Deposit/Defer/Withdraw Student Experience

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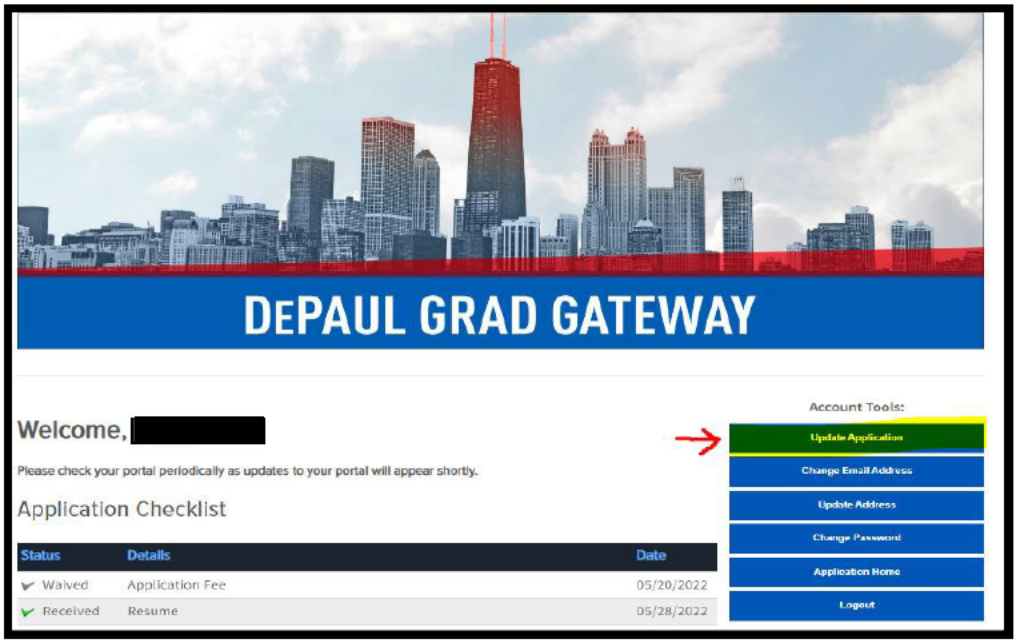
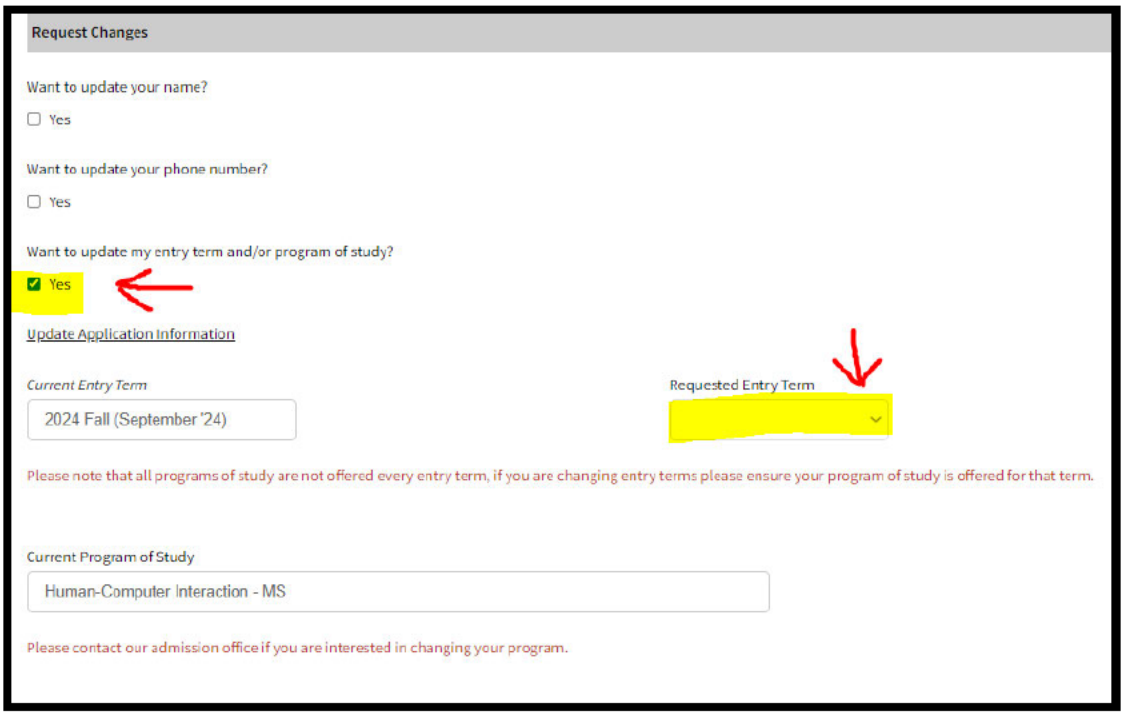
Pre-Admission Decision

I've submitted my application, have not yet received an admission decision and want to **move my application to a future term for consideration.**

1. Log into Grad Gateway
2. Click on Update Application

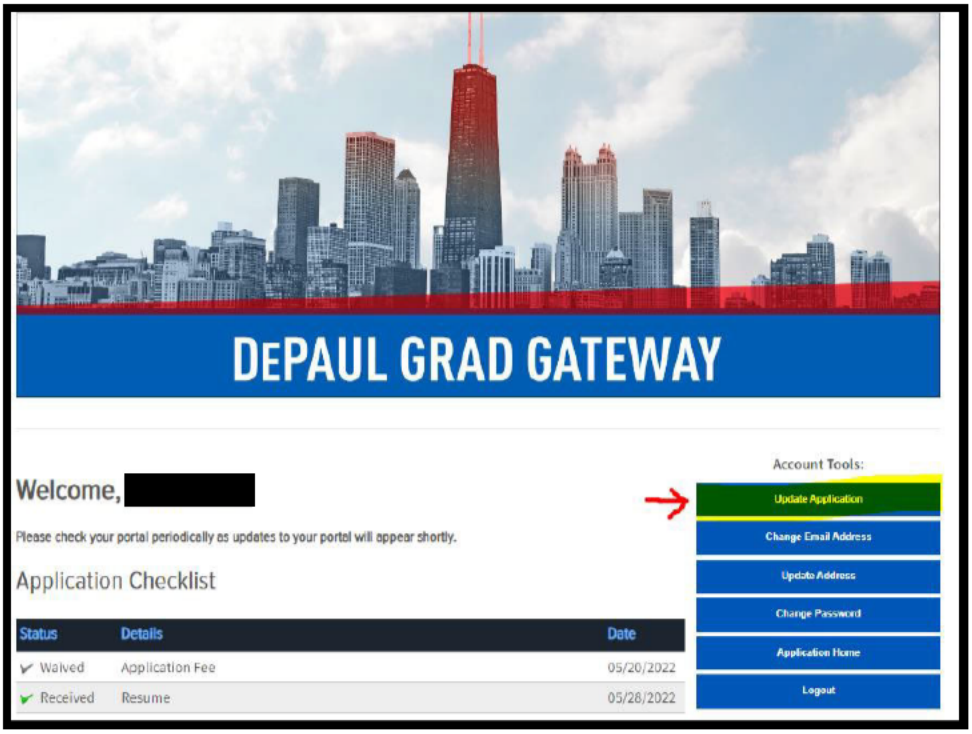


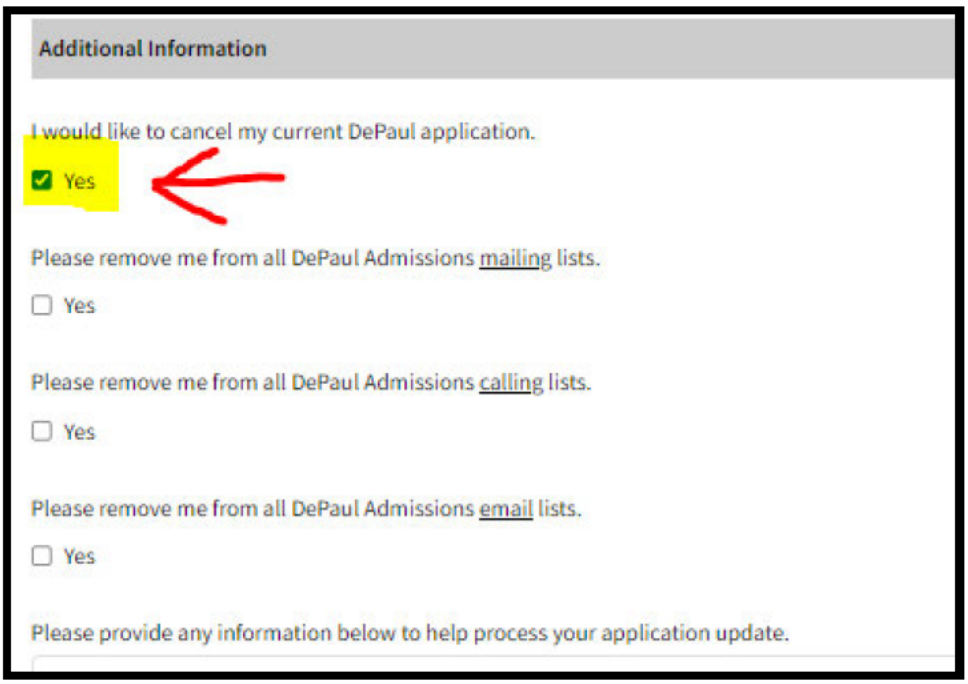
3. Under the "Request Changes" heading, indicate you want to update your entry term, enter in your requested entry term and click submit



I've submitted my application, have not yet received an admission decision and want to **withdraw my application from consideration**.

1. Log into Grad Gateway
2. Click on Update Application. Under "Additional Information", indicate that you would like to cancel your application to DePaul and click submit.



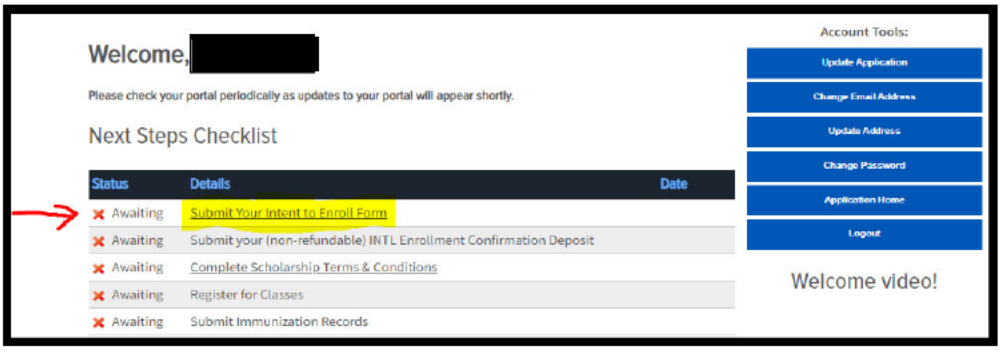


Post-Admission Decision

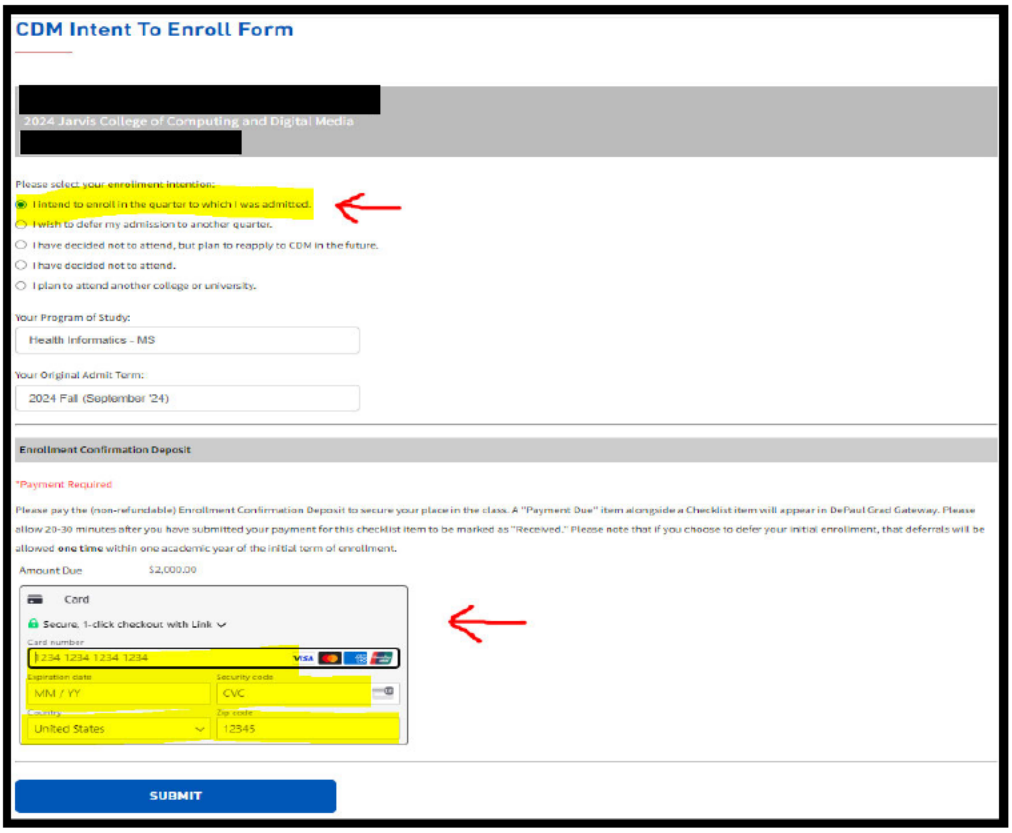
I have been admitted and want to **submit my enrollment confirmation deposit to accept my offer.**

1. Log into Grad Gateway
2. Click on Submit Your Intent to Enroll Form. (Please note that the CDM Intent to Enroll form is different from all other graduate units. Those differences are shown below.)
3. Select the appropriate button to indicate your interest. Enter in your credit card information and details. Upon hitting submit, your payment will be marked as received within 20-30 minutes.

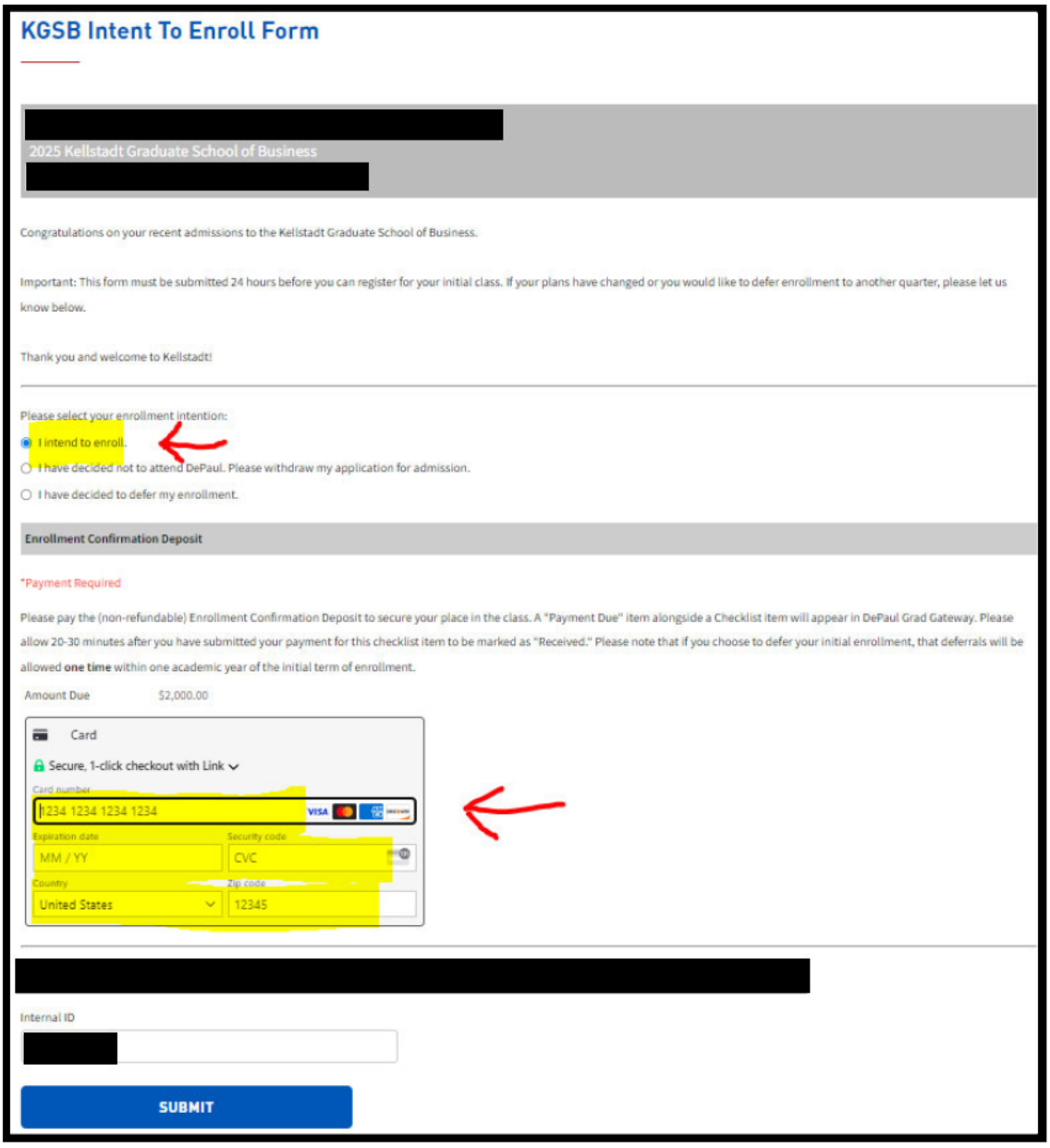
All



CDM Intent to Enroll



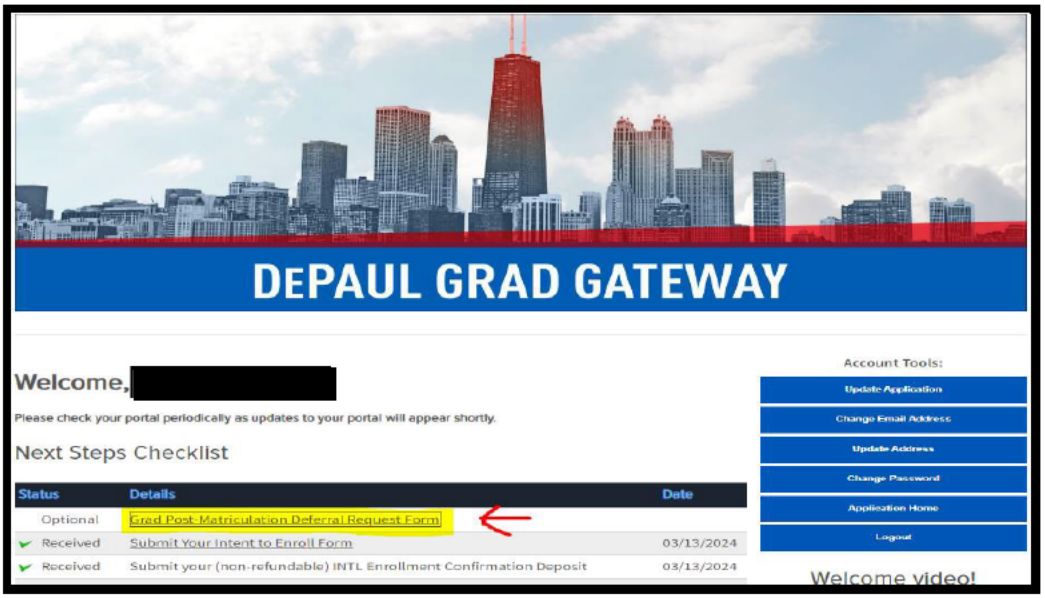
KGSB + all other Colleges Intent to Enroll

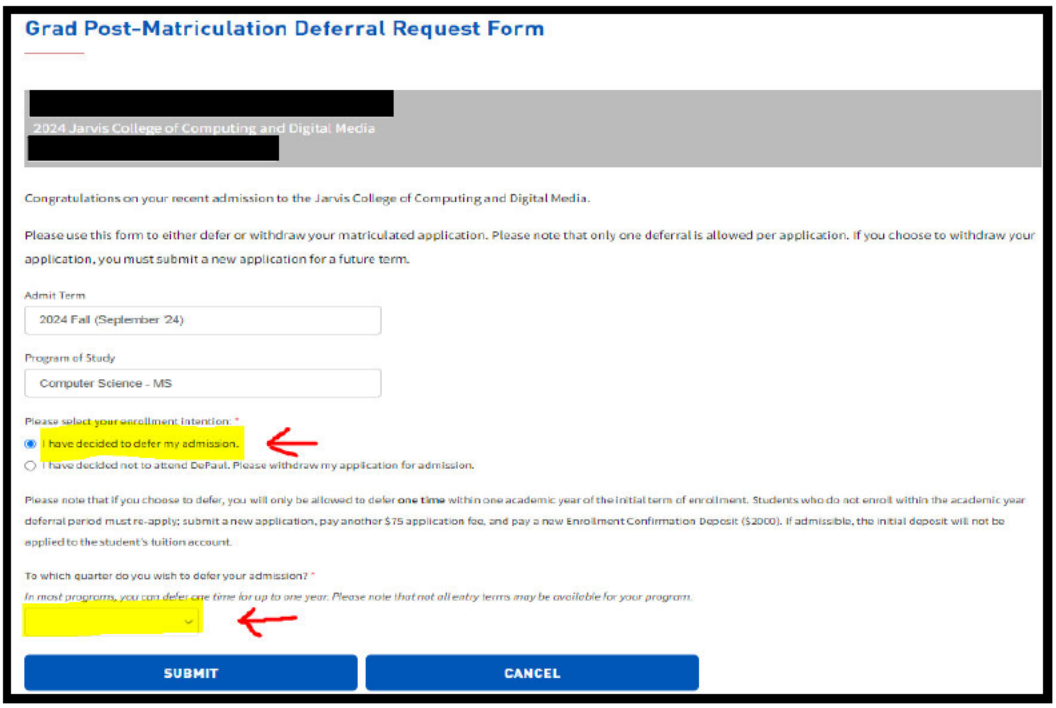


9.3.24

I have been admitted and **submitted my deposit** but want to **defer my admission to a future term.**

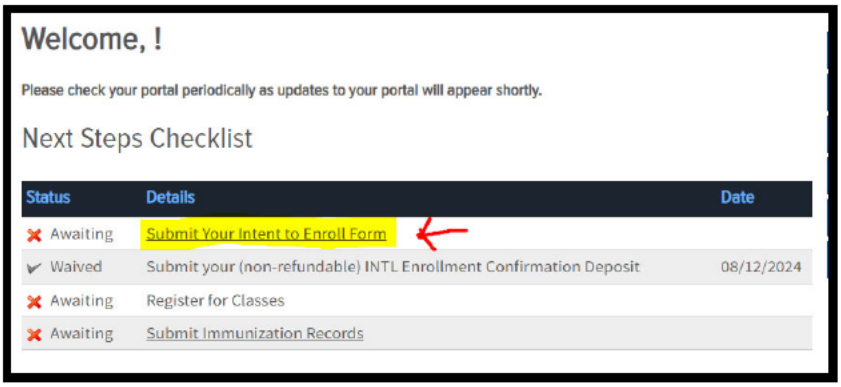
1. Log into Grad Gateway
2. Click on Grad Post-Matriculation Deferral Request Form, indicate the term to which you want to defer, and click submit.
3. Once the deferral has been processed, you will need to complete a NEW Intent to Enroll Form for the new term. The Intent to Enroll Form will appear in the Grad Gateway a few days after submitting the deferral request. (Please note that the CDM Intent to Enroll form is different from all other graduate units. Those differences are shown below.)



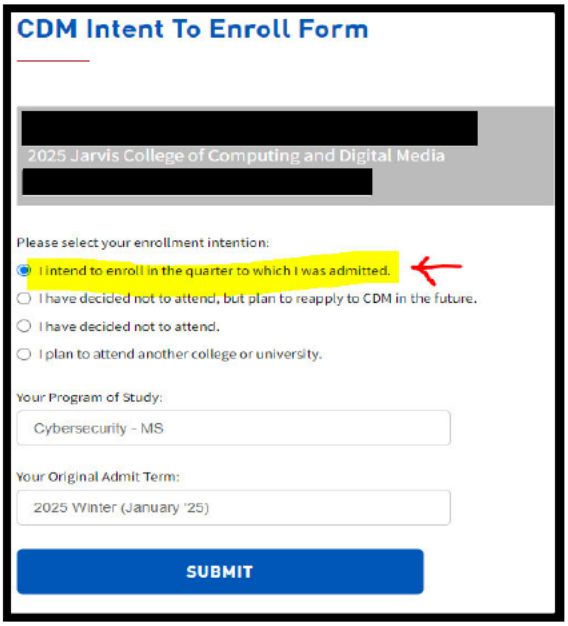


9.3.24

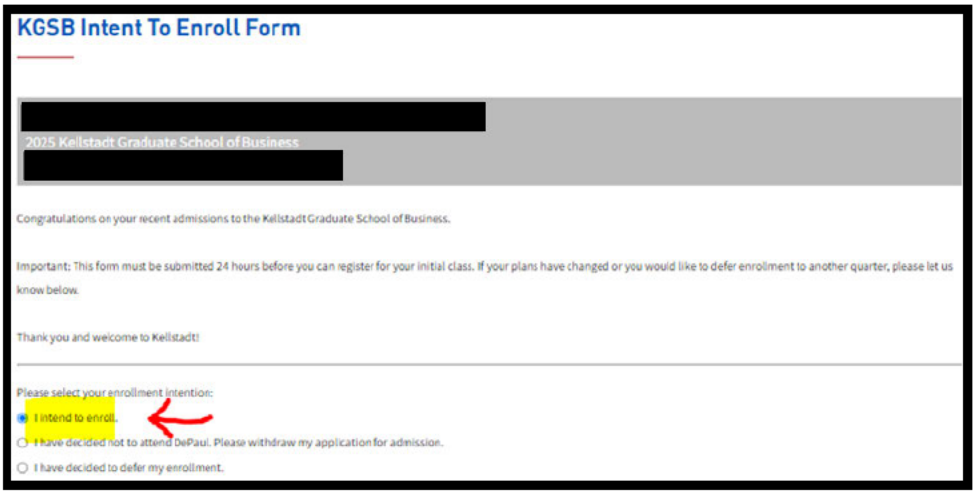
All



CDM Intent to Enroll



KGSB + all other Colleges Intent to Enroll

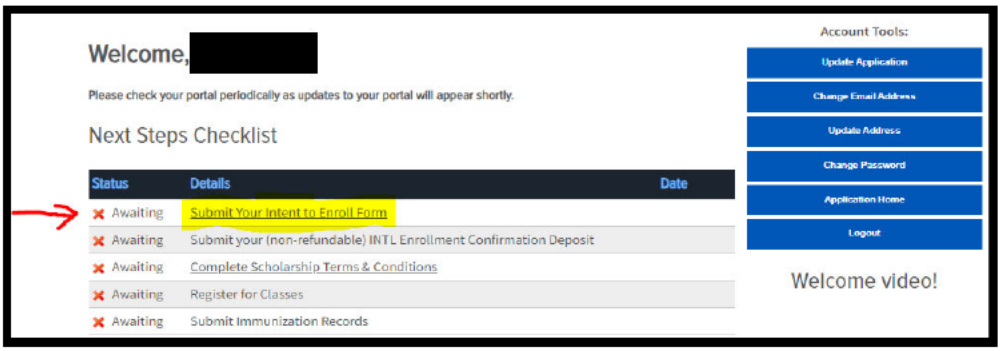


9.3.24

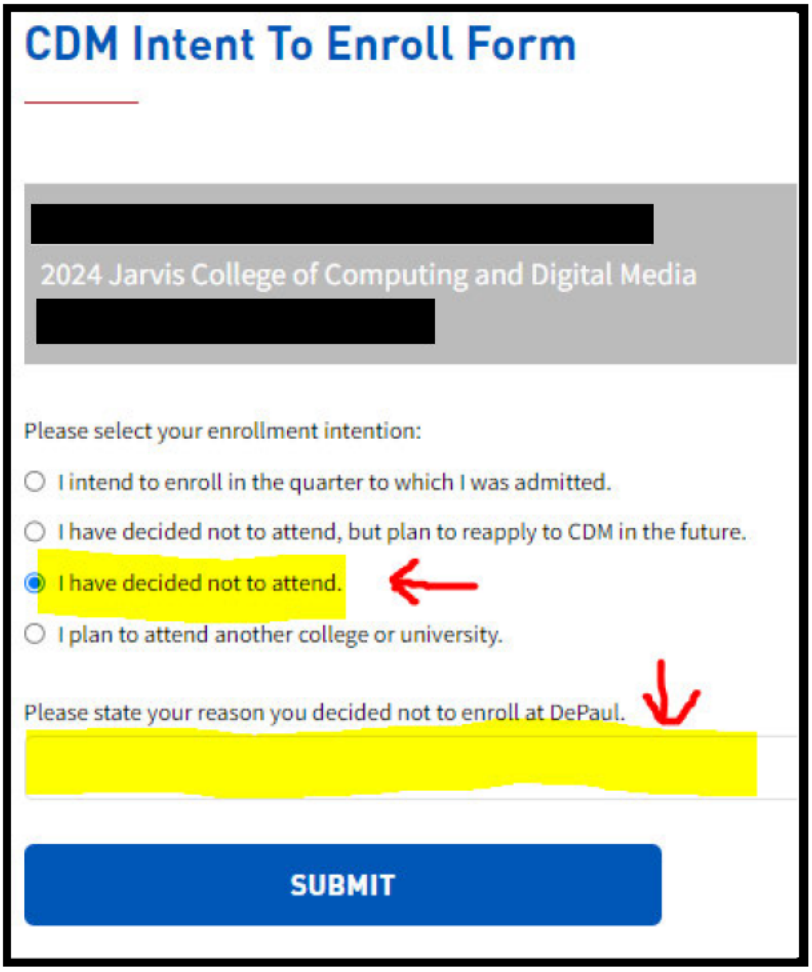
I have been admitted**, have not paid an Enrollment Confirmation Deposit**, and would like to **withdraw my application.**

1. Log into Grad Gateway
2. Click on Submit Your Intent to Enroll Form. (Please note that the CDM Intent to Enroll form is different from all other graduate units. Those differences are shown below.)
3. Select the appropriate button to indicate your decision not to attend DePaul.

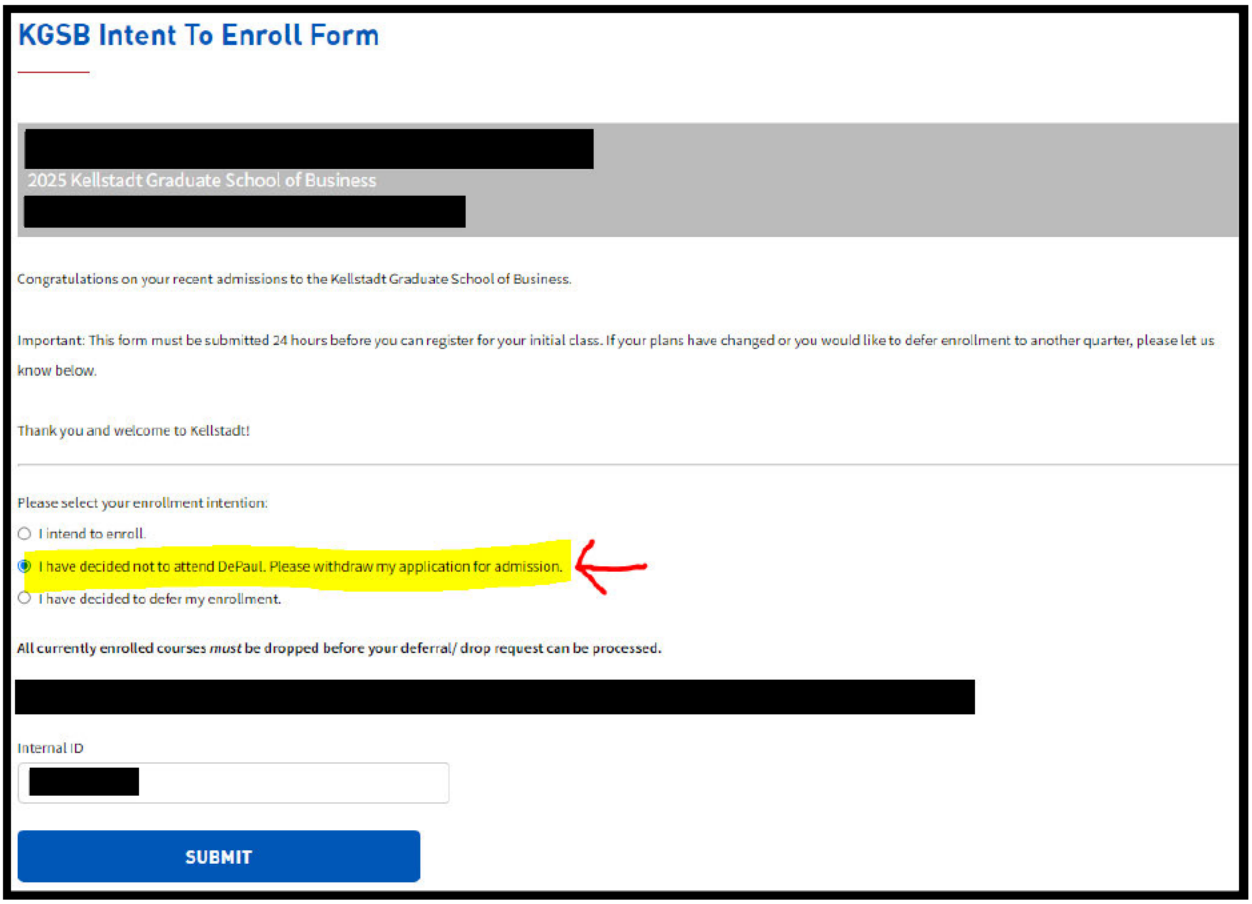
All



CDM Intent to Enroll



KGSB + all other Colleges Intent to Enroll



KGSB Intent To Enroll Form

[redacted]

2025 Kellstadt Graduate School of Business

[redacted]

Congratulations on your recent admissions to the Kellstadt Graduate School of Business.

Important: This form must be submitted 24 hours before you can register for your initial class. If your plans have changed or you would like to defer enrollment to another quarter, please let us know below.

Thank you and welcome to Kellstadt!

Please select your enrollment intention:

- ○ I intend to enroll.
- ◉ I have decided not to attend DePaul. Please withdraw my application for admission.
- ○ I have decided to defer my enrollment.

All currently enrolled courses *must* be dropped before your deferral/ drop request can be processed.

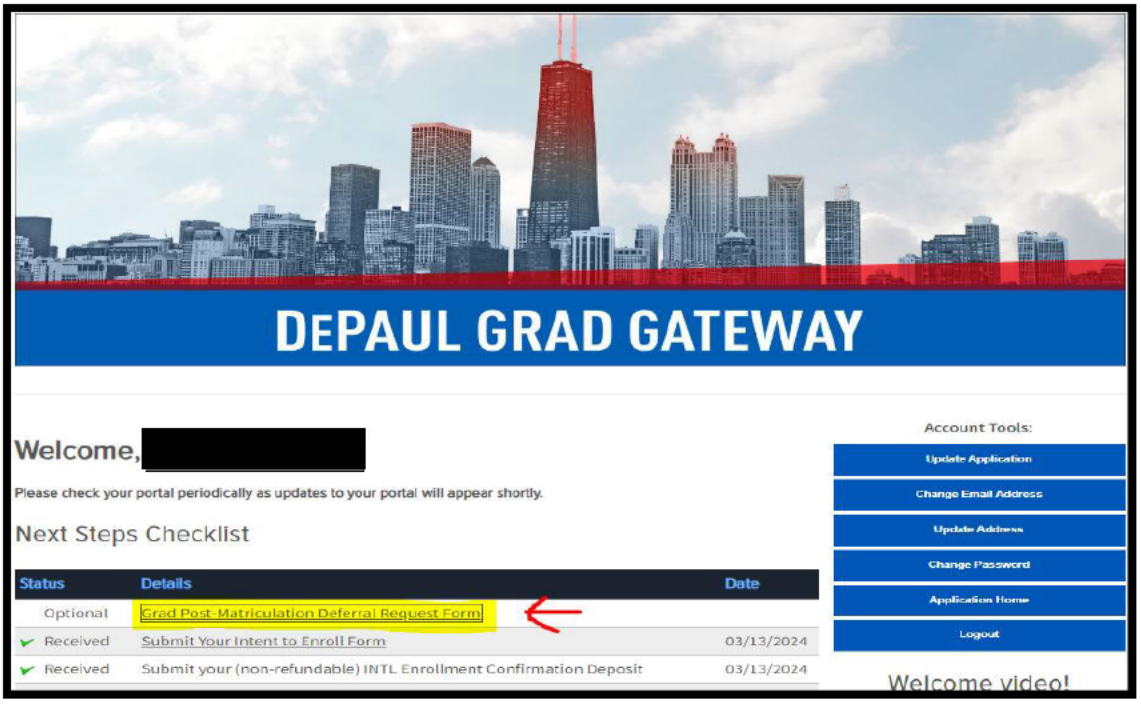
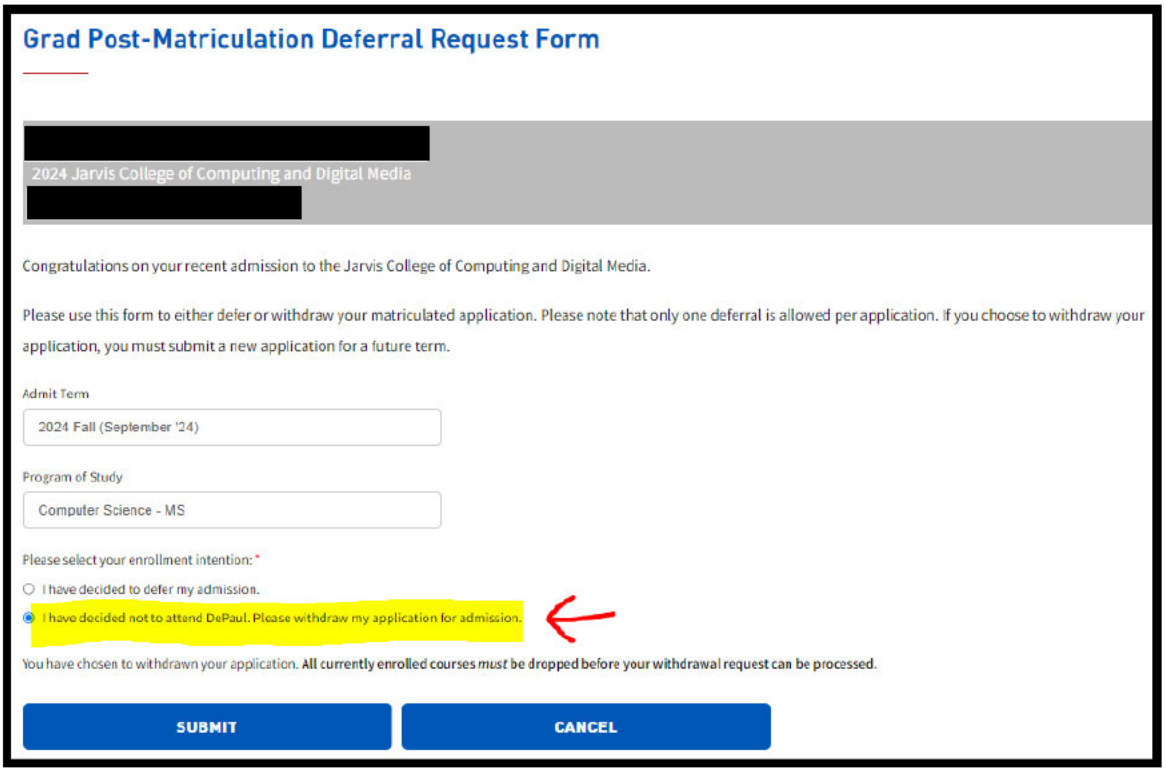
[redacted]

Internal ID

[redacted]

SUBMIT

9.3.24

I have been admitted, **have submitted my Enrollment Confirmation Deposit** but want to **withdraw my application**.

4. Log into Grad Gateway
5. Click on Grad Post-Matriculation Deferral Request Form, indicate that you've decided not to attend DePaul and click submit.