

DEPAUL UNIVERSITY



Student Optional Disclosure of Private Mental Health Information

Category: Academic Affairs - Operational

Responsible Department: University Counseling Services

Responsible Officer: Vice President for Student Affairs

Effective Date: 11/4/2015

Policy Summary

Students have the option to designate a person to whom the University may disclose certain private mental health information. Determinations about when to release the information to this individual will be made by University Counseling Services. Disclosures to designated individuals may be made by University Counseling Services, the Dean of Students, or other individuals designated by the Vice President for Student Affairs.

Scope

This policy affects the following groups of the University:

- Entire University Community

This policy applies to the entire university community.

Policy

As stated in the Academic Student Handbook, students may designate an emergency contact. The University reserves the right to contact a student's parent, legal guardian, spouse, and/or other emergency contact as required or permitted by law.

Students have the option to designate a person to whom the University may disclose certain mental health information. The University will disclose information to this designated person if University Counseling Services makes a determination that the student poses a clear danger to themselves or to others, or to protect the student or other person against a clear, imminent risk of serious mental or physical injury, disease, or death.

The University will attempt to contact the designated individual to make this disclosure as soon as practicable, but no more than 24 hours after such a determination is made.

Procedures

Students will have the option to designate an individual to whom the University may disclose certain mental health information in Campus Connect at or near the time of enrollment. Students can modify their designations at any time.

Determinations about when to release the information to this individual will be made by University Counseling Services. Disclosures to designated individuals may be made by University Counseling Services, the Dean of Students, or other individuals designated by the Vice President for Student Affairs.

Divisional Collaborations

University Counseling Services
Dean of Students Office
Office of the University Registrar
Enrollment Management

Contact Information

Office of the General Counsel
(312) 362-8865

Director of University Counseling Services
(773) 325-7779

Dean of Students
(773) 325-7290

Vice-President for Student Affairs
(312) 362-5680

Associate Vice-President, Student Records
(312) 362-8091

Senior Director, Record and Technology
(312) 362-8488

Appendices

None

History/Revisions

Origination Date: 11/04/2015
Last Amended Date: 11/04/2015
Next Review Date: N/A