Prerequisite Override and Course Substitution Policy

Category: Academic Affairs - Faculty Council
Responsible Department: Academic Affairs
Responsible Officer: Provost
Effective Date: 9/1/2001

Policy Summary
Chairs, program directors and associate deans, in consultation with the affected instructor will be authorized to override prerequisites or substitute courses in fulfillment of requirements of academic majors or concentration requirements in programs without majors.

Scope
This policy affects the following groups of the University:

- Full-Time Faculty
- Part-Time Faculty
- Students

This policy affects all members of the above groups.

Policy
Overrides of Prerequisites and Substitutions of Courses for Major Requirements of Academic Majors and Concentrations: Chairs, program directors or—in colleges where these do not exist—associate deans in consultation with the affected instructor will be authorized to override prerequisites or substitute courses in fulfillment of requirements of academic majors or concentration requirements in programs without majors. No individual from one unit will be authorized to override course prerequisites established by a different unit.

Procedures
None.
Divisional Collaborations
Faculty Council
Committee on Academic Policy
School/College Offices
Associate Deans
Office of the University Registrar

Contact Information
DePaul Central / Office of the University Registrar
DPCL@depaul.edu
(312) 362-8610

Patricia Huerta
Director of Registration and Records
PHuerta@depaul.edu
(312) 362-8601

Appendices
None

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