

DEPAUL UNIVERSITY



Cross Listing Graduate with Undergraduate Courses

Category: Academic Affairs – Faculty Council

Responsible Department: Academic Affairs

Responsible Officer: Provost

Effective Date: 6/25/2012

Policy Summary

This policy ensures that students in graduate programs are earning credit for graduate-level work and that federal financial aid is going to support work toward a graduate degree.

Scope

This policy affects all faculty and students, as well as staff working in schools, colleges, and Academic Affairs departments.

Policy

The Department of Education (ED) wants to ensure that students in graduate programs are earning credit for graduate-level work and that federal financial aid is going to support work toward a graduate degree. In its charge to carry out the ED rules, our accreditor, the Higher Learning Commission of the North Central Association, has called on institutions to create policies that will "distinguish the various levels of learning that the institution offers, such as graduate and undergraduate, and may distinguish among departments or disciplines."

Graduate programs will continue to abide by the policies set out in the Graduate Handbook of the DePaul University Catalog. In addition, to ensure that graduate programs are appropriately distinct from undergraduate programs in the same or a related discipline, all graduate degree programs will include the following:

1. A core of courses that is offered solely at the graduate level, supported by a written rationale for the content of the core.
2. Course syllabi, including learning outcomes and assignments appropriate for graduate-level coursework. Any graduate courses that are cross-listed with undergraduate courses must have separate syllabi for each side of the cross-list, with distinct learning outcomes and assignments for

each group. Undergraduate courses must be at the 300-level or above to be cross-listed with a graduate course.

Procedures

None.

Divisional Collaborations

Faculty Council
Committee on Academic Policy
School/College Offices
Associate Deans
Office of the University Registrar

Contact Information

Caryn Chaden
Associate Vice President for Academic Affairs
cchaden@depaul.edu
(312) 362-8885

Appendices

None.

History/Revisions

Origination Date: 6/25/2012
Last Amended Date: 4/16/2019
Next Review Date: