

### 2020-2021 Assessment Project Facilitator Key Dates & Responsibilities

<u>Date</u>	<u>Item</u>	<u>Topic</u>	<u>Location</u>
10.9.20 (5pm)	Due Date	Complete Online Orientation	<a href="https://depaul.qualtrics.com/jfe/form/SV_cOwSu0SVmn78zZ3">https://depaul.qualtrics.com/jfe/form/SV_cOwSu0SVmn78zZ3</a>
10.9.20 (5pm)	Due Date	Assessment Project Proposals Due	Email to Assessment & Effectiveness Specialist
Prior to 1 <sup>st</sup> Quarterly Check-in Meeting	Recommended Due Date	Complete Online Module (Assessment Alignment)	<a href="http://depaul.qualtrics.com/jfe/form/SV_01T7bHAIXJPpN1r">http://depaul.qualtrics.com/jfe/form/SV_01T7bHAIXJPpN1r</a>
	Recommended Due Date	Complete Online Module (Sampling)	<a href="http://depaul.qualtrics.com/jfe/form/SV_bPYAjONnkQhoVTL">http://depaul.qualtrics.com/jfe/form/SV_bPYAjONnkQhoVTL</a>
Late October 2020	1 <sup>st</sup> Quarterly Check-In Meeting	1 <sup>st</sup> Check-in Meeting: Proposal Discussion, Project Claims & Methodology	TBD
Prior to 2 <sup>nd</sup> Quarterly Check-in Meeting	Recommended Due Date	Complete Online Module (Data Collection Approaches)	<a href="https://depaul.qualtrics.com/jfe/form/SV_86vo9kZUaOyrJyJ">https://depaul.qualtrics.com/jfe/form/SV_86vo9kZUaOyrJyJ</a>
December 2020 / January 2021	2 <sup>nd</sup> Quarterly Check-In Meeting	2 <sup>nd</sup> Check-in Meeting: Developing Data Collection and Analysis Tools	TBD
Prior to 3 <sup>rd</sup> Quarterly Check-in Meeting	Recommended Due Date	Complete Online Module (Data Analysis)	<a href="http://depaul.qualtrics.com/jfe/form/SV_5jsRzVbY9bT7Yjj">http://depaul.qualtrics.com/jfe/form/SV_5jsRzVbY9bT7Yjj</a>
March 2021	3 <sup>rd</sup> Quarterly Check-In Meeting	3 <sup>rd</sup> Check-in Meeting: Tools and Tips for Data Analysis	TBD
Prior to 4 <sup>th</sup> Quarterly Check-in Meeting	Recommended Due Date	Complete Online Module (Findings versus Interpretations)	<a href="http://depaul.qualtrics.com/jfe/form/SV_6ziGkWUieX8OxAF">http://depaul.qualtrics.com/jfe/form/SV_6ziGkWUieX8OxAF</a>
May-June 2021	4 <sup>th</sup> Quarterly Check-In Meeting	4 <sup>th</sup> Check-in Meeting: Reviewing Findings, Interpretations, & Preparing the Report	TBD
7.9.21 (5pm)	Due Date	Assessment Report Submission Deadline	Email to Assessment & Effectiveness Specialist
9.3.21 (5pm)	Due Date	Assessment Report Revision Deadline	Email to Assessment & Effectiveness Specialist
October 2021 (TBD)	Event	Annual Co-Curricular Assessment Symposium	LPC, 120AB

Salmon/Gold = Due Dates for Online Modules and Project Proposals

White = Facilitator Meetings

Violent = Due Dates for Drafted and Revised Project Reports