

## 2021-2022 Assessment Project Facilitator Key Dates & Responsibilities

<u>Date</u>	<u>Item</u>	<u>Topic</u>	<u>Location</u>
8.13.21 (5pm)	Due Date	Complete Online Orientation	<a href="https://depaul.qualtrics.com/jfe/form/SV_cOwSu0SVmn78zZ3">https://depaul.qualtrics.com/jfe/form/SV_cOwSu0SVmn78zZ3</a>
9.10.21 (5pm)	Due Date	Assessment Project Proposals Due	Email to Assessment & Effectiveness Specialist
Prior to 1 <sup>st</sup> Quarterly Check-in Meeting	Recommended Due Date	Complete Online Module (Assessment Alignment)	<a href="http://depaul.qualtrics.com/jfe/form/SV_01T7bHAIXJPpN1r">http://depaul.qualtrics.com/jfe/form/SV_01T7bHAIXJPpN1r</a>
	Recommended Due Date	Complete Online Module (Sampling)	<a href="http://depaul.qualtrics.com/jfe/form/SV_bPYAjIONnkQhoVTL">http://depaul.qualtrics.com/jfe/form/SV_bPYAjIONnkQhoVTL</a>
Early October 2021	1 <sup>st</sup> Quarterly Check-In Meeting	1 <sup>st</sup> Check-in Meeting: Proposal Discussion, Project Claims & Methodology	TBD
Prior to 2 <sup>nd</sup> Quarterly Check-in Meeting	Recommended Due Date	Complete Online Module (Data Collection Approaches)	<a href="https://depaul.qualtrics.com/jfe/form/SV_86vo9kZUaOyrJyJ">https://depaul.qualtrics.com/jfe/form/SV_86vo9kZUaOyrJyJ</a>
December 2021 / January 2022	2 <sup>nd</sup> Quarterly Check-In Meeting	2 <sup>nd</sup> Check-in Meeting: Developing Data Collection and Analysis Tools	TBD
Prior to 3 <sup>rd</sup> Quarterly Check-in Meeting	Recommended Due Date	Complete Online Module (Data Analysis)	<a href="http://depaul.qualtrics.com/jfe/form/SV_5jsRzVbY9bT7Yjj">http://depaul.qualtrics.com/jfe/form/SV_5jsRzVbY9bT7Yjj</a>
March 2022	3 <sup>rd</sup> Quarterly Check-In Meeting	3 <sup>rd</sup> Check-in Meeting: Tools and Tips for Data Analysis	TBD
Prior to 4 <sup>th</sup> Quarterly Check-in Meeting	Recommended Due Date	Complete Online Module (Findings versus Interpretations)	<a href="http://depaul.qualtrics.com/jfe/form/SV_6ziGkWUieX8OxAF">http://depaul.qualtrics.com/jfe/form/SV_6ziGkWUieX8OxAF</a>
May-June 2022	4 <sup>th</sup> Quarterly Check-In Meeting	4 <sup>th</sup> Check-in Meeting: Reviewing Findings, Interpretations, & Preparing the Report	TBD
7.8.22 (5pm)	Due Date	Assessment Report Submission Deadline	Email to Assessment & Effectiveness Specialist
9.9.22 (5pm)	Due Date	Assessment Report Revision Deadline	Email to Assessment & Effectiveness Specialist
November 2022 (TBD)	Event	Annual Co-Curricular Assessment Symposium	TBD

Salmon/Gold = Due Dates for Online Modules and Project Proposals

White = Facilitator Meetings

Violet = Due Dates for Drafted and Revised Project Reports