

DEPAUL UNIVERSITY



Temperature Standards

Category: Operations

Responsible Department: Facility Operations

Responsible Officer: Vice President, Facility Operations

Effective Date: 2/12/2025

Policy Summary

The policy establishes the average temperatures maintained in university buildings during different seasons of the year.

Scope

This policy affects the following groups of the University:

- Entire University Community

This policy affects all members of the university community.

Policy

SEASONAL TEMPERATURE RANGES

The applicable seasonal range of temperature for all University Buildings with central heating, cooling, and ventilation systems is as follows:

Summer: 72 to 76 degrees

Winter: 68 to 72 degrees

Facility Operations shall attempt to adhere as closely as possible to the above listed temperature ranges. In the event that an area becomes excessively hot or cold please report the complaint to your respective campus Facility Operations Office. An engineer will respond as quickly as possible to the area of complaint to review the situation and remedy the problem as required.

Note:

1. "Summer" shall mean the period from May 1st to October 1st. "Winter" shall mean the period October 1st to May 1st.
2. Facility Operations reserves the right to modify the seasonal time frames, as required, due to unusual weather patterns that may come into play.

3. During the Christmas break, all buildings, except residence halls, will be heated and maintained at a temperature of no higher than 55-60 degrees.
4. The use of any type of portable heater (electric, quartz, oil, etc.) is prohibited by the building and fire safety codes of the City of Chicago and surrounding communities. These units have been known to cause serious fires. Any and all portable heating units found in any of the building areas will be removed immediately by Facility Operations staff. They will be held for claim for a period of ten days, then be discarded.
5. Buildings with central ventilation have air-handling systems that have been professionally balanced for optimum efficiency and air circulation related to the spaces they serve. At no time during the heating and cooling seasons are windows to be opened in any buildings served by central ventilation. Please call in any heating/cooling complaints to the Facility Operations Office. Opening windows upsets the balance of airflow to floor areas, creates an uncomfortable situation for the occupants of the remainder of the floor, and causes the equipment to overwork.

Procedures

None

Divisional Collaborations

None

Contact Information

Facility Operations

Vice President, Facility Operations

Appendices

None

History/Revisions

Origination Date: 10/22/1987

Last Amended Date: 02/12/2025

Next Review Date: N/A