

DEPAUL UNIVERSITY



Crime Prevention

Category: Operations

Responsible Department: Facility Operations

Responsible Officer: Vice President, Facility Operations

Effective Date: 2/14/2025

Policy Summary

The policy establishes procedures for reporting lost or stolen keys and identification cards to prevent crime on campus.

Scope

This policy affects the following groups of the University:

- Entire University Community

This policy affects all members of the University Community.

Policy

EMPLOYEE AND STUDENT ID CARDS

Because certain areas of the University are restricted to authorized personnel, DePaul students, faculty and staff are required to carry identification cards. The Blue Demon Card serves as official mobile identification while at DePaul University and is available to registered students, faculty, and staff. It is an all in-one identification card that allows entry to the residence buildings and parking garages, to purchase food in the cafeterias, to attend university functions, and for security purposes. Although the Blue Demon Card works on mobile devices at card readers all around university campuses, DePaul students, faculty, or staff members may still obtain a physical card from the Blue Demon Card Offices on the Lincoln Park and Loop campuses.

If you are asked to present your identification, please do not feel offended. It is impossible to recognize everybody and, often, requesting identification is the only way to ensure that DePaul facilities are being used by authorized personnel.

UNIVERSITY KEYS

Lost or stolen keys to University buildings or offices should be reported to the Public Safety Office on the appropriate campus. Please see policy entitled Lost Stolen Keys/Related Costs.

Procedures

None.

Divisional Collaborations

None.

Contact Information

Facility Operations

Vice President, Facility Operations

rwiltse@depaul.edu

Public Safety

Director, Public Safety

Appendices

None.

History/Revisions

Origination Date: 02/01/1995

Last Amended Date: 02/14/2025

Next Review Date: N/A