This information is being provided to you as a part of DePaul University’s commitment to safety and security on its campuses and is in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

DePaul University is an urban, Catholic and Vincentian institution of higher education with two main campuses located within the city of Chicago. The Loop Campus is located in the south end of Chicago’s downtown area and includes University Center of Chicago (UCC), which is owned and operated by a third party and shared with Columbia College, Robert Morris College, and Roosevelt University. Five miles to the north is the Lincoln Park Campus, which has traditional style residence halls, plus an assortment of independent living style buildings, and six properties on the Lincoln Park Campus that are managed by DePaul’s Office of University Real Estate. There are two additional facilities: the O’Hare Campus, and the Rosalind Franklin Campus located about 30 miles north of Chicago. DePaul does not own the suburban campus facilities, thus local building management is responsible for security.

More than 23,000 students are enrolled at DePaul and about 4,000 faculty and staff are employed by the university.

Reporting of Crimes and Emergencies
This report is prepared by the Public Safety Office and in cooperation with local law enforcement agencies surrounding our main campus and alternate sites, Residential Education and Student Affairs. The Public Safety Office is the unit responsible for security and emergency response at DePaul’s Lincoln Park and Loop campuses. The primary office of the Public Safety Office is located on the Lincoln Park Campus at 2345 N. Sheffield Avenue. A second office is located on the lower level of the 25 E. Jackson building on the Loop Campus. Both offices are open 24 hours a day. The office is staffed by trained, professional public safety officers. DePaul Public Safety Officers do not have arrest powers.

A number of well-marked exterior emergency call boxes are located throughout the Lincoln Park Campus. These emergency call boxes can be used to report a crime, a fire, or any other type of emergency. House telephones are located in the lobbies or public areas of all buildings at both Chicago campuses. For assistance, dial ext. 57777 at the Lincoln Park Campus or ext. 28400 at the Loop Campus. The Public Safety Office has an excellent working relationship with both the Chicago Police and Fire departments where assistance and support can be obtained immediately. DePaul’s Facility Operations personnel can be reached via radio or telephone communications. With certain exceptions relating to sexual violence, DePaul Public Safety Officers will report all felonies and serious misdemeanors which are reported to them or they observe “on view” to the Chicago Police Department (“CPD”) via 911 as soon as possible. For lesser misdemeanors, the victim will be encouraged and assisted by public safety officers to report the crime to the Chicago Police Department. Please take the time to review the complete university policy on reporting crimes located at policies.depaul.edu. See back page for important phone numbers.

Confidential Reporting
DePaul University encourages anyone who is the victim or witness to any crime to promptly report the incident to Public Safety. Individuals who report crimes to Public Safety are given the opportunity to decline to provide their name as part of the crime reporting process. Other options for confidential reporting of incidents of sexual and relationship violence are detailed in the Sexual and Relationship Violence Prevention and Response policy. An anonymous hotline and a web intake site are also available as methods of reporting misconduct in situations where a member of the university community fears reprisal, embarrassment, or for other reasons does not feel comfortable utilizing normal reporting channels. DePaul does not recommend that the hotline be used for crime reporting. Misconduct Reporting Hotline: 877-236-8390 Misconduct Reporting Web Intake Site: www.depaul.ethicspoint.com

Daily Crime Log
A daily crime log is available for review at Centennial Hall 3rd floor from 8:00 a.m. to 4:00 p.m. Monday through Friday, excluding holidays. The information in the crime log typically includes the case number, classification, date reported, date occurred, time occurred, general location and disposition of each crime.

Emergency Response and Evacuations
DePaul University practices emergency response procedures on a regular basis. You can view the university’s emergency procedures at https://resources.depaul.edu/emergency-plan/Pages/default.aspx.

Access to Campus Facilities — Lincoln Park and Loop Campuses
Most campus buildings and facilities are accessible to members of the campus community and both guests and visitors during hours of operation, Monday–Friday, and for limited designated hours on Saturday and Sunday. This excludes most holidays.

The exterior doors to student residence halls remain locked 24 hours a day. Unlimited access is available to residents only via a key or card access system. In the traditional residence halls, guests and visitors may gain admission through a staffed central desk. After signing in and providing the desk assistant with a photo I.D. to verify identity, all guests must be escorted by their host/hostess whenever in the residence hall itself. In the independent living style complexes that do not have central desks, guests must be escorted throughout the building by their host/hostess at all times.

Desk personnel can summon immediate help from Public Safety via duress alarm or telephone. All student rooms are equipped with dead bolt locks and all windows have locks. Security screens are installed on any lower level windows that can open enough to allow a person to gain access to a room. Students are advised to keep their doors locked at all times.
Maintenance and Security of Campus Facilities — Lincoln Park and Loop Campuses

The university maintains a very strong commitment to campus safety and security. Exterior lighting is an important part of this commitment. Motor vehicle parking lots, pedestrian walkways and building exteriors are well lit. Surveys of exterior lighting on the Lincoln Park Campus and Loop Campus are conducted by public safety officers on an on-going basis. A comprehensive survey of all exterior lighting is conducted by members of both the Public Safety and Facility Operation departments once a year. All members of the campus community are encouraged to report any exterior lighting deficiencies to the Public Safety Office (Lincoln Park ext. 57777 and Loop Campus ext. 28400) or Facility Operations (Lincoln Park ext. 57377, Loop Campus ext. 28682). Facility Operations regularly inspects campus facilities, promptly makes repairs affecting safety and security and responds to reports of potential safety and security hazards such as broken windows and defective locks.

Exterior doors on Chicago campus buildings are locked and secured each evening by public safety officers. Door and security hardware operating deficiencies are also reported by public safety officers on a daily basis.

Shrubbery, trees and other vegetation on the Lincoln Park Campus are trimmed on a regular basis. Shrubbery does not exceed a height that would afford a hiding place for aggressors. Trees are trimmed so as not to afford concealment.

Residence hall staff members provide 24-hour staffing for all of the campus residence halls. Resident Advisors (RAs) are part-time student employees who report to a Residence Director. The RA works in a residential community and has specific responsibility for working with students in his/her community. She/he is the primary facilitator for the development of community in his/her specified area. RAs cultivate relationships with students in the residential community through regular contact, quarterly attendance at Residence Hall Council meetings, floor meetings, and duty rounds. They also plan and implement educational and community building opportunities consistent with department requirements and learning outcomes. RAs respond to student issues, provide student conflict resolution, and act on crises as they occur.

Facilities Assistants (FAs) are part-time student employees in the Department of Housing Services who report to Facilities Area Coordinators (FACs). FAs work in a housing area and have day-to-day facility responsibilities for identifying and responding to facility issues and projects. FAs perform daily Community Inspections where they are to look for facility issues in the halls and perform inspections of fire extinguishers, exit lighting, Detex alarms, etc. FAs, in collaboration with RAs, perform Health and Safety Inspections once per quarter and once during the summer. During these inspections, they enter all occupied units on campus to identify any health and/or safety risks in a unit (e.g. a blocked emergency exit). FAs leave notice for residents to correct issues and return for a second inspection. If the issue is not taken care of, FAs will write Incident Reports and escalate issues to supervisors when necessary. FAs are also responsible for assisting in large-scale Housing Services projects such as residence hall openings, closings, and quarterly facility inspections. The FA is a live-in position which requires routine after hours duty coverage in order to respond to issues and emergencies after-hours and on weekends.

Law Enforcement Authority and Interagency Relationships

All public safety officers are required to complete a criminal background check through Human Resources. All public safety officers are required to complete the state-approved course of training as provided by Section 28 of the Illinois Private Security Act of 1983 and Section 24-2(6) of the Illinois Criminal code. DePaul public safety officers are not armed. Municipal and state police officers, as defined by the Illinois Criminal Law and Procedure (720 ILC 5/24-2), who are employed as part-time public safety officers, are permitted to carry arms. Public safety officers are not sworn peace officers, nor do they have arrest powers. They detain individuals for the Chicago Police Department.

DePaul’s campuses and suburban facilities are located in cities with well-trained, responsive police and fire departments equipped to handle all emergencies. If a major or serious crime occurs at any DePaul campus, the police in that jurisdiction will, once on the scene, take control of the situation. DePaul’s Public Safety Office relies on the Chicago Police Department for assistance in formulating crime prevention techniques and in planning for the future.

DePaul and local law enforcement have a positive working relationship and collaborate in numerous different ways. DePaul University has two memoranda of understanding with the City of Chicago. The first memorandum allows public safety to monitor and transmit on the Chicago Police Department’s zone 4 radio frequency. This allows for immediate communication with the police in an event of an emergency. The second memorandum allows the City of Chicago’s Office of Emergency Management to monitor select exterior cameras at the Loop and Lincoln Park Campuses in the event of an emergency on campus.

Security Awareness and Crime Prevention Programs

DePaul’s Public Safety Office adheres to the dictum that it is more prudent to prevent crimes than to react to them after the fact. A primary vehicle for accomplishing this goal is the university’s Crime Prevention Program. This program is based upon the dual concepts of eliminating or minimizing criminal opportunities whenever possible and encouraging students and employees to be responsible for their own safety and the safety of others. In general, the purpose of these programs is to inform students and employees about campus security procedures and practices, and to encourage students and employees to be responsible for their own security and the security of others. The following is a listing of some of the crime prevention programs and projects implemented by DePaul University at its Chicago campuses. Programs are held periodically and/or as needed. This list is not exhaustive.

Educational Programs

1. New Student Orientation — Crime prevention presentations accompanied by brochures and other printed material are made available to new students during the summer months.
2. Residence Hall Security — Crime prevention presentations accompanied by brochures and other printed material are made available to the residence life community and other on-campus resident students on a requested basis.
3. Sexual and Relationship Violence Awareness, Education and Prevention—In cooperation with the Chicago Police Department, sexual and relationship violence education and prevention presentations are made each year to members of the campus community.
4. Crime Prevention Presentations — Crime prevention presentations accompanied by brochures and other printed materials are made available to campus groups and organizations such as commuter students, campus departments, athletics, and recognized student organizations.

5. Self Defense classes are provided at the Ray Meyer Fitness Center for students, faculty, and staff. The classes provide participants with tools for their empowerment and safety.

6. Ongoing education, trainings and awareness campaigns are provided to students throughout the year that include information about sexual and relationship violence, consent, healthy relationships, and bystander intervention. Sexual Assault Awareness Month and Domestic Violence Awareness Months are also observed.

**Crime Prevention Programs**

1. Escort Program — On the Lincoln Park Campus, an escort service is provided, from 6 p.m. to 6 a.m., for persons walking from one campus building/parking lot to another campus building/parking lot.

2. Printed Crime Prevention materials — Printed crime prevention items related to motor vehicle security, bicycle security, resident hall security, the escort service, employee security and library security are available at crime prevention presentations.


4. Operation Identification — The Public Safety Office loans a power engraver for engraving identifying information or owner-recognized numbers on items of value, including bicycles.

5. Crime Prevention Publicity — Crime prevention articles and material are published in the student newspaper, sometimes using paid advertising.

6. Access to Residence Halls — Access to secured Residence halls is available to residents only via a key or card access system. The exterior doors to student residence halls remain locked 24 hours a day.

7. Public Safety and Student Affairs sponsor quarterly Chicago Alternative Policing Strategy (CAPS) meetings, promoting safety on campus.

8. DePaul has established a Campus Violence Prevention Plan, which includes a Campus Violence Prevention Committee and Campus Threat Assessment Team (Student Care Team). For full details on this plan, please visit https://offices.depaul.edu/public-safety/crime-reporting-prevention/Pages/campus-violence-prevention-plan.aspx.

**Electronic Security Systems**

1. House Telephones and Emergency Call Boxes — Both interior and exterior emergency communications linked to the Public Safety Office are located throughout the Chicago campuses.

2. Closed Circuit Television Surveillance — CCTV is used in the buildings at the Loop Campus and in buildings, residence halls and parking garages at the Lincoln Park Campus. Exterior cameras are located at select locations at each campus.

3. Electronic Alarm Systems — An electronic monitoring system located at both Chicago campuses monitors a network of intrusion detection, fire alarms and duress alarm systems.

4. University Photo Identification Card — Each DePaul University faculty, staff and student is issued a DePaul University photo identification card. This card is needed to gain access to the residence buildings and parking garages, to purchase food in the cafeterias, to attend university functions and for security purposes.

**Immediate Notification**

1. DPU Alert — The university utilizes a voice and text message notification system to notify the DePaul community of on-campus emergencies. To register for the alert, please visit the Demographic Portfolio tab under Campus Connection and click on DPU Alert. DePaul will send DPU Alerts in major life threatening emergencies and will follow all appropriate security and privacy procedures in maintaining information in our system. The university also tests the system on a regular basis.

2. PA and Message Board Emergency Notification — At the Lincoln Park and Loop campuses, a message board and speaker have been placed in each classroom, along with additional speakers situated in hallways. In an emergency, the message boards and speakers will detail the emergency taking place. The system is tested on a regular basis.

**Timely Warning Safety Alerts**

In some instances, Public Safety will issue a timely warning about a crime that has occurred. The purpose of the timely warning is to warn of criminal incidents so that people can protect themselves.

In general, Public Safety will issue timely warnings in the following circumstances:

1. The crime is a Clery-reportable crime, or Public Safety determines that a timely warning is otherwise appropriate;

2. The crime was reported to Public Safety (either directly or through local law enforcement); and

3. There is a serious or continuing threat to the campus community.

For example, if an offender has been apprehended, there may not be a serious or continuing threat to the campus community. Similarly, if the crime is reported to Public Safety long after the crime has occurred, there may not be a serious or continuing threat to the campus community.

Timely warnings will be issued as soon as pertinent information is available in order to make a decision as to whether issuing a timely warning is appropriate.

Timely warnings may be distributed in a variety of ways including via posting on buildings, posting on the Public Safety website, or email. Timely warnings are also posted on the Public Safety website. The underlying principle in distributing timely warnings is to distribute the relevant information to the appropriate people quickly and effectively.

Decisions about whether to issue a timely warning, the information to include in a timely warning, and the form in which a timely warning will be issued, will be made on a case-by-case basis by Public Safety, in light of the relevant circumstances.

**Crime Reporting/Campus Security Authorities**

DePaul University community members are strongly encouraged to immediately report criminal activity and suspicious person(s) to the DePaul Public Safety Office. To further encourage the timely reporting of crimes on campus, the Jeanne Clery Disclosure for Campus Security and Campus Crime Act identifies and defines Campus Security Authorities (CSAs) as university faculty and staff members with “significant responsibility for student or campus activities.” Some
examples of CSAs could include Public Safety officers, deans, directors, department heads, athletic coaches, student organization advisors, resident hall staff and student affairs staff. A letter is sent annually to individuals identified as CSAs reminding them of their responsibilities. Public Safety also conducts annual trainings for CSAs. All crimes reported to CSAs will be reported to Public Safety in a timely manner. Professional and pastoral counselors are not specifically encouraged to inform those they counsel of procedures for reporting crimes voluntarily and confidentiality for inclusion in the Annual Security Report, although counselors may choose to do so at their discretion. For a complete description of the Crime Reporting policy please visit the University Secretary’s website at policies.depaul.edu/
Default.aspx.

The Illinois Abused and Neglected Child Reporting Act (325 ILCS 5) mandates that all university personnel who have reasonable cause to believe that a child under the age of 18 known to them in their professional or official capacity may have been subjected to physical or sexual abuse, may be at risk of physical or sexual abuse, or is being deprived of the proper or necessary care are required by law to immediately report such mistreatment to the Illinois Department of Children and Family Services (“DCFS”) by calling DCFS’ child abuse hotline at 1-800-25-ABUSE. Employees who report an incident to DCFS may also be required to report the matter to Public Safety pursuant to DePaul’s other crime reporting guidelines. However, mandated reporters are individually responsible for ensuring that certain conduct is reported directly to DCFS and reporting this conduct to DePaul Public Safety alone will not fulfill this legal obligation. Questions regarding the requirements of being a mandated reporter or whether a particular situation must be reported to DCFS and/or Public Safety should be directed to Public Safety.

Missing Student Policy
Any member of the university community who believes that a student is a missing student should immediately contact DePaul Public Safety at (773) 325-7777. A “missing student” is a student who has been reported absent from the University for 24 hours or more without any known reason. Any other DePaul office that receives a report of a missing student (for example: the Dean of Students Office, Residential Education, College/ School offices, etc.) must immediately refer that report to Public Safety.

Public Safety will promptly investigate all reports of missing students to determine the validity of the report. If the report of a missing student is validated, the designated DePaul office will, within 24 hours of receiving the initial report:
1. Notify local law enforcement that the student is a missing student.
2. If the missing student has designated an emergency contact(s), attempt to notify the missing student’s emergency contact(s) that the student is a missing student. An “emergency contact” is a person that a student chooses to designate in Campus Connection as someone to contact in case of an emergency. Students are responsible for updating all emergency contact information in Campus Connection. All emergency contact information is only available to authorized DePaul personnel, and will only be released for approved purposes.
3. If the missing student is under 18, attempt to notify the student’s parent/guardian that the student is a missing student.

Public Safety is responsible for communicating all validated reports of missing students to local law enforcement. Public Safety will work with Student Affairs regarding all reports of missing students. Student Affairs is responsible for communicating with a missing student’s emergency contact(s) (and if applicable, a missing student’s parent/guardian). In order to make students aware of this policy, including the student’s option to designate an emergency contact in Campus Connection, this policy will be summarized in DePaul’s Annual Safety and Security Information Report, in the Undergraduate Student Handbook, and in the Graduate Student Handbook. This policy can be found on the university secretary’s website at policies.depaul.edu/Default.aspx.

Chicago Transit Authority / Criminal Activity
Members of the campus community should be vigilant when using the Chicago Transit Authority (CTA), including waiting at bus stops and on platforms, and when riding CTA trains and buses. For example, CTA passengers should stay alert and awake; keep belongings close; and immediately report any suspicious activity by calling 911 or alerting CTA authorities. More information about safety and security on the CTA can be found at http://www.transitchicago.com/safety/.

Neighborhood Burglaries
Members of the campus community who live in private homes and apartments near campus should take precautions to prevent their homes from being burglarized. This would include, for example, making sure that all locks are secure and functioning properly; making sure that doors and windows are locked at all times; not propping open doors or leaving windows open, particularly when not at home; and making sure that mail and newspapers are collected regularly.

Crime Statistics
Campus crime, arrest and referral statistics include those reported to DePaul Public Safety, designated campus officials, and local law enforcement agencies. The university believes that an informed public is a safety-conscious public. The following reported statistics, provided in compliance with the Jeanne Clery Disclosure for Campus Security and Campus Crime Act and covering the period January 1–December 31 for each year, are for your information. Each year, the report is e-mailed to all faculty, staff and students. Prospective students and employees are also notified that the report is available. A statement of the report’s availability is listed in the applications for enrollment and employment. Copies of the report may also be obtained at the Public Safety Office on the Lincoln Park and Loop campuses. You may also call the Crime Prevention Office at (773) 325-7775 to obtain a copy. If you have any questions, contact the Public Safety Office (773) 325-7777. See page 15 of the brochure for the definitions of the following crimes.
### Safety and Security Information Report & Fire Safety Report

#### 2014

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*DePaul’s Rosalind Franklin campus is operated at Rosalind Franklin University. Rosalind Franklin requested statistics from local law enforcement agencies, but the statistics that were provided were not in a usable format for Clery reporting. As such, public statistics for this campus are unavailable.

** In 2014, the University Center was managed by a third party and shared with three other institutions. Of the 1 robbery UCC, 0 were DePaul related; Of the 1 aggravated assault in UCC, 0 were DePaul related; Of the 7 non-forced burglaries in UCC, 0 were DePaul related. Of the 11 drug arrests in UCC, 0 were DePaul related; Of the 170 liquor law violations in UCC, 48 were DePaul related; Of the 113 drug law violations in UCC, 7 were DePaul related; Of the 2 weapon law violations in UCC, 0 were DePaul related.

#### 2014 VAWA

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** In 2014, the University Center was managed by a third party and shared with three other institutions. Of the 2 reports of Domestic Violence in UCC, 1 was DePaul related; Of the 4 reports of Dating Violence in UCC, 0 were DePaul related.

#### 2015

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<td>0 0</td>
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</tr>
<tr>
<td>Burglary, non-forced</td>
<td>13 0</td>
<td>1 0</td>
<td>10</td>
<td>0</td>
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<td>Motor vehicle theft</td>
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<td>0</td>
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<tr>
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<td>0</td>
<td>0 0</td>
<td>na</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*DePaul’s Rosalind Franklin campus is operated at Rosalind Franklin University. Rosalind Franklin requested statistics from local law enforcement agencies, but the statistics that were provided were not in a usable format for Clery reporting. As such, public statistics for this campus are unavailable.

** All Loop Residential Facilities statistics are from University Center, which in 2015 was managed by a third party and shared with three other institutions. The 1 Sex Offense in University Center was not DePaul related; Of the 2 Aggravated Assaults in University Center were not DePaul related. Of the 12 Drug Arrests in University Center, 2 were DePaul related.

### 2015 VAWA

<table>
<thead>
<tr>
<th></th>
<th>LPC Campus</th>
<th>Loop Campus</th>
<th>Residential Facilities LPC</th>
<th>Residential Facilities Loop **</th>
<th>O’Hare Campus</th>
<th>Rosalind Franklin*</th>
<th>Noncampus</th>
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<tr>
<td>Domestic Violence</td>
<td>2</td>
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</tbody>
</table>

**DePaul's Rosalind Franklin campus is operated at Rosalind Franklin University. Rosalind Franklin requested statistics from local law enforcement agencies, but the statistics that were provided were not in a usable format for Clery reporting. As such, public statistics for this campus are unavailable.**

**All Loop Residential Facilities statistics are from University Center, which in 2015 was managed by a third party and shared with three other institutions. The two reports of Domestic Violence in University Center were not DePaul related.**

### 2016 VAWA

<table>
<thead>
<tr>
<th></th>
<th>LPC Campus</th>
<th>Loop Campus</th>
<th>Residential Facilities LPC</th>
<th>Residential Facilities Loop **</th>
<th>O’Hare Campus</th>
<th>Rosalind Franklin*</th>
<th>Noncampus</th>
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<td>Murder/Non-negligent manslaughter</td>
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<td>0</td>
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<tr>
<td>Statutory Rape</td>
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<td>Drug abuse referrals for disciplinary action</td>
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<td>Weapons possession arrests</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**DePaul’s Rosalind Franklin campus is operated at Rosalind Franklin University.**

**All Loop Residential Facilities statistics are from University Center, which in 2016 was managed by a third party and shared with three other institutions. The 2 reports of Rape in University City were DePaul related. The 1 report of fondling in University Center was DePaul related. The 2 Drug Arrests in University Center were not DePaul related.**

### Hate Crimes

2016: There were no reports of hate crimes in the 2016 calendar year.

2015: There were no reports of hate crimes in the 2015 calendar year.

2014: There was one report of a hate crime on the LPC campus, which was criminal defacement characterized by racial bias.

**Notes About the Crime Statistics**

1. The reported numbers are subject to change due to administrative deadlines used in printing this document.

2. Statistics include crimes reported to local law enforcement, which were derived from information provided by local law enforcement. More information on Chicago crime statistics is available at [gis.chicagopolice.org/CLEARMap_crime_sums/startPage.htm](http://gis.chicagopolice.org/CLEARMap_crime_sums/startPage.htm).

3. For liquor, drug and weapon law violations referrals, statistics are provided by DePaul’s Division of Student Affairs and Human Resources.

4. Unfounded crimes: In 2016, the Chicago Police Deparment unfounded 2 motor vehicle thefts on public property near the Lincoln Park campus, 4 motor vehicle thefts on public property near the Loop campus, and 1 report of Domestic Violence on the Loop campus in a residential facility. In 2015, the Chicago Police Department unfounded 1 robbery on public property adjacent to the Lincoln Park campus, 7 motor vehicle thefts on public property adjacent to the Loop Campus, 1 motor vehicle theft on public property adjacent to the Loop Campus, and 1 motor vehicle theft on public property adjacent to the O’Hare campus. In 2014, the Chicago Police Department unfounded 1 robbery on public property adjacent to the Lincoln Park campus, 2 robberies on public property adjacent to the Loop campus, 2 motor vehicle thefts on the Lincoln Park campus, 2 motor vehicle thefts adjacent to the Loop campus, 1 motor vehicle theft on the O’Hare campus, and 1 report of domestic violence on the Lincoln Park campus.
Sex Offender Registry
The University complies with the Illinois Sex Offender Registration Act (730 ILCS 150), which requires all sex offenders employed by or attending an institution of higher education to register directly with the public safety director or appropriate administrative body of that institution. In compliance with this Act, any student, faculty, or staff member who is required to register as a sex offender in any state must register, in person, as a sex offender with Public Safety within three days of beginning classes or employment at DePaul University. An individual committing such offense after being enrolled in classes or commencing employment with DePaul University must register, in person, in the Public Safety office, within three days of his or her conviction. An individual must notify Public Safety, in person, of any and all changes of employment or enrollment status within three days of such change. Additionally, registration must be renewed each year until the individual’s registration requirement is complete. Failure to register by any student or employee who is required to do so may result in consequences pursuant to the Code of Student Responsibility, Progressive Discipline, or other University policies as applicable. Individuals registering with DePaul are not required to pay a registration fee.

Information on registered sex offenders is listed at the Chicago Police Department website gis.chicagopolice.org/CLEARMap_rso/startPage.htm, or the Illinois State Police Department website isp.state.il.us/sor.

Disclosure of Disciplinary Actions
Consistent with law, DePaul will disclose the results of any Student Conduct Process involving a crime of violence or non-forcible sex offense to the alleged victim.

Sexual & Relationship Violence Prevention and Response
Every member of the DePaul University community has the right to freedom from the threat of sexual and relationship violence. Grounded in our commitment to valuing the dignity of all people, DePaul fosters a culture of respect and safety by implementing best practices in education, prevention, and holistic support and care. DePaul does not tolerate sexual and relationship violence and addresses incidents swiftly and equitably.

A. Related Policies
This policy intersects with a number of other DePaul policies. These include:
• Anti-Discrimination and Anti-Harassment
• Blue Demon Duty
• Code of Student Responsibility
• Crime Reporting and Clery Act Compliance
• FERPA Compliance
• Faculty Handbook
• Non-Retaliation
• Progressive Discipline
• Reporting Misconduct

B. Information Regarding Title IX
1. Notice of Non-Discrimination
Title IX of the Education Amendment of 1972 (commonly known as “Title IX”) is a federal law that prohibits sex discrimination on the basis of sex in federally funded education programs and activities. Sex discrimination includes sexual harassment, and sexual and relationship violence.

DePaul does not discriminate on the basis of sex in its educational, extra- and co-curricular, athletic, or other programs or activity, including admissions, or in the context of employment.

DePaul provides institutional processes, remedies and outcomes. Conduct that violates this policy may also constitute criminal conduct under local, state or federal laws. Individuals always have the option to report prohibited conduct to the appropriate law enforcement agencies. As detailed in the Crime Reporting and Clery Act Compliance policy, DePaul will assist an individual with reporting to local law enforcement if requested to do so.

Inquiries or complaints concerning the application of this policy or Title IX generally at DePaul should be referred to the Title IX Coordinator in the Office of Institutional Diversity and Equity (OIDE), whose contact information is below. Individuals also have the right to contact the United States Department of Education’s Office for Civil Rights.

2. Title IX Coordinator
The Title IX Coordinator can be contacted by telephone, email, or in person during regular business hours (9 a.m. to 5 p.m., Monday - Friday). Contact information for DePaul’s Title IX Coordinator is:

Karen Tamburro
Office of Institutional Diversity and Equity
312-362-8970
titleixcoordinator@depaul.edu
ktamburr@depaul.edu

The Title IX Coordinator oversees the university’s centralized review, investigation, and resolution of reports of sex discrimination and sexual harassment, including sexual and relationship violence. The Title IX Coordinator also coordinates the university’s compliance with Title IX. Among other things, the Title IX Coordinator is:

a. Responsible for oversight of the investigation of all reports of sex discrimination and sexual harassment, including sexual and relationship violence.
b. Knowledgeable and trained in relevant state and federal laws and university policy and procedure.
c. Available to advise any individual, including a complaining or referred party, about the courses of actions available at the university.
d. Available to provide information regarding resources.
e. Available to provide assistance to any university member regarding how to respond appropriately to reports of sex discrimination and sexual harassment, including sexual and relationship violence.
f. Responsible for monitoring full compliance with all requirements and timelines specified in the relevant policies.
g. Responsible for coordinating the compilation of annual reports. The Title IX Coordinator will prepare a report each year regarding DePaul’s experience with preventing and responding to sexual and relationship violence. The Title IX Coordinator will consult with other areas as needed in order to prepare this report. At a minimum, the annual report will include (i) a copy of this policy; (ii) a copy of the Sexual and Relationship Violence Information Sheet; (iii) information about prevention and; (iv) information about reports received (including confidential reports), allegations investigated, referrals to local law enforcement, and policy violations. The Title IX Coordinator is responsible for submitting this report to governmental entities as required by law.

3. Deputy Title IX Coordinators
The Title IX Coordinator is supported by Deputy Title IX Coordinators. Deputy Title IX Coordinators are available to offer assistance with respect to prevention and response. Deputy Title IX Coordinators are appropriately trained regarding sexual and
relationship violence. Contact information for the Deputy Title IX Coordinators is:

Deputy Title IX Coordinator for Students
Dean of Students (Ashley Knight)
773-325-7290
deanofstudents@depaul.edu
aknight@depaul.edu

Deputy Title IX Coordinator for Staff
Assistant Director, Employee Relations (Gianna Bellavia-Johnson)
312-362-8506
gbellavi@depaul.edu

Deputy Title IX Coordinator for Faculty
Associate Provost for Student Success and Accreditation, Academic Affairs (Caryn Chaden)
312-362-8885
cchaden@depaul.edu

Deputy Title IX Coordinator for Athletics
Senior Associate Athletic Director, Athletics (Jill Hollembeak)
773-325-4034
jhollemb@depaul.edu

Deputy Title IX Coordinator for Enrollment Management
Compliance Director, Financial Aid (Agnes Roche)
312-362-5024
aroche2@depaul.edu

Deputy Title IX Coordinator for Compliance
Director, Compliance (Emily Opalski)
312-362-5310
eopalski@depaul.edu

4. Sexual Violence Prevention and Response Working Group
DePaul has established a Sexual Violence Prevention and Response Working Group. The purpose of the Working Group is to encourage collaboration and information-sharing across the university regarding DePaul’s policies, procedures, programming, training, and messaging. The Working Group will continually review best practices in prevention, awareness, education and response and will contribute to the implementation of such best practices at DePaul.

The Working Group is chaired by the Title IX Coordinator. The Working Group supports the work of the Title IX Coordinator. The Working Group consists of representatives from Faculty Council, Staff Council and Student Government Association, as well as representatives of numerous departments and offices that have a role in addressing prevention and response to sexual and relationship violence.

The Working Group meets at least two times each academic year. The Working Group will invite the following individuals to its meetings: (a) a representative from a community-based sexual assault crisis center; (b) a representative from a community-based domestic violence agency; (c) a representative from the Chicago Police Department; and (d) a representative from the State’s Attorney’s office.

Training regarding sexual and relationship violence is made available to members of the Working Group.

C. Prohibited Conduct
DePaul University strictly prohibits sexual and relationship violence and threats of sexual and relationship violence. Sexual and relationship violence means the specific behaviors detailed below.

Sexual and relationship violence can occur in many different ways, including through physical force, intimidation, manipulation, and coercion. This may include the voluntary or involuntary use of drugs and/or alcohol that renders an individual unable to give consent. Sexual and relationship violence can occur within personal relationships, including those that are intimate, professional, familial, or friendly. In fact, sexual violence involving strangers constitutes only a small percentage of cases. Individuals of any sex, sexual orientation, or gender identity may experience sexual or relationship violence.

An individual who is uncertain about whether their experience meets one of the definitions below is encouraged to consult with the Title IX Coordinator or another reporting resource. In all instances, DePaul encourages reporting of unwelcome conduct whether or not it appears to meet one of the definitions stated below. With this report, DePaul can assist the individual in identifying resources and available courses of action based on the conduct at issue.

Sex Offense (including Sexual Assault). Sex Offense means any sexual act directed against another person without consent, including instances where the individual is incapable of giving consent as defined below.

Sexual Offenses include, but are not limited to, rape, forcible sodomy, sexual assault with an object, fondling or kissing without consent, incest, statutory rape, the threat of sexual assault, sexual abuse, or any unwanted physical contact of a sexual nature, that occurs without consent by all the individuals involved. Many sex offenses are also sometimes collectively referred to as sexual assault.

Sexual Misconduct. Sexual Misconduct means taking sexual advantage of another person for the benefit of oneself or a third party when consent is not present. This includes, but is not limited to,

- sexual voyeurism or permitting others to witness or observe the sexual or intimate activity of another person;
- indecent or lewd exposure;
- recording any person engaged in sexual or intimate activity in a private space;
- distributing sexual or intimate information, images or recordings about another person; or
- inducing incapacitation in another person with the intent to engage in sexual conduct, regardless of whether prohibited sexual conduct actually occurs.

Domestic Violence. Domestic Violence means violence committed by a family or household member. A family or household member includes parents, children, current or former spouses, a person with whom the reporting/affected individual shares a child in common, a person who is cohabitating with or has cohabitated with the reporting/affected individual, and others as defined by Illinois law. Domestic violence can be a single event or a pattern of behavior.

Dating Violence. Dating Violence means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the reporting/affected individual (i.e., a relationship which is characterized by the expectation of affection or sexual involvement between the parties); and where the existence of such a relationship shall be determined based on a consideration of factors such as the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating Violence can be a single event or a pattern of behavior.

Domestic and dating violence can encompass a broad range of behavior, including but not limited to:

- Physical violence or assault;
- Sexual violence;
• Emotional violence;
• Economic abuse;
• Threats;
• Property damage; and
• Violence or threat of violence to one’s self, one’s sexual or romantic partner, and/or to the family members or friends of the sexual or romantic partner.

Stalking. Stalking means a course of conduct (i.e. two or more acts) directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others; or to suffer substantial emotional distress.

Individuals who would like to obtain more information about laws related to sexual and relationship violence in the State of Illinois can find that information here.

D. Consent
At DePaul, consent is defined as unambiguous and freely given agreement to move forward with a specific sexual request, act, or experience. Consent cannot be obtained from individuals who are unable to understand the nature of the activity or give consent due to being asleep, unconscious, under age, or due to having a temporary or permanent mental or physical incapacity, including as a result of drug or alcohol use. Consent is an affirmative act, not a lack of action. Lack of verbal or physical resistance or submission as the result of force, coercion, duress, or threat thereof does not constitute consent. The absence of “no” or “stop” should never be interpreted as implicit consent, if consent is otherwise unclear. An individual’s manner of dress does not constitute consent. Consent to past sexual activity or a past sexual relationship does not constitute consent. Consent to engage in sexual activity with one individual does not constitute consent to engage in sexual activity with another individual. Resistance is not required to demonstrate lack of consent. Consent can be withdrawn at any time.

E. Reporting
Individuals who have experienced sexual and relationship violence - whether on-campus or off-campus and whether by a member of the DePaul community or not - are strongly encouraged to report the incident. A report serves as a means of documenting the incident and allows for immediate response by the university. DePaul is committed to offering a secure and supportive environment for individuals who report incidents of sexual and relationship violence to receive resources and consider all available options.

An individual’s options for reporting, including for making confidential reports, are detailed below. Reports from third-parties who have not themselves been involved in an instance of sexual and relationship violence are accepted. Reports from third-parties who are not affiliated with DePaul are accepted. More information about the ways in which DePaul address issues of privacy issues and confidentiality requests with respect to reports made to individuals other than confidential reporting resources is detailed further below. In most circumstances, and except as otherwise detailed below, a report to a confidential reporting resource will not be reported to Public Safety or the Title IX Coordinator and will not begin any further response to the report from DePaul.

1. On-Campus Resources for Emergency Reporting

Public Safety
Lincoln Park: 773-325-7777
Loop: 312-362-8400
Public Safety is available 24 hours a day, seven days a week and should be used for emergency response, crime reporting, and crime victim assistance.

2. Local Law Enforcement
Loop, Lincoln Park, and O’Hare Campuses:

Chicago Police Department
911-Emergencies
311-Non-emergencies

Naperville Campus:
Naperville Police Department
911-Emergencies
630-420-6666 for Non-emergencies

Rosalind Franklin Campus:
North Chicago Police Department
911- Emergencies
847-596-8774 for Non-emergencies

3. On-Campus Resources for Non-Emergency Reports

Title IX Coordinator (Karen Tamburr)
Office of Institutional Diversity and Equity
Loop: 312-362-8970
titleixcoordinator@depaul.edu
KTamburr@depaul.edu

The Title IX Coordinator is available during regular business hours (9 a.m. to 5 p.m., Monday - Friday).

The Title IX Coordinator is supported by a network of Deputy Title IX Coordinators to whom reports may also be made.

Individuals wishing to report non-emergency information electronically, and who would like an immediate response may report here:

Non-Emergency Immediate Response Reporting:
https://cm.maxient.com/reportingform.php?DePaulUniv

4. On-Campus Confidential Reporting Resources

Office of Health Promotion and Wellness
Survivor Support Advocates (Confidential Advisors)
773-325-7129
lhpw@depaul.edu

Survivor Support Advocates provide support to individuals. This includes students and employees, and includes complainants, potential referred individuals, and others. This support may include informing individuals of their options and available resources and, if requested by the individual, assisting the individual with navigating DePaul or external processes.

Survivor Support Advocates are available for confidential reporting to the extent permissible by law. When providing support to student complainants, Survivor Support Advocates are also acting in the role of a “confidential advisor” pursuant to the Illinois Preventing Sexual Violence in Higher Education Act. In these instances, information reported to Survivor Support Advocates will remain confidential unless (a) the individual consents to the disclosure of the communication in writing; (b) failure to disclose the communication would violate state or federal law; or (c) failure to disclose would result in a clear, imminent risk of serious physical injury or to death of the individual or another person.

On a monthly basis, Survivor Support Advocates will report the number and type of incidents reported exclusively to them to the Title IX Coordinator. In making these reports, care will be taken to avoid reporting personally identifiable information.
All Survivor Support Advocates receive at least 40 hours of training on sexual violence and participate in at least six hours of additional training annually. Survivor Support Advocates also participate in periodic training on University processes related to sexual and relationship violence.

**University Counseling Services**
Lincoln Park: 773-325-7779
Loop: 312-362-6923
Professional counselors and psychiatrists are available to students for confidential reporting as defined by the counselor or psychiatrist's professional confidentiality obligations.

**University Ministry**
773-325-7902
Ordained individuals or otherwise recognized religious leaders engaging in pastoral care are available for confidential reporting as defined by the religious leader's professional confidentiality obligations.

**Student Legal Services**
773-325-1588
slsl@depaul.edu
Attorneys are available to students for confidential reporting in the context of providing legal services and as otherwise defined by the attorney's professional confidentiality obligations.

**University Ombudsman**
312-362-8707
The University Ombudsperson is available to employees for confidential reporting to the extent permissible by law.

**Misconduct Reporting Hotline**
877-236-8390
www.depaul.ethicspoint.com
The misconduct reporting hotline is available for anonymous, electronic reporting. Please see the Reporting Misconduct policy for more information.

As further detailed below, all confidential reporting resources will provide the reporting individual with a Sexual and Relationship Violence Information Sheet.

5. **Employee Reporting Responsibilities**

Unless otherwise designated as a confidential reporting resource above, all DePaul faculty, staff, and student employees are required to promptly report to the Title IX Coordinator all incidents of sex discrimination and sexual harassment, including sexual and relationship violence that are reported to them.

The information that must be disclosed to the Title IX Coordinator includes:

- the name of the person who reported the information to the employee;
- the name of the alleged affected individual, if different than the individual reporting;
- the name of the alleged perpetrator (if known);
- the names of others involved; and
- any relevant facts that have been provided, such as date, time, and location.

The employee will also provide the reporting individual with a Sexual and Relationship Violence Information Sheet.

Employees should also:

- Familiarize themselves with these confidential reporting resources.
- Inform the individual disclosing an issue related to sexual or relationship violence of their obligation to report any information shared to the Title IX Coordinator.

- Connect the individual with a confidential resource if the individual wishes to speak to someone confidentially.

Employees may also have other reporting obligations pursuant to other DePaul policies including:

- Crime Reporting and Clery Act Compliance
- Anti-Discrimination and Anti-Harassment
- Reporting Misconduct

More information about reporting responsibilities regarding sexual and relationship violence for all DePaul employees and confidential reporting options can be found here.

6. **Information about options for, and available assistance in, reporting**

- Inform the individual disclosing an issue related to sexual or relationship violence whether to Public Safety, the Title IX Coordinator, a confidential reporting resource or any other DePaul employee—the individual will be provided with the following information, in writing:
  1. A summary of the information in this policy.
  2. Information about options for and, if necessary, how DePaul will provide assistance with further confidential reporting, reporting to the Title IX Coordinator, reporting to Public Safety, and reporting to local law enforcement (e.g. the Chicago Police Department), if the individual chooses to do so.
  3. Information about the possibility of moving forward with internal discipline, including a summary of how the various applicable policies and procedures would apply in different situations.
  4. Information about the possible sanctions or remedies that could result from internal discipline.
  5. Information about the importance of preserving evidence—for example, avoiding showering, bathing, changing clothes, washing hands, going to the toilet, or brushing teeth; saving clothing in individual paper bags; and not disturbing anything in the area where the incident occurred.
  6. Information about the possibility of moving forward with internal discipline, including a summary of how the various applicable policies and procedures would apply in different situations.

7. **Information about options for and, if necessary, how DePaul will provide assistance with further confidential reporting, reporting to the Title IX Coordinator, public safety, and reporting to local law enforcement (e.g. the Chicago Police Department), if the individual chooses to do so.**

8. **Information about options for and, if necessary, how DePaul will provide assistance with further confidential reporting, reporting to the Title IX Coordinator, public safety, and reporting to local law enforcement (e.g. the Chicago Police Department), if the individual chooses to do so.**

For reports received electronically here, this information will be provided within 12 hours.

G. **Retaliation**

DePaul prohibits retaliation and the threat of retaliation against any person, including complainants, respondents and witnesses, exercising their rights and/or responsibilities in good faith pursuant to this policy, or otherwise participating in any process related to a potential violation of this policy. Claims of retaliation will be investigated and, if substantiated, may constitute a separate policy violation subject to additional discipline or sanctions. More information about DePaul's prohibition against retaliation in the context of discrimination and harassment can be found in the Anti-Discrimination and Anti-Harassment Policy and Procedures. More information about DePaul's prohibition against retaliation generally can be found in the Non-Retaliation policy.
H. Prevention and Education Programs

DePaul University provides a variety of educational programming, including prevention and awareness programming, regarding this policy and sexual and relationship violence generally. At a minimum, this programming includes (a) primary prevention programming for all incoming students and new employees, (b) an annual email to the campus community, (c) annual training for all employees, and (d) ongoing awareness campaigns for students and employees.

Together, these primary programs and ongoing awareness campaigns, at a minimum, include the following elements:

1. Information about the definitions of the various aspects of sexual and relationship violence, including consent, under this policy and Illinois law;
2. Information about the requirements of this policy, including DePaul’s prohibition on sexual and relationship violence and prohibition of retaliation, and DePaul’s obligation to provide a coordinated, prompt, and equitable response to reports of sexual and relationship violence;
3. Information about reporting options, including confidential reporting resources;
4. Information about the effects of trauma;
5. Information about safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of sexual or relationship violence against another person; and
6. Information about risk reduction to recognize warning signs of abusive behavior and how to avoid potential risks.

Programming could occur at employee orientations, at student orientations, as part of General Compliance Training, through electronic communications, and through various other formal and informal avenues. Programming will be coordinated by the Office of Institutional Diversity and Equity (OIDE) in collaboration with other departments and offices as appropriate (e.g., the Office of Health Promotion and Wellness, Compliance & Risk Management, Human Resources, etc.)

I. Additional Resources and Support

Below is an expanded list of reporting resources and other on-campus and community resources. A summary list of reporting resources and on-campus supports is above.

On-Campus Resources

Emergency Reporting

Public Safety
Lincoln Park: 773-325-7777
Loop: 312-362-8400

Public Safety is available 24 hours a day, seven days a week and should be used for emergency response, crime reporting, and crime victim assistance.

Non-Emergency Reports

Title IX Coordinator (Karen Tamburro)
Office of Institutional Diversity and Equity
312-362-8970
titleIXCoordinator@depaul.edu

The Title IX Coordinator is available during regular business hours (9 a.m. to 5 p.m.) and should be used for non-emergency reporting. The Title IX Coordinator is supported by six Deputy Title IX Coordinators.

Individuals wishing to report non-emergency information electronically, and who would like an immediate response may report here:
Non-Emergency Immediate Response Reporting:
offices.depaul.edu/diversity/about/forms/Pages/allegation-form.aspx

Confidential Reporting Resources

Office of Health Promotion and Wellness
Survivor Support Advocates (Confidential Advisors)
773-325-7129
hpw@depaul.edu

Survivor Support Advocates are available to provide support to individuals, including those who may be accused of sexual and relationship violence. This support may include informing individuals of their options and available resources and, if requested by the individual, assisting the individual with navigating DePaul or external processes.

University Counseling Services
Lincoln Park: 773-325-7779
Loop: 312-362-6923

Professional counselors and psychiatrists are available to students for confidential reporting as defined by the counselor or psychiatrist’s professional confidentiality obligations.

University Ministry
773-325-7902

Ordained individuals or otherwise recognized religious leaders engaging in pastoral care are available for confidential reporting as defined by the religious leader’s professional confidentiality obligations.

Student Legal Services
773-325-1588
slsl@depaul.edu

Attorneys are available to students for confidential reporting in the context of providing legal services and as otherwise defined by the attorney’s professional confidentiality obligations.

University Ombudsperson
312-362-8707

The University Ombudsperson is available to employees for confidential reporting to the extent permissible by law.

Misconduct Reporting Hotline
877-236-8930 FREE
www.depaul.ethicspoint.com

The misconduct reporting hotline is available for anonymous, electronic reporting. Please see the Reporting Misconduct policy for more information.

Other On-Campus Resources

Employee Assistance Program

ComPsych Guidance Resources
1-800-621-4124 FREE

Employees may contact DePaul’s employee assistance program at any time to speak with a counselor for referrals. Find more information about the DePaul employee assistance program online on their website.

Off-Campus and Community Resources

Local Law Enforcement
Loop, Lincoln Park, and O’Hare Campuses:
Chicago Police Department
911-Emergencies
311-Non-emergencies

Naperville Campus:
Naperville Police Department
911-Emergencies
630-420-6666 for Non-emergencies

Rosalind Franklin Campus:
North Chicago Police Department
911- Emergencies
847-596-8774 for Non-emergencies

Sexual Assault Community-Based Resources

Chicago Rape Crisis Hotline
888-293-2080 FREE

Operating 24 hours a day, 7 days a week.

Rape Victim Advocates - Loop (RVA)
180 N. Michigan Ave. Suite 600
Chicago, IL 60601
312-443-9603
www.rapevictimadvocates.org
RVA partners with local hospitals and organizations across Chicago to provide services 24/7 for sexual assault survivors and their significant others. These services include crisis intervention, medical and legal advocacy, and counseling services. www.rapevictimadvocates.org

**YWCA Metropolitan Chicago**
1 N. LaSalle Street Suite 1150
Chicago IL, 60602
312-733-2102 ext 2146 (Chicago)
630-790-6600 (West Suburbs)
708-754-0486 (South Suburbs)
http://www.ywcachicago.org/site/c.fmJWKcOZJkI6G/b.8243025/k.8734/Sexual_Violence_Counseling.htm

YWCA offers a Sexual Violence and Support Services program that specializes in counseling for ages three and older, as well as medical and legal advocacy. Services are available at multiple locations across Chicago for survivors of sexual violence and their non-offending significant others.

**Zacharias Sexual Abuse Center (Zcenter) - Lake County**
4275 Old Grand Ave.
Gurnee, IL 60031
and
4232 Dempster St.
Skokie, IL 60076
847-244-1187 (office)
24 Hour Helpline: 847-872-7799
http://zcenter.org/

The Zcenter provides individual and group counseling, medical advocacy, court advocacy, and a 24/7 support line for survivors of sexual assault and their significant others in Lake County, Illinois. Their Skokie location provides counseling services only.

**Domestic/Relationship Violence Community-Based Resources**

**Chicago Domestic Violence Helpline**
877-863-6338 FREE
877-863-6339 FREE (TTY)

**National Domestic Violence Hotline**
800-799-7233 FREE
800-787-3224 FREE (TTY)

**Pillars**
Domestic Violence Hotline: 708-438-5254
https://pillarscommunity.org/

Pillars offers a shelter, legal advocacy, and counseling for survivors, including disabled adults and children. Their shelter, Constance Morris House, offers onsite exams for injuries sustained during domestic violence, prenatal care, and bilingual services for literate and non-literate survivors. Pillars offers services in the Chicago Metropolitan area with locations in Berwyn, Hickory Hills, Western Springs, Summit, and Hodgkins, Illinois.

**Medical Forensic Examinations**
The following is a list of locations where a medical forensic examination can be completed, often at no cost. Each hospital has a social worker, women’s health advocate, and/or domestic violence liaison that can assist those who have experienced sexual or relationship violence.

For survivors of sexual assault, it is recommended that you specify the reason you are requesting an examination, as you should be provided a private room. Many hospitals have Sexual Assault Nurse Examiners (SANE) on staff. SANE nurses have completed special forensic training with sensitivity and knowledge in treating sexual assault survivors while preserving evidence related to an alleged sex crime. Many locations, as specified below, can also provide you with a medical advocate for sexual assault survivors within one hour. These sexual assault advocates are from a local agency, separate from the hospital and police.

Additionally, under the Illinois Crime Victim’s Compensation Act, some individuals who have experienced sexual or relationship violence may be eligible for support services and medical reimbursement if the crime is reported within seven (7) days or, in some cases, even longer. Individuals should check with their insurance providers to explore the applicability of this program.

**Lincoln Park Campus:**
Illinois Masonic Hospital
836 W Wellington Ave
Chicago, IL 60657
(773) 975-1600

Presence St. Joseph Hospital
Emergency Services
2900 N. Lake Shore Dr.
Chicago, IL 60657
847-737-4636

Swedish Covenant Hospital
5145 N. California Ave
Chicago, IL 60625
847-737-4636

Sexual assault medical advocate available from RVA

**Loop Campus:**
Northwestern Memorial Hospital
250 E. Erie St.
Chicago IL 60611
312-864-1300

Thorek Memorial Hospital
850 W. Irving Park Rd.
Chicago, IL 60613
773-975-6770

Sexual assault medical advocate available from RVA

**O’Hare Campus:**
Loyola Gottlieb Memorial Hospital
701 W. North Ave.
Melrose Park, IL 60160
708-681-3200

Sexual assault medical advocate available from Pillars

**Naperville Campus:**
Edwards Hospital
801 S. Washington St.
Naperville, IL 60540
630-527-3000

Sexual assault medical advocate available from YWCA, DuPage County.
DePaul has an obligation to provide a safe and nondiscriminatory environment for all members of its community and might have to share information about a report to protect the campus community. Likewise, if an individual chooses to pursue a disciplinary response, DePaul has an obligation to afford the responding individual certain procedural protections including notice and an opportunity to respond.

Where DePaul determines that the action taken is inconsistent with a request, DePaul will inform the affected individual about the chosen course of action.

DePaul is committed to protecting the privacy of all individuals involved in a report of sexual or relationship violence. In responding to any report, including implementing interim measures or permanent remedies, investigation, or disciplinary response, DePaul will take steps to protect the privacy interests of all individuals involved in a manner consistent with the need for a thorough review of the allegation and to the extent required or permitted by law.

C. Interim Measures and Permanent Remedies

Regardless of whether a situation involving sexual or relationship violence may result in a policy violation or disciplinary response, and regardless of whether an individual chooses to otherwise report an incident, the Office of Institutional Diversity and Equity (OIDE) will coordinate providing reasonable and appropriate interim measures and permanent remedies. Interim measures may be taken prior to the outcome of any investigation.

Interim measures and permanent remedies may include changing academic, living, transportation, and working situations, if requested and if reasonably available, on an interim or permanent basis. Specific examples could include:

- Access to medical or counseling services;
- Imposition of an institutional no-contact directive and related assistance to support that directive;
- Assistance in obtaining a civil protection order;
- Rescheduling exams or assignments;
- A change in class schedule;
- A change in work schedule or job assignment;
- A change in a student’s on-campus residence;
- A change of office or work space;
- A voluntary leave of absence;
- Providing an escort between classes, work or other activities; or
- An interim suspension or other restriction pending the outcome of a conduct proceeding.

The Title IX Coordinator will maintain the privacy of any interim measures and permanent remedies to the extent possible.

All individuals are encouraged to report concerns about the failure of another individual to abide by any restrictions imposed by an interim measure or permanent remedy so that DePaul can consider taking responsive actions as appropriate.

D. Determining Policy Violations and Potential Disciplinary Response

In instances where a report of sexual or relationship violence indicates that a member of the DePaul community may have violated this policy, all determinations as to policy violations and potential disciplinary response will be made through the existing applicable university policies and processes.

Because a violation of this policy will most often also be a violation of the Anti-Discrimination and Anti-Harassment Policy and Procedures, investigation and, except as otherwise detailed below, determinations as to policy violations, will be primarily managed by the Office of Institutional Diversity and Equity using the procedures detailed in the Anti-Discrimination and Anti-Harassment Policy and Procedures. Determinations as to sanctions and disciplinary consequences are dependent on whether the referred individual is a staff member, student employee, faculty member or student.
Report that a **staff member or student employee** may have violated this policy: A determination as to discipline will be made through the procedures outlined in the Progressive Discipline policy. For student employees, the Student Conduct Process may also apply, as detailed below.

Report that a **faculty member** may have violated this policy: A determination as to discipline will be made through the procedures outlined in the Faculty Handbook, including Chapter Four of the Faculty Handbook relating to suspension or termination of faculty members for cause.

Report that a **student** may have violated this policy: A determination as to discipline will be made through the procedures outlined in the Student Conduct Process. As noted in the Student Conduct Process, the Student Conduct Process may also include a preliminary investigation by another office. As noted above, investigations of allegations of sexual or relationship violence will often be conducted by the Office of Institutional Diversity and Equity (OID), using the procedures detailed in the Anti-Discrimination and Anti-Harassment Policy and Procedures. The range of potential sanctions for students who are found responsible for violating this policy is detailed in the Student Conduct Process. Students should also familiarize themselves with all of the Student Rights in the Student Conduct Process and other provisions of the Student Conduct Process. This includes, for example, the Amnesty/Good Samaritan policy.

To the extent that a potential policy violation of this policy would not violate the Anti-Discrimination and Anti-Harassment Policy and Procedures, OID will work with the appropriate offices, including Human Resources, Academic Affairs, and Student Affairs, to investigate, determine policy violations, and determine sanctions or disciplinary consequences in a prompt, fair, and impartial manner through applicable policies and procedures.

To the extent not already addressed in the above policies and procedures, the process for determining whether a violation of this policy has occurred and for imposing internal discipline involving instances of sexual and relationship violence pursuant to this policy include the following procedural aspects:

1. DePaul will take reasonable measures to complete any process resulting in a determination as to a policy violation within 60 calendar days from the date when a report is received. DePaul reserves the right to extend this time limit, in its sole discretion, in order to ensure a proper review of all material and as circumstances warrant. DePaul will simultaneously inform the complainant and respondent of any extensions and the reasons.
2. All determinations as to whether an individual is or is not in violation of a policy will be based on the standard of “whether it is more likely than not,” based on the information available at the time, that the individual is or is not in violation of the policy at issue.
3. Both the reporting individual and the referred student or employee have the opportunity to have an advisor of their choice (including legal counsel) accompany them to any meeting (including hearings) related to making a determination as to whether a policy violation has occurred, or to imposing discipline related to that policy violation. Any individual intending to have an advisor accompany them to a meeting must notify the individual managing the process no later than two business days prior to the meeting (unless a shorter timeframe is deemed feasible by the individual managing the process). The role of the advisor is to act as a support for the student or employee. The advisor does not have a speaking or otherwise active role to play in the process. The university reserves the right to require that any individual select a different advisor if the individual’s choice of advisor raises fundamental fairness issues (e.g. there is a conflict of interest with the individual’s selected advisor, etc.).
4. The reporting individual and the referred student or employee are simultaneously informed in writing of the outcomes that result from the process, including interim results.
5. The reporting individual and the referred student or employee are simultaneously informed in writing of the possibilities for appealing the decision, if any.
6. The reporting individual and the referred student or employee are simultaneously informed in writing as to any changes in the outcomes from the process.
7. The reporting individual and the referred student or employee are simultaneously informed in writing when the outcomes from the process are final.

Individuals who are charged with implementing investigative and disciplinary processes related to sexual and relationship violence receive annual training on issues related to sexual and relationship violence, and on how to conduct a process that protects safety and promotes accountability.

### Other Resources

Although the University encourages individuals to utilize the University’s internal complaint process to resolve any complaints, use of this process does not prohibit the filing of a complaint with external agencies at any time. Individuals may choose to file a complaint with various external agencies including, but not limited to, the government agencies listed below.

- The U.S. Equal Employment Opportunity Commission
  - [http://www.eeoc.gov/](http://www.eeoc.gov/)
- Illinois Department of Human Rights
  - [http://www2.ed.gov/about/offices/list/ocr/addresses.html](http://www2.ed.gov/about/offices/list/ocr/addresses.html)

### Alcohol

The State of Illinois prohibits the sale, use, distribution, manufacture, or possession of all forms of alcoholic beverages by persons under 21 years of age. Students under 21 years of age may not sell, use, distribute, manufacture, or possess all forms of alcoholic beverages. Providing or distributing alcohol to individuals under the age of 21 is prohibited.

Students, even those 21 years of age or older, may not possess or consume alcohol in common or non-reserved areas on university premises.

Alcohol consumption that results in behavior that infringes on the rights of others in the community is prohibited.

Alcohol consumption that creates a risk of harm to self, including requiring a transport to the hospital for intoxication, is prohibited. For specific policies regarding alcoholic beverages in the residence halls, please see the Guide to Student Housing.

For specific policies regarding events sponsored by student organizations at which alcohol is served, please see the Student Organization Handbook.

Alcoholic beverages may not be served at events sponsored by student organizations without authorization from the Office of Student Involvement. Unless specific risk management mechanisms are in place, authorization will generally not be given to any student organization that is hosting an event at which students under 21 will, or could be, present. Notification of such authorization will be sent to the student organization itself, the organization’s moderator/advisor, the building director, and the Public Safety Office.

DePaul community members owe it to themselves and others to make educated decisions about their use of alcohol.

This University also seeks to educate students about making safe, responsible decisions when it comes to alcohol use. Detailed
information about DePaul’s efforts and programming related to alcohol use can be obtained from the Office of Health Promotion and Wellness. Students who have concerns about their alcohol use (or someone else’s) may confidentially contact the Office of Health Promotion and Wellness at any time.

**Illegal Use or Possession of Drugs or Controlled Substances**
Students may not illegally use, sell, possess, manufacture or distribute any substance prohibited by local, State or federal law. This includes but is not limited to illegal drugs and controlled substances (including marijuana, narcotics, cocaine, heroin, prescription medications, synthetic cannabinoids or other drugs) and any chemical substantially similar to a controlled substance. Students should be aware that it is unlawful to distribute prescription medication to other students for whom the medication was not prescribed.

Use, possession, manufacturing, or distribution of drug paraphernalia is also prohibited.

This University also seeks to educate students about the use of illegal drugs and controlled substances. Detailed information about DePaul’s efforts and programming can be obtained from the Office of Health Promotion and Wellness. Students who have concerns about their substance use (or someone else’s) may confidentially contact the Office of Health Promotion and Wellness at any time.

**Drug-Free Schools and Communities Act**

**Definition of Crimes**
The following definitions are taken from the Federal Bureau of Investigation’s (FBI’s) Uniform Crime Reporting handbook as required by Clery Act regulations:

- **Arson** — Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Criminal Homicide—Negligent Manslaughter** — The killing of another person through gross negligence.
- **Criminal Homicide—Murder and Non-negligent Manslaughter** — The willful (non-negligent) killing of one human being by another.
- **Robbery** — The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated Assault** — An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
- **Burglary** — The unlawful entry of a structure to commit a felony or a theft.
- **Motor Vehicle Theft** — The theft or attempted theft of a motor vehicle.
- **Weapon Law Violations** — The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.
- **Drug Abuse Violations** — Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadones); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- **Liquor Law Violations** — The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intermperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Sexual Assault (Sex Offenses)**
For sex offenses only, definitions from the FBI’s National Incident-Based Reporting System (NIBRS) Edition of the UCR are used.

Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- **Rape** — The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling** — The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest** — Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** — Sexual intercourse with a person who is under the statutory age of consent.

**Hate Crimes**
For hate crimes, definitions from the FBI’s UCR Hate Crime Data Collection Guidelines and Training Guide for Hate Crime Data Collection are used.

- **Hate Crime** - A criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim.

Even if the offender was mistaken about the victim’s race, religion, disability, sexual-orientation, ethnicity, national origin, gender or gender identity, the offense is still a Hate Crime as long as the offender was motivated by bias against that group.

**Violence Against Women Act (VAWA) Incidents**
The VAWA defines the new crime categories of domestic violence, dating violence, and stalking in accordance with section 40002(a) of the Violence Against Women Act of 1994 as follows:

- **Dating violence** — The term “dating violence” means violence committed by a person—
  1. who is or has been in a social relationship of a romantic or intimate nature with the victim; and
  2. where the existence of such a relationship shall be determined based on a consideration of the following factors:
     a. The length of the relationship.
     b. The type of relationship.
     c. The frequency of interaction between the persons involved in the relationship.

- **Domestic violence** — The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

- **Stalking** — The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
  1. fear for his or her safety or the safety of others; or
  2. suffer substantial emotional distress.”
### 2017 Annual Fire Safety Report

**DePaul University - Department of Public Safety**

The Higher Education Opportunity Act, enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution.

**Fire Statistics for On-Campus Student Housing Facilities**

#### LINCOLN PARK CAMPUS RESIDENTIAL FACILITIES 2014

<table>
<thead>
<tr>
<th>Building</th>
<th>Total Fires in Each Building</th>
<th>Fire Number</th>
<th>Date</th>
<th>Time</th>
<th>Cause</th>
<th>Number of Injuries That Required Treatment at a Medical Facility</th>
<th>Number of Deaths Related to a Fire</th>
<th>Value of Property Damage Caused by Fire</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Hall - 2345 N. Clifton</td>
<td>4</td>
<td>1</td>
<td>11:40 PM</td>
<td>Intentional - Burn</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sheffield Square - 2318 N. Sheffield - Independent Living</td>
<td>3</td>
<td>1</td>
<td>09/13/15</td>
<td>4:00 PM</td>
<td>Fire in trash dumpster; extinguished by sprinkler system</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seton Hall - 2345 N. Sheffield</td>
<td>2</td>
<td>1</td>
<td>10/11/15</td>
<td>2:50 AM</td>
<td>Space heater caught fire; extinguished locally</td>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### ON CAMPUS RESIDENTIAL FACILITIES 2015

<table>
<thead>
<tr>
<th>Building</th>
<th>Total Fires in Each Building</th>
<th>Fire Number</th>
<th>Date</th>
<th>Time</th>
<th>Cause</th>
<th>Number of Injuries That Required Treatment at a Medical Facility</th>
<th>Number of Deaths Related to a Fire</th>
<th>Value of Property Damage Caused by Fire</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Hall - 2345 N. Clifton</td>
<td>2</td>
<td>1</td>
<td>09/13/15</td>
<td>4:00 PM</td>
<td>Fire in trash dumpster; extinguished by sprinkler system</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sheffield Square - 2318 N. Sheffield - Independent Living</td>
<td>2</td>
<td>1</td>
<td>10/11/15</td>
<td>2:50 AM</td>
<td>Space heater caught fire; extinguished locally</td>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### ON CAMPUS RESIDENTIAL FACILITIES 2016

<table>
<thead>
<tr>
<th>Building</th>
<th>Total Fires in Each Building</th>
<th>Fire Number</th>
<th>Date</th>
<th>Time</th>
<th>Cause</th>
<th>Number of Injuries That Required Treatment at a Medical Facility</th>
<th>Number of Deaths Related to a Fire</th>
<th>Value of Property Damage Caused by Fire</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Hall - 2345 N. Clifton</td>
<td>1</td>
<td>1</td>
<td>04/11/16</td>
<td>11:10 PM</td>
<td>Oven fire due to burnt food; extinguished locally with fire extinguisher</td>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### University Center of Chicago (UCC) – 525 S State – 3rd party operated

<table>
<thead>
<tr>
<th>Building</th>
<th>Total Fires in Each Building</th>
<th>Fire Number</th>
<th>Date</th>
<th>Time</th>
<th>Cause</th>
<th>Number of Injuries That Required Treatment at a Medical Facility</th>
<th>Number of Deaths Related to a Fire</th>
<th>Value of Property Damage Caused by Fire</th>
</tr>
</thead>
<tbody>
<tr>
<td>Centennial Hall – 2345 N. Sheffield – Independent living</td>
<td>1</td>
<td>1</td>
<td>11:40 PM</td>
<td>Intentional - Oven Fire</td>
<td>1</td>
<td></td>
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<tr>
<td>Clifton Fullerton Hall – 2350 N. Clifton</td>
<td>1</td>
<td>1</td>
<td>11:40 PM</td>
<td>Intentional - Oven Fire</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seton Hall - 2425 N. Sheffield</td>
<td>1</td>
<td>1</td>
<td>11:40 PM</td>
<td>Intentional - Oven Fire</td>
<td>1</td>
<td></td>
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</tbody>
</table>
Reporting on Fires

All fires must be reported to Public Safety at the respective campus. Public Safety is responsible for publishing these statistics in their annual fire safety report.

Description of On-Campus Student Housing Fire Safety Systems

Each of the following on-campus residential facilities has the following fire safety systems: Courtside Hall-Independent Living Apartment (2308 N. Sheffield), Sheffield Square-Independent Living Apartment (2318 N. Sheffield), McCabe Hall (900 W. Belden), Munroe Hall (2312 N. Clifton), Sanctuary Hall (2347 N. Kenmore), Sanctuary Townhomes (2347 N. Kenmore), Seton Hall (2425 N. Sheffield), University Hall (2345 N. Clifton):

- Complete automatic sprinkler system
- Complete building fire alarm system
- Heat detectors in each sleeping room
- 110 Volt smoke detector in each sleeping room
- Smoke alarms in each egress corridor and hallway
- Residents with disabilities accommodated according to needs
- Egress corridors and stairwells are fire rated
- Fire alarm system monitored by DePaul University Public Safety

Each of the following on-campus residential facilities has the following fire safety systems: Clifton Fullerton Hall (2350 N. Clifton), Belden-Racine Hall (2311 N. Racine), Centennial Hall-Independent Living (2345 N. Sheffield):

- Complete automatic sprinkler system
- Complete building fire alarm system
- 110 Volt smoke detector in each sleeping room
- Smoke alarms in each egress corridor and hallway
- Residents with disabilities accommodated according to needs
- Egress corridors and stairwells are fire rated
- Fire alarm systems monitored by DePaul Public Safety

The following residential facility has the following fire safety system: Corcoran Hall (910 W. Belden):

- Sprinkler system with city water pressure
- Complete building fire alarm system
- Heat detector in each sleeping room
- 110 Volt smoke detector in each sleeping room
- Smoke alarms in each egress corridor and hallway
- Residents with disabilities accommodated according to needs
- Egress corridors and stairwells are fire rated
- Fire alarm system monitored by DePaul Public Safety

The following residential facilities are properties managed by DePaul’s Office of University Real Estate and have the following fire safety system: 951 W. Belden, 953 W. Belden, 957 W. Belden, 2246 N. Seminary, 2310 N. Sheffield, 2316 N. Sheffield:

- Smoke detectors in each unit and common area hallways

There are currently no plans for future fire safety improvements in any of the above properties managed by DePaul’s Office of University Real Estate.

Student Housing Emergency Evacuation

The following procedure outlines the process to evacuate a building in an emergency. The evacuation of any campus housing building requires the teamwork of many departments, professional and student staff, as well as residents.

Procedures for Students

- Upon hearing the building alarm, students should immediately leave the building using all possible exits.
- Exits are clearly marked in each housing facility. Students should leave using the most direct and safe route.
- Upon exiting, students should go to their designated building meeting points.

Procedures for Responding Staff (Buildings with a Front Desk)

- Upon hearing the fire alarm the desk receptionist should immediately contact his/her supervisor and exit the building remaining at a safe distance from the building entrance until the alarm is cleared.
- The supervisor (lead desk receptionist) is responsible for contacting Public Safety.

For additional information, please contact Housing Services at (773) 325-7196, and/or refer to DePaul University’s Emergency Operations Plan, available at: https://resources.depaul.edu/emergency-plan/ Pages/default.aspx

There are currently no plans for future fire safety improvements at University Center.

Procedures for University Center

Note: University Center (525 S. State) is owned and operated by a third party. The following information comes from the University Center Building Emergency Plan and Resident Handbook.

Due to the design of the building, it is rare that a facility-wide evacuation will take place. Instead, alarms will sound that alert residents and staff to the problem. Residents will be notified of specific instructions through the building’s Public Address (PA) System. The Fire Department will notify residents in person or through the PA system if evacuation is necessary. Residents will hear a series of numbers over the PA system during a fire emergency. The numbers indicate to the building staff where the device was activated. The key for those numbers may be found at the entrance to any stairwell on any floor.
University Center follows the R.A.C.E. procedure to initiate the activation of the alarm system in the event of an actual fire or drill.

**Rescue:** Rescue anyone in immediate danger.
**Alarm:** Summon fire department by activating pull station.
**Confine:** Confine the fire by closing doors, windows, and other sources of drafts.
**Extinguish:** If safe to do so, and using the P.A.S.S. procedures, use a portable fire extinguisher to extinguish the fire. Remember, when using a fire extinguisher; never place the fire between yourself and your egress from the area.

Generally, the UC will follow the “Rule of 8” for evacuation (Listen to IC announcements on PA).
- The floor with the emergency relocates 8 floors down.
- The two floors above the emergency relocate 8 floors down.
- The five floors below the emergency relocate 8 floors down.

**Alarm Transmission**
When the fire alarm is activated a signal will be sent to:
- The Chicago Fire Department
- Security
- ADT Alarm Monitoring Company

The staff will then work with Emergency Personnel to ensure that the residents’ safety is maintained. Fire drills are conducted throughout the year to ensure residents and guests are familiar with the fire safety procedures. Fire evacuation maps and instructions are posted in all bedrooms on main door. Failure to evacuate during a fire drill, failure to follow the requests from staff, or an actual fire can be cause for disciplinary action.

University Center does not currently have policies relating to fire safety education or training programs for students and employees.

**Procedures for Properties Managed by DePaul’s Office of University Real Estate**

Residential properties managed by DePaul’s Office of University Real Estate (951 W. Belden, 953 W. Belden, 957 W. Belden, 2246 N. Seminary, 2310 N. Sheffield, 2316 N. Sheffield) are leased privately to DePaul students. As such, these properties do not have evacuation procedures or policies regarding fire safety education and training programs for students and employees.

In the event of a fire, 911 should be contacted immediately, followed by the Managed Property Manager. The Managed Property Manager will contact DePaul Public Safety.

**Number of Regular Mandatory Supervised Fire Drills**

Each Lincoln Park Campus housing facility operated by DePaul Housing Services has one fire evacuation drill within the first month of the fall quarter. Each housing facility drill is conducted and evaluated by the university (Public Safety, Facility Operations and Department of Housing Services) with assistance from the Chicago Fire Department. A written report evaluation is completed documenting each housing facility, as to performance and deficiencies. Additional random drills may be conducted during the winter and spring quarters.

University Center (525 S. State) is owned and operated by a third party. In the 2016 calendar year, two unannounced fire drills were conducted in University Center. Floors were evacuated two floors at a time. One of the drills involved room checks, and one did not.

Properties managed by DePaul’s Office of University Real Estate (951 W. Belden, 953 W. Belden, 957 W. Belden, 2246 N. Seminary, 2310 N. Sheffield, 2316 N. Sheffield) conducted no fire drills during the 2016 calendar year.

**Policies on Portable Electrical Appliances, Smoking and Open Flames**

The following are examples of items prohibited in all DePaul residential units operated by DePaul Housing Services. For the full list of prohibited and restricted items, visit http://offices.depaul.edu/housing/resident-resources/housing-facilities/Pages/prohibited-items.aspx.

- Portable heaters
- Sandwich makers/grills, hot plates, rice cookers, waffle makers, toaster ovens, other similar cooking tools in non-kitchen rooms
- Electrical appliances without a “UL Certified” label for safety
- Refrigerator units exceeding 4.6 cubic feet or multiple refrigerators in a unit
- Halogen bulbs, and halogen desk lamps
- Extension cords, outlet adapters or multiple plugs, except for power strips with built-in circuit breakers
- Electrical appliances rated higher than 900 watts or with exposed heating elements
- With the exception of university provided gas stoves, open flames (including candles, incense and hookahs) are prohibited within all residence halls
- Smoking is not permitted anywhere in campus housing

The following items/practices are prohibited in University Center (525 S. State). All prohibited items will be disposed of upon confiscation.

- Any electrical appliance without a clear “U.L.” label
- Any appliance with an exposed heating element
- Power outlet multipliers or extension cords with multiple plugs, with the exception of power strips with built-in circuit breakers (all microwaves and all other appliances that generate heat, including but not limited to curling irons, blow dryers, halogen lamps, coffee pots, toaster ovens, other similar cooking tools in non-kitchen rooms, or power strips is not permitted with these items)
- Any electrical appliance that is rated at more than 6 amps (or 700 watts)
- Hover boards, or self-propelled mobile/movement devices
- Smoking of any substance anywhere in and/or around the University Center including the Terrace. This includes electronic devices or items used for smoking or as substitutes to simulate smoking activity. Possession of hookahs, pipes, bongs and other smoking devices is prohibited.
- Lighting or burning candles, incense or an open flame of any kind. It also includes possession of wax items with burnt wicks.

The following language appears on the Rules and Regulations Addendum to Lease Documents associated with residential properties managed by DePaul’s Office of University Real Estate (951 W. Belden, 953 W. Belden, 957 W. Belden, 2246 N. Seminary, 2310 N. Sheffield, 2316 N. Sheffield):

- The use of space heaters and or kerosene heaters is strictly prohibited. Any such items found in use in an apartment will be removed immediately as they pose a fire hazard.
- No barbeque, charcoal or propane grills are to be used on porches, stairs or decks or within fifteen (15) feet of the building as they pose a fire hazard.
- No live Christmas trees or halogen style lighting will be allowed in the building as they pose a fire hazard.
• For safety and insurance purposes all electrical devices such as lamps, sound systems, alarm clocks, etc. shall have a UL (Underwriters Laboratory) or equal label. Resident(s) shall be responsible for reading all labels and manufacturers recommendations for appliance or device operating procedures. (Example: only specifically sized light bulbs may be used for various lamps, i.e., “60 watt” bulb maximum)
• Resident(s) shall not keep or store any materials that could be deemed as a fire hazard or safety hazard.
• The Resident(s) shall maintain the smoke/CO detector within their apartment, which includes battery replacement.

Additional information available on the following websites:

Lincoln Park Guide to Student Housing
https://offices.depaul.edu/housing/resident-resources/Documents/GuideToStudentHousing_LPC_2017-18_updated.pdf

University Center Guide to Student Housing

Emergency Information
https://resources.depaul.edu/emergency-plan/Pages/default.aspx

Fire Alarm Response
policies.depaul.edu/policy/policy.aspx?pid=57

Dorm Life Fire Safety- Chicago Fire Department Video
https://offices.depaul.edu/public-safety/safety/Pages/dorm-life-fire-safety.aspx

Fire Safety Education and Training Programs for Students, Faculty and Staff
The Department of Housing Services provides training to the entire live-in housing staff in August before the school year starts. Student employees from Housing Services and student employees from Residential Education receive several hours of instruction on dorm fire safety. In addition, FAs receive fire extinguisher training (Bullex), which is conducted by DePaul’s Environmental Health and Safety Section. Fire safety procedures are revisited at bi-weekly resident housing meetings throughout the year. Fire safety campaigns are conducted throughout the year with the Chicago Fire Department, promoting off-campus housing fire safety, residence hall fire safety and smoke alarm awareness. These subjects are highlighted during fire safety month (September). The Chicago Fire Department’s Dorm Life Fire Safety video is also on the public safety website for the entire DePaul community to view.

Plans for Future Improvements in Fire Safety
The Office of Facility Operations continually evaluates the fire protection systems in residential facilities towards ensuring they are in compliance with the City of Chicago’s fire code.
## EMERGENCY NUMBERS

**To report a crime or emergency at a Chicago campus call:**

<table>
<thead>
<tr>
<th>Campus</th>
<th>Phone Number</th>
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</thead>
<tbody>
<tr>
<td>Lincoln Park Campus</td>
<td>(773) 325-7777</td>
</tr>
<tr>
<td>Loop Campus</td>
<td>(312) 362-8400</td>
</tr>
<tr>
<td>Chicago Police Emergency</td>
<td>911</td>
</tr>
<tr>
<td>Chicago Fire Emergency</td>
<td>911</td>
</tr>
<tr>
<td>Chicago Police Non-Emergency</td>
<td>311</td>
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**To report a crime or emergency at the Rosalind Franklin Campus call:**

<table>
<thead>
<tr>
<th>Campus</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rosalind Franklin Campus Security</td>
<td>(847) 578-3288</td>
</tr>
<tr>
<td>North Chicago Police Emergency</td>
<td>911</td>
</tr>
<tr>
<td>Non-Emergency</td>
<td>(847) 596-8774</td>
</tr>
<tr>
<td>North Chicago Fire Emergency</td>
<td>911</td>
</tr>
<tr>
<td>Non-Emergency</td>
<td>(847) 596-8780</td>
</tr>
</tbody>
</table>

**To report a crime or emergency at the O’Hare Campus call:**

<table>
<thead>
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</thead>
<tbody>
<tr>
<td>Chicago Police Emergency</td>
<td>911</td>
</tr>
<tr>
<td>Chicago Fire Emergency</td>
<td>911</td>
</tr>
<tr>
<td>Chicago Police Non-Emergency</td>
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