

2019-2020 Assessment Project Facilitator Key Dates & Responsibilities

<u>Date</u>	<u>Item</u>	<u>Topic</u>	<u>Location</u>
7.12.19 (5pm)	Due Date	Complete Online Orientation	https://depaul.qualtrics.com/jfe/form/SV_cOwSu0SVmn78zZ3
7.17.19 (2-3:30pm)	Facilitator Meeting	Assessment Facilitator Meeting (Project Brainstorming & Proposal Support)	Munroe Hall, Rooms 114-115 (LPC)
8.16.19 (5pm)	Due Date	Assessment Project Proposals Due	Email to Assessment & Effectiveness Specialist
9.18.19 (5pm)	Due Date	Complete Online Module (Assessment Alignment)	http://depaul.qualtrics.com/jfe/form/SV_01T7bHAIXJPpN1r
9.19.19 (2-3:30pm)	Facilitator Meeting	Assessment Facilitator Meeting (Project Alignment & Choices)	DePaul Center, Room 11013 (Loop)
10.16.19 (5pm)	Due Date	Complete Online Module (Data Collection Approaches)	https://depaul.qualtrics.com/jfe/form/SV_86vo9kZUaOyrJyJ
10.17.19 (2-3:30pm)	Facilitator Meeting	Assessment Facilitator Meeting (Data Collection Tool Design)	Lincoln Park Student Center, Room 380 (LPC)
Nov-Dec 2019 (TBD)	Winter Check-ins	Overall Project Support	Assessment Project Facilitator's Office
1.10.20	Winter Review Due Date	Assessment Report Submission Deadline Option #1	Email to Assessment & Effectiveness Specialist
1.15.20 (5pm)	Due Date	Complete Online Module (Sampling)	http://depaul.qualtrics.com/jfe/form/SV_bPYAjONnkQhoVTL
1.16.20 (2-3:30pm)	Facilitator Meeting	Assessment Facilitator Meeting (Sampling & Recruitment)	Lincoln Park Student Center, Room 325 (LPC)
2.19.20 (5pm)	Due Date	Complete Online Module (Data Analysis)	http://depaul.qualtrics.com/jfe/form/SV_5jsRzVbY9bT7Yji
2.20.20 (2-3:30pm)	Facilitator Meeting	Assessment Facilitator Meeting (Data Analysis)	DePaul Center, Room 11013 (Loop)
3.18.20 (5pm)	Due Date	Complete Online Module (Findings versus Interpretations)	http://depaul.qualtrics.com/jfe/form/SV_6ziGkWUiex8OxAF

Salmon = Due Dates for Online Modules and Project Proposals

White = Facilitator Meeting Dates

Blue, Green, and Violent = Due Dates for Drafted and Revised Project Reports for Peer Review in Winter, Spring, or Summer terms

3.19.20 (2-3:30pm)	Facilitator Meeting	Assessment Facilitator Meeting (Data Interpretation)	Lincoln Park Student Center, Room 220 (LPC)
4.3.20 (5pm)	Winter Review Due Date	Assessment Report Revision Deadline Option #1	Email to Assessment & Effectiveness Specialist
4.3.20	Spring Review Due Date	Assessment Report Submission Deadline Option #2	Email to Assessment & Effectiveness Specialist
4.16.20 (2-3:30pm)	Facilitator Meeting	Assessment Facilitator Meeting (Sharing Results)	DePaul Center, Room 11013 (Loop)
5.21.20 (2-3:30pm)	Facilitator Meeting	Assessment Facilitator Meeting (Report Writing)	Lincoln Park Student Center, Room 220 (LPC)
7.6.20 (5pm)	Spring Review Due Date	Assessment Report Revision Deadline Option #2	Email to Assessment & Effectiveness Specialist
7.6.20 (5pm)	Summer Review Due Date & Final Deadline	Assessment Report Submission FINAL Deadline	Email to Assessment & Effectiveness Specialist
9.4.20 (5pm)	Due Date	Assessment Report Revision FINAL Deadline	Email to Assessment & Effectiveness Specialist
November 2020 (TBD)	Event	Annual Student Affairs Assessment Symposium	LPC, 120AB

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