



 DEPAUL UNIVERSITY
DEPARTMENT OF HOUSING SERVICES

LINCOLN PARK MOVING IN AT DEPAUL 2018-2019

WELCOME TO LINCOLN PARK CAMPUS HOUSING!

This guide contains important information about how to determine your official move-in date, time and location for 2018, as well as details about how to move into your space.

To get started, locate your designated section for your move-in date and time. Then see the check-in location box. **These dates are designed to fit specific student needs; therefore, you are required to arrive on your designated date.** If you are unsure of which section pertains to you, please contact us.

Many housing-related questions can be answered by visiting our website at offices.depaul.edu/housing or emailing us at housing@depaul.edu.

See you in the fall!

Department of Housing Services
housing@depaul.edu | (773) 325-7196 |
offices.depaul.edu/housing

Join us on social media!



/DePaulHousing

YOUR MOVE-IN DATE AND TIME

Freshmen Students

1. Are you registered for a **Discover** class starting August 27 or an **Explore** class starting September 4? Find your section below.
2. Then, look for when are you attending Premiere DePaul, our freshman orientation where you register for classes and have the opportunity to meet with various campus resources.

Discover	Premiere DePaul Session	Move-In Date and Time
Class starts August 27	Attending on or before August 2	Sunday, August 26, 9 a.m. – 4 p.m.
	Attending on August 23	Wednesday, August 22, noon – 3 p.m.
Explore	Premiere DePaul Session	Move-In Date and Time
Class starts September 6	Attending on or before August 2	Saturday, September 1, 9 a.m. – 4 p.m.
	Attending on August 29	Tuesday, August 28, noon – 3 p.m.

Transfer Students

Look for when you are attending Transition DePaul, our transfer orientation where you register for classes and have the opportunity to meet various campus resources.

Transition DePaul Session	Move-In Date and Time
Attending on or before August 22	Saturday, September 1, 9 a.m. – 4 p.m.
Attending August 27, 28 or 31	Sunday, August 26, 9 a.m. – 4 p.m.
Attending September 4	Saturday, September 1, 9 a.m. – 4 p.m.

Returning Students

Move-In Date and Time
Saturday, September 1, 9 a.m. – 4 p.m.

Lincoln Park Campus Check-In Location

Now that you have determined your move-in date, listed below is where you will go for your check-in. In an effort to reduce congestion, when moving in on a weekend date (August 26 or September 1), you should use the following time slots.

- Students living in *even-numbered units* should arrive between 9 a.m. and noon.
- Students living in *odd-numbered units* should arrive between 1 p.m. and 4 p.m.

Move-In Date and Time	Location
Wednesday, August 22, noon – 3 p.m.	Lincoln Park Student Center, 2250 N. Sheffield Ave.
Sunday, August 26, 9 a.m. – 4 p.m.	Your specific residence hall—see map on back cover and addresses on page 6
Tuesday, August 28, noon – 3 p.m.	Lincoln Park Student Center, 2250 N. Sheffield Ave.
Saturday, September 1, 9 a.m. – 4 p.m.	Your specific residence hall—see map on back cover and addresses on page 6

CONNECT WITH YOUR ROOMMATES

You can find your roommate or roommates listed in Housing Connection at myhousing.depaul.edu. If your assigned roommate chooses not to come to DePaul, another will be assigned to the vacant space. We encourage you to check the portal periodically during the summer in case of updates.

Have an open mind when speaking with your roommates and recognize that this is new territory for all. **Roommates cannot be changed prior to move-in day.**

When you talk with your roommate(s), you should discuss how you'll decorate your unit. In addition, be sure you don't have duplicates of the below items, as only a single of each is allowed per unit.

- Mini-fridge* – must be 4.8 cubic feet or less (not allowed in apartments)
- Microwave – must be 900 watts or less
- TV

*If you're living in a traditional residence hall, you may rent a micro-fridge from MyCollegeFridge.com, the approved DePaul vendor.

- Confirm with all of your roommates before renting.
- Rental items will be delivered to your room prior to move-in day if ordered by the August 9 deadline.

MEAL PLANS

All campus residents are required to have a meal plan. If you have any dietary restrictions or allergies, please email Housing Services at housing@depaul.edu. Keep in mind that the meal plan requirements do not permit release based on religious dictates, personal food choice, lifestyle or preferences (e.g., vegetarian, vegan), or other non-medically based dietary requirements.

Below are details about how meal plans work, and more information is available at go.depaul.edu/mealplans:

- **Meal allotments:** Plans provide a set number of meal allotments per quarter, which vary depending on the plan type and are for personal use only. Unused meal allotments do not roll over from quarter to quarter.
- **Flex dollars:** Flex dollars can be used for purchases outside of the main dining areas (such as campus cafes) and when classes are not in session (such as spring break). Flex dollars are made available on the first day of each quarter and do roll over from quarter to quarter, but not from year to year. Any Flex dollars remaining at the end of spring quarter will be forfeited.
- **Using plans:** Meal plan account information is encoded directly onto your DePaul ID Card. Simply present your DePaul ID to the cashier and enjoy all-you-care-to-eat dining.
- **Changing plans:** No meal plan changes are accepted after the end of the second week of classes. To change a meal plan, submit the Meal Plan Change Request form at go.depaul.edu/mealplanform.

SUGGESTED PACKING LIST

As you plan for move-in day, please note that there are items you should bring and ones you cannot bring. Any prohibited items found in campus housing will be confiscated by staff. See the full list of restricted and prohibited items at go.depaul.edu/prohibiteditems.

THINGS TO MAKE YOU FEEL AT HOME:

- Pillow, blankets, mattress pad/encasement; beds are twin XL except in McCabe Hall and Centennial Hall (regular twin)
- Earplugs/eye mask
- Clothes hangers
- Poster putty or 3M hooks or strips
- Room decorations and photos
- Towels and washcloths
- Shower caddy and toiletries
- Cleaning supplies
- Laundry detergent (*high-efficiency liquid or detergent pods preferred over powdered detergent*)
- First aid kit
- Desk lamp (preferably with LED or CFL bulb)
- Dishes, cutlery and kitchen storage containers
- Fan
- Small vacuum cleaner

THINGS TO LEAVE AT HOME:

- Candles, scented oil burners and incense
- Extension cords (non-surge-protected), outlet adapters and outlet splitters
- Halogen lamps, lava lamps and strobe lights
- Electric blankets, space heaters and portable air-conditioners
- Toaster ovens, convection ovens, outdoor grills and deep fryers
- Flammable liquids
- Pets
- Appliances that use more than 900 watts or that have exposed heating elements
- Weapons (*including firearms, swords and blades, stun guns and Tasers, pepper spray or mace*)
- Self-propelled movement devices, including hoverboards and Segway scooters (*excludes approved wheelchairs or devices*)

KITCHEN USE ONLY:

These items are allowed in residence halls but can only be used in kitchens. They must be unplugged when not in use.

- Hot plates and electric burners
- Rice cookers and slow cookers
- Indoor grilling appliances (*George Foreman Grills, electric skillet*)
- Popcorn poppers
- Sandwich makers and panini presses
- Toasters
- Irons (*may also be used in laundry rooms*)

MOVE-IN DAY INSTRUCTIONS

1. ARRIVE AT YOUR CHECK-IN STATION

- If your move-in date is August 22 or August 28, check in directly at the Student Center. If your move-in date is August 26 or September 1, check in directly at your residence hall (see addresses below and map on back cover).
- If you do not have your DePaul ID Card, please visit ID Services.
- Pull your vehicle into a designated unloading zone for your building. There is no parking available for trailers on university property.

2. RECEIVE YOUR KEYS

- Bring your DePaul ID Card to check in with staff inside the building.
- You (the resident) will pick up your keys and parking/guest wristbands.

3. UNLOAD YOUR CAR QUICKLY

- After checking in and receiving your keys, immediately start unloading your belongings at the curb. There is a 15-minute time limit for unloading your car in the unloading zone.
- Housing staff will be available to offer light moving assistance on August 26 and September 1.
- If possible, we recommend that you bring your own dolly to make the move easier.

4. PARK CAR IN DESIGNATED AREA

- Move your vehicle to a designated area by following directions given by staff.
- Please remember not to park in handicapped spaces, fire lanes, service areas, driving lanes or other areas not designated for parking.
- You will receive a parking wristband during check-in that will allow you to park in designated parking lots/garages free of charge during designated hours on the following move-in dates: August 22, August 26, August 28 and September 1.

ADDRESSES FOR HALL CHECK-INS

Belden-Racine Hall: 2311 North Racine Avenue

Centennial Hall: 2345 North Sheffield Avenue. Go to the third floor of Centennial Hall, which is off of the fourth level of the Sheffield parking garage.

Clifton-Fullerton Hall: 2350 North Clifton Avenue

Corcoran Hall: Turn from Fullerton Avenue onto Fremont Street to unload at the back of the building. Directional signage will be posted during move-in day.

Courtside Apartments: Check in at Sheffield Square (see address below).

McCabe Hall: 900 West Belden Avenue

Munroe Hall: 2312 North Clifton Avenue

Sanctuary Hall and Townhomes: There are two locations based on unit numbers.

- 2358 North Sheffield Avenue for: Sanctuary Hall 101-114, 201-502
- 2345 North Kenmore Avenue for: Sanctuary Hall 115-120, Townhomes 1-17

Seton Hall: 2425 North Sheffield Avenue

Sheffield Square: 2318-2326 North Sheffield Avenue

Student Center: 2250 North Sheffield Avenue

University Hall: 2345 North Clifton Avenue

You will need your DePaul ID Card for move-in. If you do not have it, go to Room 109 in the Student Center to obtain it before checking in at your residence hall.

UNIVERSITY RESOURCES

Center for Students with Disabilities coordinates providing accommodations and other services to students with documented disabilities. go.depaul.edu/csd | csd@depaul.edu | Lincoln Park: (773) 325-1677 | Loop: (312) 362-8002

Dean of Students Office handles violations of the Code of Student Responsibility at DePaul. The office manages the administrative withdrawal and absence notification process, and can help you identify campus and community resources in times of personal and/or family crises and medical emergencies. go.depaul.edu/dos | deanofstudents@depaul.edu | Lincoln Park: (773) 325-7290 | Loop: (312) 362-8066

DePaul Central is your one-stop resource for helping you manage the business side of being a DePaul student. Their office can assist you with decisions regarding financial aid inquiries, personal financial planning, immunizations, records and transcripts, and account transactions. go.depaul.edu/depaulcentral | dpcl@depaul.edu | (312) 362-8610

Health Services partners with Presence Sage Medical Group, which is a community healthcare provider located on the Lincoln Park Campus at 1150 W. Fullerton Ave. Office visits and basic lab work are covered by the health services fee. All Lincoln Park residents are automatically billed the health services fee to their DePaul Student Account. To discontinue the fee, contact the Dean of Students Office. go.depaul.edu/healthservices

ID Card Services issues your DePaul ID Card, which serves as your official identification at DePaul. You are required to have it at all times while on campus and to enter your residence hall. Most new students will receive their DePaul ID Card during orientation. If you did not receive one at orientation, contact their office. go.depaul.edu/idservices | IDServices@depaul.edu | Lincoln Park: (773) 325-7466 | Loop: (312) 362-5959

Office of Health Promotion and Wellness provides holistic education, support and resources for you to establish and sustain long-term, healthy behaviors. go.depaul.edu/hpw | hpw@depaul.edu | (773) 325-7129

Office of Public Safety provides the following services: emergency response, hospital transportation, crime prevention, security awareness, crime victim assistance, safety tips, and lost and found. go.depaul.edu/publicsafety | Lincoln Park: (773) 325-7777 | Loop: (312) 362-8400. Their **Campus Escort Service** assists students, faculty and staff traveling alone on the Lincoln Park Campus or from the Lincoln Park Campus to the Fullerton train station between 6 p.m. and 6 a.m. every day. To use the service, call (773) 325-SAFE (7233).

Residential Education is responsible for building a sense of community and DePaul spirit, providing residents with opportunities for engagement, responding to student crises and managing the residential student conduct process. Residence directors (professional staff) and resident advisors (undergraduate students) live on campus and are available to assist students with their transition to DePaul. go.depaul.edu/resed | resed@depaul.edu | (773) 325-4211

Student Mail Center is located in the Student Center on the Lincoln Park Campus and can be reached at go.depaul.edu/printmail or (773) 325-4912. Your mailing address is listed on your assignment letter and available at go.depaul.edu/residentmail.

LINCOLN PARK CAMPUS MAP

Find details about move-in day on page 6 and at go.depaul.edu/movein.

