Joined	Final Deadline (Quarter)	Penalized (Quarter)
Fall	Winter	Spring
Winter	Spring	Fall
Spring*	Fall – must finish before the first day of classes.	Fall

STUDENT INVOLVEMENT REQUIREMENTS

1. Chapters must submit the **FSL Quarterly Report** at the end of each academic Quarter. The Quarterly Report allows the FSL staff to learn more about chapter operations, use data to advocate for the needs of the community, celebrate the accomplishments of each chapter, and receive feedback on ways to make the community stronger.

a) Be prepared to submit the following information:

Roster information/updates	Inter/National Risk Management Policies document
Officer information/updates	Community Service Hours
Advisor information/updates	Philanthropy (\$ raised)
Educational Programs (hosted, attended)	Awards Received
FSL Feedback	

NOTE: Failure to complete this means the chapter will not receive their grade report for the Quarter until it has been completed.

2. Chapter Presidents, Risk Management Officers, and any officers planning an event with alcohol are required to complete Events with Alcohol training before any events with alcohol. Each time new officers are selected for these positions; they are required to complete the training.
3. Chapters must submit the **FSL Intake/Recruitment/Membership Education Forms (Steps 1, 2, 3, and 4)** found on DeHUB. These forms are used to gather information about intake, recruitment, and the new membership education process.
 - **Step 1** includes notification that the chapter is conducting recruitment or intake, recruitment process start date or first informational date, date membership invitations will be extended, recruitment plans or informationals schedule, officer and advisor contact, and acknowledgement that events must be registered 2 weeks in advance.
 - **Step 2** includes education start date, education plan, initiation date, new member presentation/probate date, officer and advisor contact information.
 - **Step 3** includes a place to upload your new/aspirant/associate member roster with names, emails, and DePaul ID numbers.
 - **Step 4** Chapters with Members who fail to complete FSL 101 education within the allotted timeframe will forfeit the Chapter's eligibility for FSL Chapter of the Year. Additionally, Chapters will be unable to host events and make space reservations on campus until FSL 101 has been completed by all new initiates/inductees. If there are any questions, reach out to your Council Advisor (listed above – page 2).
4. All chapter members are required to sign the Fraternity and Sorority Life FERPA release waiver.
5. All new member information must be submitted online through DeHUB. New members must be added to the chapter's DeHUB Group within **three days** of initiation.
6. After your chapter transitions officers the new President/Treasurer will need to attend a SAF-B Workshop to maintain eligibility. These are typically held monthly.
7. Chapters must also maintain an accurate and up to date DeHUB profile with the Office of Student Involvement.
8. Chapters must have an up-to-date Certificate of Insurance (COI) on file with the university at all

times. This will be required in the Quarterly Report each Quarter. If the COI expires the chapter must request a new one from their inter/national organization.

- Chapters must provide proof that the Chapter and/or the Chapter's Inter/National Organization carries an insurance policy in the amounts of at least \$1 million general liability and \$2 million aggregate, as well as a certificate of insurance listing DePaul University as an additional insured on that policy.

9. Chapter presidents must meet with their assigned advisor at least once per Quarter.

10. Members who choose to leave an organization are expected to complete an exit survey. It is the chapter president's responsibility to complete this section of the Quarterly report to provide updates to changes in membership.

11. Chapters/establishing organizations must participate fully and complete all required educational programming from Fraternity and Sorority Life. This includes but is not limited to:

- **Executive Board Training**
- **FSL 101**
- **DeHUB Registration Training**
- **Events with Alcohol Training**
 - Asynchronous virtual training that must be completed by all Chapter Presidents, Risk Management Officers, and any officer planning an event with alcohol prior to the first event with alcohol following their election. It must only be completed 1 time per officer term. Each officer must receive a 90% or higher on the quiz to be considered complete.

NOTE: If trainings are not completed by the deadlines, on-campus space reservation privileges will be suspended until the requirement has been met.

EVENT REGISTRATION REQUIREMENTS

All events in the FSL community at DePaul University must be submitted for approval through DeHUB before the event occurs. In order to submit an event in DeHUB, you will need to be an event administrator.

DeHUB Software

DeHUB is our online database that stores all student organization information. This database should be the source for all internal and external information regarding your organization and is the primary source of information for any student looking to join an organization on campus.

Registering an Event

1. Fraternity and Sorority Life wants to see that your event is congruent with the values and mission of our Catholic, Vincentian institution, the mission and vision of your organization, and that reasonable measures have been taken to reduce risk related to the event. Some events may require the students involved in planning to meet with multiple campus constituents to help ensure that the event is well-planned.
2. All events, activities, and meetings planned by fraternities and sororities, whether on or off campus, must be registered through DeHUB at least **2 weeks prior to the event**.
 - a) *****PLEASE NOTE:** Just because an event is submitted in DeHUB **does not** mean that the event is approved. The event needs to be approved by Fraternity and Sorority Life and confirmation is sent via email from Campus Groups (DeHUB) to the event requestor.

3. Event Registration Process

- a) Log into DeHUB.
- b) From your chapter's dashboard, click Events
- c) Click Create Event
- d) Complete the information requested.
 - i. If you have any questions or concerns, please contact your respective council advisor in Fraternity and Sorority Life and we will be more than happy to assist you with event registration.
 - ii. Remember, your event may require contacting and communicating with several different offices/departments on campus. The earlier you submit your event, the more likely it is that any problems can be solved and your event can be approved.

4. Requirements for Hosting an Event with Alcohol

- a) Fraternity and Sorority Life work hard to ensure the success and safety of each and every event that student organizations wish to host or sponsor. Below is an outline of what is required to have an event with alcohol approved through Fraternity and Sorority Life. It is expected that this process is followed explicitly or immediate and swift actions will affect your organization's ability to host events with alcohol.
 - i. **2 Weeks Prior to Event:**
 1. The event needs to be submitted on DeHUB.
 2. Organization will need to meet with Fraternity and Sorority Staff to discuss event and develop a Risk Management Plan.
 - Any other relevant Inter/National paperwork and/or policies regarding events with alcohol including but not limited to: crisis management plan, events with alcohol plans/templates, etc. must be submitted.
 3. These rules apply to all events, even when/if the due date for the DeHUB registration form would fall prior to the start of the Quarter, or during a university holiday/break.
 - ii. **Before the Event Starts – The following are required after the event has been approved through our office:**
 1. The outline of the Risk Management Plan and chapter expectations must be articulated to all sober monitors and members.
 2. Upload a list of all attendees (members and guests) to the files section of my organization's portal on DeHUB 24 hours prior to the start of the event.
 - iii. **After the Event Ends:**
 1. Upload a list of all attendees (members and guests) to the files section of the organization's portal on DeHUB 24 hours following the completion of the event.

5. Failure to Register Events

- a) Failure to register events or hosting events that have not been approved will be penalized following the below procedure:
 - i. After the first failure to register an event a written warning will be issued to the Chapter President and the President must meet with their respective council advisor within 1 week of the notification.
 - ii. After the second failure to register an event a written notification will be given to the Chapter President and Chapter Advisor and all subsequent space reservations on campus will be canceled for the remainder of the Quarter. Space reservations on campus may resume the following Quarter.

1. In the event that the chapter is currently without a chapter/graduate advisor, the inter/national headquarters (administrative office) will be notified.

6. Off-Campus Events & Travel

a) Pre-Travel Itinerary Form

- i. Chapters wishing to travel for any of the following reasons must submit a [Student Organization Pre-Travel Itinerary Form](#) and follow the necessary procedures outlined in this policy to ensure its compliance with the university.
 - Competition/Match/Tournament
 - Conference or Workshop
 - Formal or Semi-Formal
 - Retreat

b) Driver Certification

- i. All drivers who will be driving university vehicles or who will be driving students in personal or rental vehicles for university business must participate in a driver certification process facilitated by Environmental Health & Safety. The driver certification process is initiated by filling out a “Driver Certification Request Form” available on the [Environmental Health & Safety website](#).

c) Travel Waivers

- i. Travel waivers allow the University to communicate the responsibilities, rights, and risks associated with certain student travel. [Travel Waivers](#) are required when any non-local travel is being conducted for university business. Non-local travel is travel outside the Chicagoland area (Cook, DuPage, Kane, Lake, McHenry and Will counties) whether traveling in a university vehicle, a personal vehicle used for university business, or other transportation provided by or arranged by the University (e.g. a chartered or rented vehicle, or public transportation). For clarification on when these might be required, please see the table below.

NOTE: Please visit pages 27-28 of the [Student Organization Handbook](#) for more information on this policy.

RISK MANAGEMENT GUIDELINES

INTER/NATIONAL ORGANIZATION RISK MANAGEMENT POLICIES

All Fraternities and Sororities are required to submit the Risk Management Policies of their respective Inter/National Organization each Quarter via the FSL Quarterly Report. Failure to submit the FSL Quarterly Report will result in the Chapter being unable to reserve on-campus spaces until the report has been submitted.

- a. In addition to a Inter/National Risk Management Policies document, Chapters who wish to host events with alcohol must also submit the following:
 - i. Any other relevant Inter/National paperwork and/or policies regarding events with alcohol including but not limited to: crisis management plan, events with alcohol plans/templates, etc.

EVENTS WITH ALCOHOL

1. The minimum risk management guidelines for all registered Fraternities and Sororities on campus will be the DePaul University Fraternity and Sorority Life Policy and Resource Guide and the DePaul University Code of Student Responsibility. All Fraternities and Sororities must adhere to these policies as well as those listed in the [Student Organization Handbook](#).
2. Events with Alcohol Training Asynchronous virtual training that must be completed by all Chapter Presidents, Risk Management Officers, and any officer planning an event with alcohol prior to the first event with alcohol following their election. It must only be completed 1 time per officer term. Each officer must receive a 90% or higher on the quiz to be considered complete.
3. Chapters/establishing chapters proposing to hold events with alcohol must be in good standing with the University and their Inter/National organization. In addition, chapters/establishing chapters are required to have liquor liability insurance.
4. All events with alcohol must be registered on DeHUB two weeks prior to the event.
5. Presidents and/or social chairs are required to schedule a meeting one week prior with the fraternity and sorority life staff to review risk management procedures. This meeting is to be requested by the student.
6. Upload a list of all attendees (members and guests) to the file section of the chapter/establishing chapter's portal on DeHUB 24 hours prior to the start of the event and 24 hours following the completion of the event.
 - b. DePaul University prohibits recognized Fraternities and Sororities from OPEN PARTIES, meaning those with unrestricted access by non-members of the fraternity/sorority, without specific invitation, where alcohol is present, are prohibited.
7. All events with alcohol are required to be at third party venues.
 - c. Third party venues are required to have an updated liquor license.
 - d. Under no circumstance will "bring your own beer/alcohol" (BYOB) events be allowed. A BYOB function is defined as a social gathering or event on or in any individual's apartment or college owned property, or a third party venue that allows guests to bring their own alcohol (i.e. trolley, BYOB restaurants), where the following criteria are met: the presence of members of fraternities/sororities and the presence of alcohol.
8. DePaul University prohibits recognized Fraternities and Sororities from:
 - e. OPEN PARTIES, meaning those with unrestricted access by non-members of the fraternity/sorority, without specific invitation, where alcohol is present, are prohibited.
 - i. All Recruitment/Intake activities and new member education activities associated with any chapter will be non-alcoholic. No recruitment/intake activities associated with any chapter may be held at or in conjunction with a tavern or alcohol distributor as defined in this policy.
 - ii. No chapter may co-sponsor an event with an alcohol distributor or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) at which alcohol is given away, sold or otherwise provided to those present. This includes any event held in, at or on the property of a tavern as defined above for purposes of fundraising. However, a chapter may rent or use a room or area in a tavern as defined above for a closed event held within the provisions of this policy, including the use of a third party vendor and guest

list. An event at which alcohol is present may be conducted or co-sponsored with a charitable organization if the event is held within the provisions of this policy.

HAZING POLICY

1. HAZING: DePaul University-Student Code of Responsibility

- a. DePaul prohibits hazing, as defined under applicable laws. Hazing includes, but is not limited to, any action taken or situation created to produce mental or physical discomfort, embarrassment, ridicule or endangerment of a student or group of students for the purpose of initiation into, affiliation with, or admission to, or as a condition for continued membership in a group, team, club or other organization. Falsely leading an individual or individuals to believe that they will be inducted/initiated by participating in particular activities may also be considered hazing. Acceptance of the activity on the part of a new member or individual does not excuse sponsorship of the activity.

Examples of hazing include, but are not limited to: use/abuse of alcohol, paddling in any form, creation of excess fatigue, physical and psychological shocks, and morally degrading or humiliating games and activities. Other activities and requirements that should be planned with care so as to avoid hazing include wearing particular apparel or accessories, scavenger hunts/treasure hunts, and road trips.

HAZING: Policy

- a. No chapter, establishing chapter, student or alumnus shall conduct nor condone hazing activities.
- b. Permission or approval by a person being hazed is not a defense. Hazing activities are defined as:
 - i. "Any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include but are not limited to the following: use of alcohol, paddling in any form, creation of excessive fatigue, physical and psychological shocks, quests, treasure hunts, scavenger hunts, road trips or any other such activities carried on outside or inside of the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste, engaging in public stunts and buffoonery, morally degrading or humiliating games and activities, and any other activities which are not consistent with academic achievement, fraternal law, ritual or policy or the regulations and policies of the educational institution or applicable state law."
- c. All Fraternity and Sorority Events, Programs, and Socials must adhere to all regulations as well as any National and DePaul Policies. Failure to do so can result in a referral to the Dean of Students Office and the appropriate Council Judicial Board.

RECRUITMENT/INTAKE

8-WEEK MEMBERSHIP POLICY

1. Chapters are required to notify the Fraternity and Sorority advisor the start and end date of the intake/recruitment process. Step 1, Step 2, Step 3, and Step 4 forms can be found on DeHUB. Start and end dates for intake are the first and last day of classes, respectively.
2. Any new member or associate members who will not be accepted as a full member of the Chapter must be notified at least 72 hours before initiation. By the end of the Quarter, any new member/associate member to be accepted as a full member must be initiated with all rights and privileges associated with being a full member of the organization.

3. New members must be added to chapter DeHUB within 3 days of being initiated.
4. New member activities are defined as events related to education for induction/initiation. DePaul University is supportive of recruitment 365, however, it should not include initiation or distribution of invitations for membership except during specified times. Intake/recruitment can only take place in an 8 week process. Intake/ Recruitment cannot take place outside of each academic Quarter (Fall, Winter, and Spring).

MEMBERSHIP: INTAKE/RECRUITMENT/ROSTER

1. Chapters must notify the Fraternity and Sorority advisor if they intend to have intake/recruitment. This information must be provided through DeHUB **FSL Intake/Recruitment Step 1 form. This form absolutely must be completed two weeks prior to the start of the intake/recruitment process.**
2. Once you have identified men/women who you would like to invite for membership you will need to use **FSL Intake/New Member Education (Step 2)** form to upload intake/new member education plan, initiation date, new member presentation date, and contact information. **This form must be completed 3 days prior to inviting members to join your organization.**
3. Once you have identified men/women who you would like to invite for membership you will need to use **FSL Intake/Recruitment (Step 3) New/Aspiring/Associate Member Roster** to upload an Excel file with names, DPU IDs, and Emails of all aspirants, associate members, and/or new members.
4. **Intake/Recruitment (Step 4)** FSL 101 must be completed by all New/Aspiring/Associate Members.
5. The Chapter must complete the **Membership Updates portion of the Quarterly Report.** This is meant to report any members (initiated or new) that have left the organization, whether through membership termination, graduation, or depledging over the past term, so as to have accurate roster records. And/or who were not active for the Quarter because of specific circumstances such as study abroad, internship in another state, or made inactive on the inter/national organization roster.

NEW MEMBER SHOW POLICY

1. Must take place during the intake window of each academic Quarter.
2. Organizations need to notify the Fraternity and Sorority Advisor when they complete the Intake Notification Form on DeHUB.
3. Shows cannot be scheduled at the same night of other council or chapter events.
4. No explicit language or revealing attire is to be worn by the new members or other participants.
5. Respect must be shown at all times towards members of the Fraternity and Sorority Life community and those that are in attendance.
6. The DePaul University Code of Student Responsibility must be adhered to at all times.
7. Disruptions by other attending organizations will not be tolerated. This includes, but is not limited to: walking through the presenters' show, talking over the presenting organization, etc.
8. The duration of the presentation show should be no longer than two hours total.
9. A member of the Office of Student Involvement must be in attendance at all new member presentations.

FRATERNITY AND SORORITY LIFE HOUSING

1. Fraternities and Sororities are not allowed to lease or purchase residential property under their local chapter or fraternal corporation.

PROGRAMS AND EVENTS: MARKETING/T-SHIRTS

1. During the recruitment period for both men and women, neither may wear letters for an organization where they do not hold membership. Women may not wear fraternity letters and men may not wear Sorority letters for any reason during the recruitment process. Chapters found in violation of this will be referred to their council judicial board.

OFFICE OF STUDENT INVOLVEMENT RESOURCES (OSI)

This is not an exhaustive list. Please refer to [the Student Organization Handbook](#) for more information about OSI and University resources.

Resource	Description	Additional Information
Mailboxes*	Located in the Office of Student Involvement Suite 201 (Lincoln Park)	<p>It is suggested that organizations check their mailboxes frequently. Mailboxes will be emptied once every 30 days and at the end of each Quarter.</p> <p>Every 30 days, mailboxes will be emptied. Chapter Presidents will receive an email to retrieve any mail that was collected from the mailbox.</p>
Funding Requests	<p>Please refer to page 30 of the Student Organization Handbook.</p> <ul style="list-style-type: none"> • Student Activity Fee-Board (SAF-B): Funding for undergraduate organizations • Cultural Allocation Board (CAF-B): Funding for cultural organizations 	<p>Current organization presidents and treasurers are both required to attend a SAF-B & CAF-B Workshop during the academic year for which they are requesting funding. If an organization elects a new president/treasurer at any point during the academic year, they must attend a monthly workshop.</p> <p>https://dehub.campusgroups.com/hub/saf-b/</p>
Promotional Tables	<p>Requests must be made one week prior to the first requested promotional table. Refer to page 18 of the Student Organization Handbook for more information.</p> <p>https://cglink.me/2cC/s11</p>	<p>Please note: <i>A promotional table form submission does not guarantee that your request (or all the dates and times requested) will be approved.</i></p> <ul style="list-style-type: none"> • LPC and Loop requests must be made separately.
SPACE RESERVATIONS		
LINCOLN PARK	Space reservations for Lincoln Park can be made through Student Centers and Academic Space & Scheduling.	Student Centers Spaces – EMS Academic Spaces – 25 Live
LOOP CAMPUS	Space reservations for Loop can be made through Conference Services and Academic Space & Scheduling.	To reserve space on the 8 th floor, 11 th floor, or DePaul Center Concourse, contact Conference Servies. To reserve all other DePaul spaces in the Loop, contact

		Academic Space and Scheduling
EVENT RESOURCES		
OSI Resource Request Form		https://cglink.me/2cC/s15
Pre-Travel Itinerary Form	Must be completed 7 days prior to travel.	https://cglink.me/2cC/s1089
Driver Certification	Must be completed	https://offices.depaul.edu/environmental-health-and-safety/safety-training/driver-training/Pages/default.aspx
Travel Waiver		https://cglink.me/2cC/s6

*** In many cases, mail is time-sensitive. Therefore, the Office of Student Involvement reserves the right to open any unclaimed mail.

CAMPUS PARTNER RESOURCES

Office	Description	Website & Contact
Health Promotion & Wellness	Health Promotion and Wellness (HPW) provides holistic education, support and resources for individuals to establish and sustain long-term, healthy behaviors.	Website: https://offices.depaul.edu/student-affairs/about/departments/Pages/hpw.aspx Contact: hpw@depaul.edu or 773-325-7129
Center for Students with Disabilities	The Center for Students with Disabilities (CSD) services are available to students with diverse physical, learning, medical, mental health and sensory disabilities.	Website: https://offices.depaul.edu/student-affairs/about/departments/Pages/csd.aspx Contact: csd@depaul.edu or 773-325-1677
University Counseling & Psychological Services	UCAPS helps remove barriers to learning by providing accessible psychological and psychiatric assessment, short-term psychotherapy, medication management, consultation and crisis intervention, community referrals, workshops and psychoeducational programming to currently enrolled students.	Website: https://offices.depaul.edu/student-affairs/about/departments/Pages/ucs.aspx#about-sa Contact: (773) 325-7779
Dean of Students Office	The Dean of Students Office (DOS) is primarily responsible for meeting the urgent needs of students by providing clear and critical support structures in times of need. Additionally, the department helps develop and maintain community standards in order to facilitate a safe and healthy campus environment for our students.	Website: https://offices.depaul.edu/student-affairs/about/departments/Pages/dos.aspx#contact-sa Contact: deanofstudents@depaul.edu or 773-325-7290

Office of Gender Equity and Title IX	Monitors and oversees overall campus-wide implementation of Title IX including training, education, communications and administration of complaint procedures for faculty, staff, students and third parties in the areas of sex discrimination, sexual harassment, sexual violence, sexual misconduct, domestic violence, dating violence and stalking.	Website: https://offices.depaul.edu/student-affairs/title-ix/Pages/default.aspx#:~:text=To%20report%20allegations%20of%20sex,titleixcoordinator%40depaul.edu Contact: titleixcoordinator@depaul.edu or 312-362-8970
Office of Multicultural Student Success	The Office of Multicultural Student Success (OMSS) works to improve the retention and graduation rates of students of color and first-generation students, students who demonstrate financial need, undocumented students and students with marginalized genders and sexualities.	Website: https://offices.depaul.edu/student-affairs/about/departments/Pages/omss.aspx Contact: omss@depaul.edu or 773.325.7325
Career Center	The Career Center provides career advising, resume and interview assistance, job and internship information, networking opportunities, and additional career readiness resources.	Website: https://resources.depaul.edu/career-center/Pages/default.aspx Contact: career_center@depaul.edu or (773) 325-7431.
Student Centers and Conference Services	Student Centers (Lincoln Park) and Conference Services (Loop) work to provide support with reserving space at DePaul.	Website: https://offices.depaul.edu/student-centers/Pages/default.aspx Contact: Lincoln Park: studentcenters@depaul.edu or 773-325-7346 Loop: confservices@depaul.edu or 312-362-8624
Academic Space and Scheduling	Academic Space and Scheduling provides support in reserving academic spaces; non Conference and Student Centers-operated spaces.	Website: https://offices.depaul.edu/academic-affairs/leadership-resources/space/Pages/default.aspx Contact: (312) 362-8875