

TIMELINE

1 APPLY
 Research our open positions. Submit your resume and compelling offer letter.

We add new positions weekly, so check back often!

2 REVIEW
 Talent Acquisition Consultants and Hiring Manager review applicant materials.

3 PHONE INTERVIEW
 You'll speak with either the Talent Acquisition Consultant or Hiring Manager via phone.

You will learn more about the position as well as answer questions about your skills and background.

4 eSKILL ASSESSMENT
 Some positions require an online assessment to measure important skills.

Not all positions require an assessment.

5 ONSITE INTERVIEW
 Get a tour, meet the team, and ask questions. Interview length and panel size varies by position.

A 2nd round interview may be required. The recruiter or hiring manager will know if there are additional interviews.

6 REFERENCE CHECK
 All finalists will complete a reference check. References are run electronically through SkillSurvey.

7 CANDIDATES NOTIFIED
 Offer is extended and other candidates are notified if they have not been chosen.

Do not fret if you were not chosen! Feel free to apply to other positions that you are interested in and qualified.

8 ONBOARDING
 On Thursday before your start, you will be contacted by the DePaul training team with information on where to go for orientation.

TIMELINE

The hiring process can take anywhere from 1 week to 4 months. You can always contact your recruiter for an update.

GETTING HIRED

Resume & Cover letter + Skills & Experiences + Assessment + Interview + References

Getting hired at DePaul is a combination of the above. All pieces are a part of the hiring decision.