

DEPAUL UNIVERSITY



Public Showing of Copyrighted Materials

Category: Academic Affairs - Operational

Responsible Department: Student Involvement

Responsible Officer: Vice President for Student Affairs

Effective Date: 09/18/2018

Policy Summary

This policy outlines the procedures for showing copyrighted material in non-academic settings at DePaul University.

Scope

This policy affects the following groups of the University:

- Entire University Community

This policy affects all members of the university community.

Policy

No copyrighted material (i.e. movie, DVD, streaming content, etc.) can be shown on campus without providing the Office of Student Involvement a copy of the license that has been secured from an authorized leasing agent. Before advertising of an event involving copyrighted material, the student organization, office or department must demonstrate that it is in the process of securing the license from an authorized leasing agent. The Office of Student Involvement is responsible for enforcing this policy for student organizations. Violations will be handled appropriately by the Office of Student Involvement. Any Departments and non academic units are responsible for their own enforcement.

For issues regarding use of copyrighted materials in the classroom (for academic purposes), please refer to the [Copyright and Fair Use Policy](#).

Procedures

The Office of Student Involvement will not allow student organizations to advertise nor show copyrighted material (i.e. movie, DVD, streaming content, etc.) without sufficient documentation

being provided to Student Involvement that the student organization has secured a license from one of the companies listed below, or demonstrate that the organization is in the process of securing the license from one of the below mentioned companies. This approval is based on the Federal Copyright Act (Title 17 of the U.S. Code), which governs how copyrighted material, such as movies, can be used.

Student organizations will need about two weeks before the date of your screening to secure the public performance license and to be sent the actual video or DVD from an authorized licensing agent. The fees for the license and rental are determined by such factors as the number of times a particular movie is going to be shown, how large the audience will be as well as the current demand for the movie itself. Fees can vary and can become costly. Registered student organizations can apply for SAF-B funds to help defray the costs.

The major firms that handle these licenses include:

Swank Motion Pictures, Inc.

<http://www.swank.com/>

(800) 876-5577

Criterion Pictures

<http://www.criterionpicusa.com/>

(800) 890-9494

Motion Picture Licensing Corporation (MPLC)

<http://www.mplc.com/>

(800) 462-8855

Divisional Collaborations

None.

Contact Information

Office of Student Involvement

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Appendices

None.

History/Revisions

Origination Date: 09/15/2007

Last Amended Date: 09/18/2018

Next Review Date: N/A