EMPLOYMENT VERIFICATION INFORMATION
for DePaul University

We have recently received a request from your organization for employment and income verification for a DePaul University employee. Our organization uses InVerify, an HR service partner, to provide secure online access to employment and income information.

NEXT STEPS:

1. Login to www.inverify.net
2. Register a user account and get instant online verification reports

For additional assistance:
Contact our customer support team: (866) 295-7363

TYPES OF REPORTS AVAILABLE:

1 – Employment Verification
   Step 1: Login to www.inverify.net
   Step 2: Provide the following:
   - DePaul University Company Code: DPU210
   - Employee’s Social Security Number (must obtain from employee directly)

2 – Employment & Income Verification
   Step 1: Login to www.inverify.net
   Step 2: Provide the following:
   - DePaul University Company Code: DPU210
   - Employee’s Social Security Number (must obtain from employee directly)
   - Income Key (must obtain from employee directly)

3 – Employment & Income Verification with Salary History
   Follow same steps as #2 - Employment & Income Verification

Note To Verifiers: Registration is a one-time process and takes just a few minutes online.