

University Center

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# Guide to Student Housing

All You Need to Know to  
Live on Campus



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CTA Train Station

CTA Bus Stop

Public Parking





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# Welcome to Student Housing in the Loop





Welcome, DePaul University campus housing residents! Living on campus, and at the University Center, is an important aspect of a college education. Residence halls are more than just rooms or places to study and sleep. They are places where students develop meaningful friendships, explore new ideas and get involved with the university community. Living on campus provides the opportunity to learn how to balance the academic and social aspects of life at DePaul University.

## RESPONSIBILITY FOR COMPLYING WITH POLICIES

Living successfully on campus also requires balancing individual freedoms with respect for the rights of others. Negotiation and compromise are essential, and we encourage students to learn from one another. Living on campus is a privilege, and this privilege requires that all residential students and their guests behave appropriately. Residents are expected to read and understand the housing and university policies and procedures in this guide.

By choosing to live in a DePaul University residence hall, you agree to abide by all DePaul University policies, including the Code of Student Responsibility and the policies and procedures detailed in this Guide to Student Housing. Failure to abide by any of these policies and procedures may result in appropriate discipline, in accordance with established procedures, up to and including dismissal from the halls or the university and/or financial penalties. DePaul University reserves the right to change its policies or procedures maintained herein at any time, provided such changes are announced (e.g., through official bulletin boards or monitors, email, office publications, mailings to residential students or information posted on our website).

In the event of discrepancies between this document and the terms and conditions of the housing agreement, the Guide to Student Housing shall supersede the housing agreement.

Residents are responsible for reading and responding to any official email, voicemail or mail sent to them by the university and for updating their preferred contact information in Campus Connect. Housing Services will communicate with students using the most updated email and address registered in Campus Connect. Failure to update or check email, campus mail or U.S. mail will not excuse a student from responding to or having knowledge of a message from the university.

DePaul University residents are subject to all University Center policies and procedures as outlined in the University Center Resident Handbook, which is available on the University Center website. Students are held accountable for upholding both the University Center management policies and DePaul University's student conduct and University Center policies.

## THE DEPARTMENT OF HOUSING SERVICES

Our mission: Grounded in DePaul University's Vincentian values and distinguishing marks, the staff of the Department of Housing Services administers the processes for living on campus and partners with others in promoting this experience. We strive to provide exceptional services while encouraging residents' personal growth and community responsibility.

Housing Services is responsible for many aspects of living at the University Center including billing, assignments, cancellations, room changes and room selection. Housing Services staff members should be contacted to discuss specific questions regarding housing assignments, cancellations, room changes and meal plans. A DePaul Housing Services staff member will be available for office hours at the University Center periodically.

### DEPARTMENT OF HOUSING SERVICES

Lincoln Park Campus, Centennial Hall

2345 N. Sheffield Ave., Suite 301

Chicago, IL 60614

Monday through Friday, 9 a.m. to 5 p.m.

(773) 325-7196

[housing@depaul.edu](mailto:housing@depaul.edu)

[offices.depaul.edu/housing](https://offices.depaul.edu/housing)



## UNIVERSITY CENTER MANAGEMENT OFFICE

The University Center's management staff is dedicated to providing a comfortable, positive and safe residential environment. Services provided by the University Center staff include processing service requests for maintenance (work orders), reprogramming/replacing key cards, disseminating information on University Center programs and activities, and reserving meeting rooms. Service requests may be made 24 hours a day online using the University Center's website.

### UNIVERSITY CENTER MANAGEMENT OFFICE

University Center, Second Floor  
525 S. State St., Suite 200  
Chicago, IL 60605  
Monday through Friday, 8 a.m. to 5 p.m.  
(312) 924-8000  
[info@universitycenter.com](mailto:info@universitycenter.com)  
[universitycenter.com](http://universitycenter.com)



# AGREEMENT

## AGREEMENT LENGTH BY QUARTER

The effective dates for this agreement shall be the fall, winter and spring quarters, or remaining portion thereof, beginning September 2, 2017, or at occupancy. This agreement shall terminate 24 hours after the student's last spring quarter examination, or by noon on Saturday, June 9, 2018, whichever comes first. An exception to this may be made for a student participating in graduation ceremonies who notifies the Department of Housing Services in writing by June 1, 2018.

## AGREEMENT LENGTH BY SEMESTER

The effective dates for this agreement shall be the fall and spring semesters, or remaining portion thereof, beginning August 15, 2017, or at occupancy. This agreement shall terminate 24 hours after the student's last spring semester examination or by noon on Wednesday, May 10, 2018, whichever comes first. An exception to this may be made for a student participating in graduation ceremonies who notifies the Department of Housing Services in writing by May 1, 2018.



## CANCELLATION POLICY

Cancellation fees are not affected by whether or not Housing Services is able to fill the residential unit vacated by the resident. Each resident is responsible for all appropriate cancellation fees outlined in the terms and conditions of the housing agreement.

If you wish to cancel your housing agreement, you must do so in writing and meet with a Housing Services staff member. Under no circumstance will a verbal cancellation or a cancellation conveyed to another university department be accepted. Cancellations will not be complete until the step-by-step instructions for checking out are finished. Full room charges will continue to accrue on a prorated basis until you successfully complete the checkout process, including the return of all issued keys to the University Center and the written acknowledgment of the cancellation by Housing Services.

Cancellation of your housing agreement will also cancel your meal plan. Cancellation of your meal plan will result in a weekly prorated credit to your student account effective the first Monday following the actual date of cancellation. No partial week credits will be given. The full credit amount will be reduced by a \$150 cancellation fee.

**Meal plans cannot be canceled or reduced after the second week of each academic quarter/semester.**



Residents who cancel their housing agreement after the date indicated on the calendar for fall, winter or spring quarter and fall or spring semester will not receive partial credit for that quarter or semester. Refer to the calendar on [pages 14 – 17](#) for dates. Most cancellations are subject to cancellation fees. See the agreement's terms and conditions for the full cancellation fee outline. The guidelines, in part, are as follows:

**\$1,000 CANCELLATION FEE** for (1) continuing students who cancel after being confirmed for housing and prior to the first day of occupancy; (2) students who cancel due to a voluntary withdrawal from the university after the start date of the housing agreement; and, (3) students who are academically dismissed from the university.

**CANCELLATION FEE EQUAL TO 50 PERCENT** of the housing charges or the remainder of the full length of the agreement for all students who cancel after they have been confirmed for housing and/or have taken occupancy or after the start of their agreement. This includes all residents who are removed from campus housing or dismissed from DePaul University for student conduct-related reasons.

Students who have been confirmed for housing or who have occupied a residential unit are also subject to a prorated daily room charge of 100 percent until a written cancellation request has been received and the checkout process has been successfully completed, according to Housing Services' procedures.

**NO CANCELLATION FEE** for students who are enrolled in study abroad, graduating early or attending internships. If you are enrolled in a DePaul-sponsored study abroad program or internship that requires you to leave your campus housing assignment mid-academic year, you will not be responsible for any of the above cancellation fees, pending proof that you are enrolled in a DePaul-sponsored program.

### **GRADUATION, STUDY ABROAD OR EXCHANGE PROGRAMS, AND YOUR HOUSING AGREEMENT**

(1) Residents enrolled in a DePaul-sponsored study abroad program or internship that requires them to leave their campus housing assignment mid-academic year may request to have their cancellation fee waived, pending proof that they are enrolled in a DePaul-sponsored program. Fee waivers will not be granted for a program that is not sponsored by DePaul University. All residents must remain on campus for the full academic quarter prior to the start of the program.

(2) A new exchange student coming to DePaul for less than a full academic year, or a current student leaving for an exchange program, may request to have their cancellation fee waived, pending proof that they are participating in an exchange program through Global Engagement. New incoming exchange students are also required to register with Global Engagement stating that they will be living in campus housing for a limited academic year, prior to the start of the academic quarter. Current residents must remain on campus for the full academic quarter prior to the start of the program.

(3) Residents who fully graduate from DePaul University at the end of fall or winter quarter may request to have the cancellation fee waived, pending proof that they have fully graduated from DePaul. Residents must visit the Housing Services' main office and meet with a staff member 30 days prior to the end of the quarter in which they are graduating.

**ANTI-DISCRIMINATION** – It is the policy of DePaul University that no person shall be the object of discrimination or harassment on the basis of race, color, ethnicity, religion, sex, gender, gender identity, sexual orientation, national origin, age, marital status, pregnancy, parental status, family relationship status, physical or mental disability, military status, genetic information or other

status protected by local, state- or federal law in its employment or its educational settings. DePaul University reserves the right to take actions that are consistent with its policies and procedures to deal with individuals found to have engaged in harassment, discrimination and/or retaliation in violation of this policy. Examples of harassment in violation of this policy include, but are not limited to, verbal abuse, offensive innuendo, derogatory comments, or the open display of offensive objects or pictures concerning a person's race, color, ethnicity, religion, sex, gender, gender identity, sexual orientation, national origin, age, marital status, pregnancy, parental status, family relationship status, physical or mental disability, military status, genetic information or other protected status.



# ASSIGNMENTS

All campus housing assignments are made by Housing Services, and the published rates are based on full occupancy of each room, suite or apartment, which ranges from one to four residents. In no case will Housing Services make assignments in violation of the university's anti-discrimination policy, available online at [policies.depaul.edu](https://policies.depaul.edu). You may be required to log in with your Campus Connect username and password to view the policy in full. More information about assignments can be found at [offices.depaul.edu/housing/resident-resources/assignments](https://offices.depaul.edu/housing/resident-resources/assignments).

**CONSOLIDATION** – All residents residing in a unit that is not at full occupancy, based on the capacity determined by Housing Services, may be scheduled for consolidation. Residents who occupy units below the designated capacity may be assigned additional roommates at any time or may be required to move. Refusal or failure to do so may result in additional housing charges, including paying for the additional spaces in the unit. At

times, if space on campus permits and at the discretion of Housing Services, residents may be given the option to buy out a vacant space in a room, suite or apartment.

**REASSIGNMENT** – DePaul and University Center management, whose judgment shall be final, retain the right to reassign residents to other campus accommodations in order to maintain efficient operation of the premises and ensure protection of the community.

**ROOMMATES** – Housing Services is committed to granting each resident's preferences while being fair to everyone. When roommates are mutually requested, Housing Services attempts to make this accommodation based on availability. If no request is made, residents are assigned roommates randomly.

**ROOM AND CAMPUS CHANGE REQUESTS** – Residents may request to change rooms or campuses, a process that applies for both Lincoln Park and Loop residents. Residents





will typically only be granted changes during the dates listed on the calendar in this guide ([pages 14 – 17](#)). In no case will Housing Services process room or campus change requests in violation of the university's anti-discrimination policy.

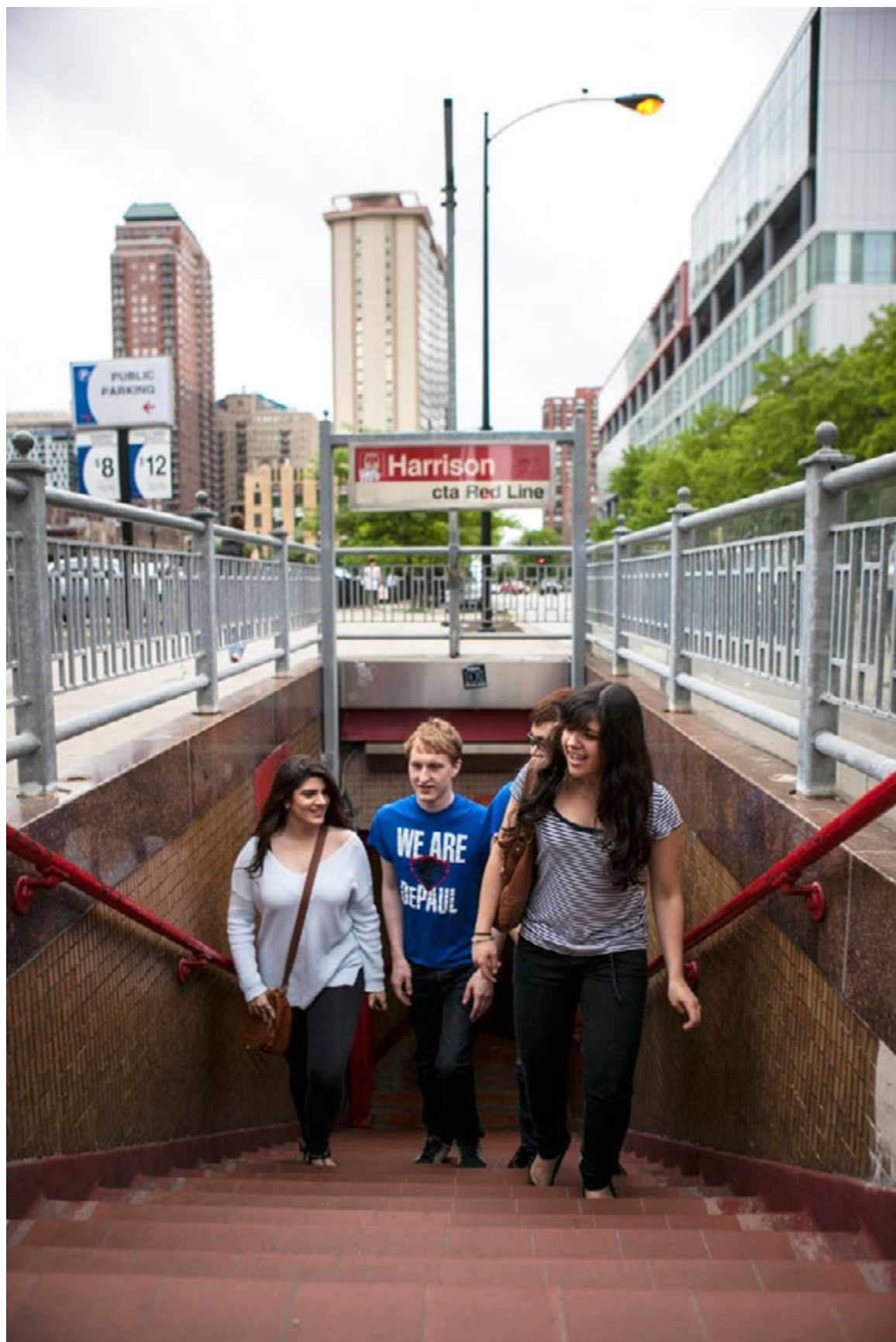
- Priority for moving will be determined on a first-come, first-served basis, as space is available.
- Change request forms are available online and must be approved by a DePaul representative.
- Room swaps (switching rooms with another resident) may be possible after the room change process begins and if all parties are in agreement. Residents wishing to swap units must complete the appropriate paperwork and must wait for approval from Housing Services before a move can take place. Failure to comply may result in a \$150 improper move fee.
- Residents **MAY NOT** swap or otherwise change rooms, including suitemate swaps, without written approval and notification from DePaul University. Residents residing in a room to which they have not been assigned by Housing Services may be subject to disciplinary action. Failure to comply may result in a \$150 improper move fee.
- Once a room change or campus reassignment has been granted, the requesting residents will be required to move. Failure to comply will result in a \$150 improper move fee and future requests will be denied.

- Residents changing rooms are responsible for any difference in room rates or meal plan requirements (see Meal Plans on [pages 12 – 13](#)).

**SUMMER QUARTER HOUSING** – If you wish to live on campus for summer quarter 2018, you must complete a separate summer housing agreement. Summer agreements will be available from Housing Services and must be submitted no later than February 16, 2018. Additional rates will apply; see the housing agreement for rates. Housing Services will attempt to accommodate requests for summer quarter housing as space permits.

**LIVE ON CAMPUS NEXT YEAR!** – The process for selecting campus housing for the 2018-19 academic year will take place during the spring semester/quarter 2018. Housing Services will provide information in March, and details will be online at [go.depaul.edu/roomsel](http://go.depaul.edu/roomsel). You will have the opportunity to see some apartment-style units prior to room selection.





# MEAL PLANS

**MEAL PLAN OPTIONS** – University Center meal plans can be purchased through DePaul Housing Services and will be billed through your financial account. Meal plan requirements vary based on unit type.

**Suite-Style Units:** All residents living in quad semi-suite, semi-suite deluxe and private room suites are required to have a University Center meal plan as part of their housing agreement. The UC Basic Plan is the minimum requirement for each quarter/semester for the entire academic year.

**Apartment-Style Units:** Residents living in quad two-bedroom, quad four-bedroom and studio apartments are not required to have a meal plan but are encouraged to maintain a quarterly plan.

**BASIC MEAL PLAN** – This plan offers 10 meals per week plus \$240/\$360 academic flex dollars per quarter/semester, which are distributed evenly for each quarter/semester. Meals are calculated Monday through Sunday. The plan rate is charged to your DePaul financial account in quarterly/semester increments.

**STANDARD MEAL PLAN** – This plan offers 15 meals per week plus \$240/\$360 academic flex dollars per quarter/semester, which are distributed evenly for each quarter/semester. Meals are calculated Monday through Sunday. The plan rate is charged to your DePaul financial account in quarterly/semester increments.

**DELUXE MEAL PLAN** – This plan offers 19 meals per week plus \$240/\$360 academic flex dollars per quarter/semester, which are distributed evenly for each quarter/semester. Meals are calculated Monday through Sunday. The plan rate is charged to the

student's DePaul financial account in quarterly/semester increments.

**APARTMENT MEAL PLAN** – This plan runs on a declining balance. It offers 150 meals over the course of the academic period and includes a total of \$376 in flex dollars. It is billed in full at the start of the plan; no partial refunds will be given.

**MEAL ALLOTMENTS** – Allotments are for each entrance to the dining center, which is an “all you care to eat” area, and are based on the established operating hours. Meal allotments begin on Monday and continue through Sunday. The meal allotments are reset every Monday during the quarter/semester and are only available while DePaul classes are in session.

**MEAL PLAN CHANGES** – You may make changes to your meal plan no later than the second week of the quarter in which the change is to take effect. You will not be allowed to reduce your meal plan lower than the required minimum, which is based on your housing assignment. You can find details about these minimums at [go.depaul.edu/mealplans](https://go.depaul.edu/mealplans). To change your meal plan, complete the Meal Plan Change Request form at [offices.depaul.edu/housing](https://offices.depaul.edu/housing).

**FLEX DOLLARS** – University Center meal plans also provide flex dollars each quarter/semester that can be used for University Center retail purchases on the building's second floor. Flex money is available on the first day of each quarter/semester and will carry over until the end of spring quarter/semester.





**UNIVERSITY CENTER DINING OPTIONS** – Outtakes is located just outside of the dining center, on the second floor, and allows residents to use their flex dollars for quick, convenient items, such as snacks and Starbucks coffee. Debit and credit cards may also be used at Outtakes. Meal hours can be checked online or outside of the dining center on the building's second floor.

**DePAUL MEAL PLAN OPTIONS** – All residents of the University Center may also purchase a DePaul meal plan. DePaul meal plans allow students to purchase food in the DePaul Center's 11th floor dining area, as well as at several locations on the Lincoln Park Campus. For information, visit [go.depaul.edu/mealplans](https://go.depaul.edu/mealplans).

## PLEASE NOTE

- Only the flex dollars of the meal plan can be used in the University Center dining center when DePaul classes are not in session.
- Meal plans cannot be lowered or canceled after the second week of each quarter/semester.
- Partial credit for the apartment meal plan will not be issued if the plan is canceled after the second week of the quarter/semester in which it began.
- University Center meal plans **cannot** be used in DePaul dining areas, and DePaul meal plans cannot be used in the University Center dining center. Both locations also accept debit and credit cards.

# QUARTER CALENDAR

EVENT	DATE
<b>2017 FALL QUARTER</b>	
Fall Quarter Move-In	September 2, 2017
Classes Begin	September 6, 2017
Last Day to Drop Classes	September 19, 2017
Fall Quarter Room Changes Begin	September 22, 2017
December Intersession Agreements Available	October 2, 2017
December Intersession Agreements Due	October 16, 2017
Last Day to Withdraw from Classes	October 24, 2017
Fall Quarter Room Changes Complete	November 3, 2017
Last Day to Cancel and Receive Partial Fall Quarter Credit	November 3, 2017
Final Exams	November 15 – 21, 2017
December Intersession Classes	November 27 – December 15, 2017
Housing Services Office Closes	December 22, 2017
Holiday Break – University Officially Closed	December 22, 2017 – January 1, 2018
<b>2018 WINTER QUARTER</b>	
Winter Quarter Move-In	January 1, 2018, at 9 a.m.
Housing Services Office Reopens	January 2, 2018
Classes Begin	January 2, 2018
Winter Quarter Room Changes Begin	January 12, 2018
Last Day to Drop Classes	January 15, 2018
Martin Luther King Day – University Officially Closed	January 15, 2018
Last Day to Withdraw from Classes	February 19, 2018
Winter Quarter Room Changes Complete	March 2, 2018
Last Day to Cancel and Receive Partial Winter Quarter Credit	March 2, 2018
Final Exams	March 13 – 19, 2018
Spring Break	March 20 – 23, 2018

## EVENT

## DATE

**2018 SPRING QUARTER**

Spring Quarter Move-In (new residents only)	March 17, 2018
Classes Begin	March 26, 2018
Good Friday – University Officially Closed	March 30, 2018
Spring Quarter Room Changes Begin	March 30, 2018
Summer Housing Agreements Available	April 2, 2018
Last Day to Add/Swap Classes	April 2, 2018
Last Day to Drop Classes	April 6, 2018
University Center Room Selection	April 10, 2018
Lincoln Park Residence Hall Open House	April 11, 2018
Lincoln Park Room Selection	April 17 – 19, 2018
Spring Quarter Room Changes Complete	April 27, 2018
Summer Housing Agreements Due	May 4, 2018
Last Day to Withdraw from Classes	May 11, 2018
Last Day to Cancel and Receive Partial Spring Quarter Credit	May 12, 2018
Memorial Day – University Officially Closed	May 28, 2018
Final Exams	June 2 – 8, 2018
Spring Quarter Move-Out	June 9, 2018, by noon

**2018 SUMMER QUARTER**

Summer Quarter Move-In	June 12, 2018, 9 a.m. – 4 p.m.
Summer Quarter Move-Out	August 18, 2018

For the full university academic calendar, visit [go.depaul.edu/calendar](http://go.depaul.edu/calendar).





# SEMESTER CALENDAR

EVENT	DATE
<b>2017 FALL SEMESTER</b>	
Fall Semester Move-In	August 15, 2017
Classes Begin	August 21, 2017
Labor Day – University Officially Closed	September 4, 2017
Fall Semester Room Changes Begin	September 5, 2017
Last Day to Drop Classes	September 6, 2017
Last Day to Withdraw from Classes	October 13, 2017
Fall Semester Room Changes Complete	November 17, 2017
Thanksgiving Break – University Officially Closed	November 23 – 26, 2017
Final Exams Begin	December 6, 2017
Fall Semester Move-Out	December 9, 2017
Holiday Break – University Officially Closed	December 22, 2017 – January 1, 2018



**EVENT****DATE****2018 SPRING SEMESTER**

Housing Services Offices Reopen	January 2, 2018
Spring Semester Move-In	January 6, 2018
Classes Begin	January 6, 2018
Martin Luther King Day – University Officially Closed	January 15, 2018
Spring Semester Room Changes Begin	January 19, 2018
Last Day to Drop Classes	January 24, 2018
Last Day to Withdraw from Classes	March 2, 2018
Spring Break	March 11 – 18, 2018
Good Friday – University Officially Closed	March 30, 2018
Spring Semester Room Changes Complete	April 4, 2018
University Center Room Selection	April 10, 2018
Finals Begin	April 30, 2018
Spring Semester Move-Out	May 10, 2018, by noon

**2018 SUMMER SEMESTER**

Summer Move-In	June 2, 2018
Classes Begin	June 4, 2018
Summer Semester Move-Out	August 8, 2018



# AMENITIES

**OUTDOOR GARDEN TERRACE** – Located on the third floor of the building, the University Center's outdoor garden terrace is a great place to enjoy the sounds of the city. Gazebos, benches and tables are scattered throughout this half-acre, landscaped area and allow for an easy escape from the hustle and bustle of college life. Adjacent to the outdoor terrace is the University Center's great room, which includes a fireplace and armchairs for colder winter months.

**FITNESS CENTER** – Located on the second floor of the building, the fitness center is open to all residents and has a variety of workout equipment, including elliptical machines, free weights, stationary bikes and a dance studio.

**BICYCLE STORAGE** – The University Center's bike room is a great way to keep your bike safe and dry throughout the year. Storage in the bike room is allotted on a first-come, first-served basis and residents must provide their own lock.

**LAUNDRY FACILITY** – The main laundry room is located on the second floor and is accessible 24 hours a day. Machines run through the use of prepaid laundry cards. A laundry card is provided free of charge when a resident moves in. Additional laundry cards can be purchased from the management office for \$5.

**GAME AND MULTIMEDIA ROOMS** – There are a game and multimedia rooms located on the second floor of the building that allows residents to take a break from studying and get some much needed relaxation time. The game room offers table tennis, billiard games and other activities while the multimedia room allows residents to watch movies or play video games on a large drop-down screen.

**TECHNOLOGY LABS** – These spaces include state-of-the-art programs (Adobe Creative Suite, Maya Pro) and equipment (Wacom Cintiq tablets, Avid Pro) perfect for film editing, game design, animation, sound editing, collaboration and more.





# TECHNOLOGY

**INTERNET SERVICE** – The University Center provides a local area network (LAN) within the facility for distribution of internet access. Each resident will be provided with a standard RJ45 data jack for 24-hour internet access. Depending on the room type, users can expect to experience internet speeds of up to 17 Mbps when downloading.

Wi-Fi is not standard in most units, but residents may use their own personal router to receive Wi-Fi within their unit. Wi-Fi is available for use in all common areas, including the cafeteria.

**COMPUTER REQUIREMENTS** – All residents using the building network are required to maintain the latest updates for their computer operating system. All computers must be equipped with automatic updates for current antivirus software.

It is recommended that residents use a personal firewall, such as McAfee Personal Firewall, Norton Internet Securities or another product. This will serve as additional protection for your computer.



# CAMPUS RESOURCES

## DIVISION OF STUDENT AFFAIRS

The Division of Student Affairs at DePaul University is a full partner in the university's efforts to promote student learning and success. Recognizing that learning happens always and everywhere throughout the student experience, we design and implement learning experiences that advance students' intellectual, personal, spiritual, social and civic development. We provide personal and academic support services that strengthen students' readiness to learn while identifying and addressing barriers to learning. We do all of our work mindfully, in accordance with DePaul's Catholic and Vincentian traditions and values, and in the context of the university's urban character. To read the full mission, visit their website. The Division of Student Affairs is composed of administrative departments that provided direct services for students. Members of our staff have expertise in a variety of areas focused on supporting students at DePaul.

There are six areas that comprise the Division of Student Affairs:

### ASSESSMENT, PLANNING, COMMUNICATIONS

- Assessment and Research
- Information Management
- Strategic Plan

### ATHLETIC ACADEMIC ADVISING

- Academic Advising
- Athletic Support

## DIVERSITY, EMPOWERMENT, INCLUSION

- Adult, Veteran and Commuter Student Affairs
- The Black Cultural Center, The Latinx Cultural Center and The LGBT Resource Center
- Multicultural Student Success

## STUDENT DEVELOPMENT

- New Student & Family Engagement
- Student Involvement
- Residential Education

## DEAN OF STUDENTS

- Center for Students with Disabilities
- Dean of Students Office
- Health Promotion and Wellness
- University Counseling Services

## UNIVERSITY MISSION AND MINISTRY

- Catholic Campus Ministry
- Religious Diversity
- Vincentian Community Service



**DEAN OF STUDENTS OFFICE** – The Dean of Students Office (DOS) at DePaul University promotes student development, health, wellness and ethical decision making in an inclusive and validating educational environment so that we may have a campus of successful and socially responsible students. To meet this goal, DePaul University offers an array of advocacy services, inclusive and educational programs, and policy development. Additionally, we manage adjudication of the Code of Student Responsibility, specific academic processes like absence notification and late withdrawals for medical/ personal situations, and economic distress resources. Please feel free to visit our offices! In the Loop, we are located in the Lewis Center, Suite 1400, (312) 362-5680, and in Lincoln Park, we are in the Student Center, Suite 307, (773) 325-7290. You can always visit us online at [go.depaul.edu/dos](http://go.depaul.edu/dos).

**OFFICE OF HEALTH PROMOTION AND WELLNESS** – The Office of Health Promotion and Wellness aims to create a culture of health and well-being that fosters personal and academic success. The office provides holistic health education, support, and resources for students. Topics include nutrition, physical fitness, bystander intervention training, mental health, sexual health, and sexual and relationship violence. Special emphasis is placed on alcohol and substance abuse prevention and sexual and relationship violence prevention. The office is located in the Lincoln Park Student Center, Suite 302, (773) 325-7129. Visit our website at [go.depaul.edu/hpw](http://go.depaul.edu/hpw).

## OFFICE OF STUDENT INVOLVEMENT

The Office of Student Involvement houses over 300 student organizations. Please visit OrgSync ([orgsync.depaul.edu](http://orgsync.depaul.edu)), a student organization online tool, and get involved today! OrgSync provides direct access to student involvement opportunities at the university. OrgSync allows the DePaul community to browse our various student organizations, view the events calendar, join an organization or communicate within your own student group. In order to log on to OrgSync, please use your Campus Connect username and password.

If you have questions about what it takes to be a leader for a student organization, just email [involvement@depaul.edu](mailto:involvement@depaul.edu) and a student involvement ambassador will gladly help. To learn more, visit their website.

## DEPAUL ACTIVITIES BOARD (DAB)

DAB is an organization comprised of student volunteers who plan events for the DePaul community. DAB plans university-wide traditions like Blue Demon Week and FEST (an outdoor spring concert), as well as other events featuring speakers, music, movies, comedy shows, hypnotists and much more. DAB serves to engage the diverse student community with events and programs that promote a positive out-of-the-classroom experience for students.

Offices are located on both the Lincoln Park and Loop campuses. To learn more about how to get involved with DAB, check out [dab.depaul.edu](http://dab.depaul.edu) or visit the Office of Student Involvement in the Loop (DePaul Center, Suite 11027). DAB is open to all students and has several committees looking for new members.



FRATERNITY AND SORORITY LIFE

Fraternity and sorority organizations offer students an opportunity to enhance university life in a unique environment. Fraternities and sororities promote scholarship, provide leadership opportunities, build lasting friendships, encourage community service and philanthropy work, and allow students to become involved in ways that promote community and diversity.

Commitment to personal and organizational excellence is the cornerstone of the fraternity and sorority experience. Membership in a fraternity or a sorority provides a valuable opportunity for personal, intellectual and social development. Offices are located on both the Lincoln Park and Loop campuses. To learn more, visit the Office of Student Involvement in the Loop (DePaul Center, Suite 11027), or visit [go.depaul.edu/studentorgs](http://go.depaul.edu/studentorgs) and click on “Fraternity & Sorority Life.”

STUDENT GOVERNMENT ASSOCIATION (SGA) – SGA is the official representative body for students attending DePaul University. As such, SGA is committed to promoting and advocating the student voice and opinion. The mission of DePaul’s SGA is to serve the interests of DePaul students and can be illustrated by the organization’s catchphrase: “We are interested students working for student interests!” Offices are located on both the Lincoln Park and Loop campuses. Visit the Loop SGA Office at DePaul Center, Suite 11002, or visit [sga.depaul.edu](http://sga.depaul.edu).

LOOP CAMPUS STUDENT NEWSLETTER – The Division of Student Affairs, in collaboration with other university departments, produces a monthly newsletter specifically for Loop students! Look near DePaulia racks or in your college office for the latest issue.

ADDITIONAL UNIVERSITY RESOURCES

DEPARTMENT/OFFICE	PHONE
Bookstore (Loop)	(312) 362-8795
Career Center	(312) 362-8437
Counseling Center (Loop)	(312) 362-6923
Dean of Students Office	(312) 362-5680
DePaul Central	(312) 362-8610
DePaul Meal Plan Questions	(773) 325-7196
DePaul Housing Services (Lincoln Park)	(773) 325-7196
Office of Mission and Ministry	(773) 325-7902
Student Affairs	(312) 362-5680
University Center Management Office	(312) 924-8000
University Center Meal Plan Questions	(312) 924-8000
University Center Resident Service Desk	(312) 924-8411

# SAFETY

The University Center has a security team that monitors the residents' and building's safety. The safety of residents and the building is always forefront in the minds of the University Center staff. Residents should become familiar with the safety features and procedures of the building. Contact University Center security or any staff member if you are the victim of or a witness to an incident in or around the building. To summon assistance, call the 24-hour University Center security line at (312) 924-8911 or call the University Center Management Office at (312) 924-8000.

## SECURITY WAIVER – Acknowledgement, Consent and Release of Security Records

a. Resident acknowledges that the University Center maintains certain security records as part of its continual effort to provide a safe living community for all residents. These security materials may consist of entrance/exit logs of all building residents and visitors, daily security reports, crime reports, key fob access reports and video surveillance of University Center's common areas (collectively referred to as "Security Records").

b. Resident acknowledges that University Center's common areas include any area that is not the interior of a resident's unit or a public restroom, and that resident has no expectation of privacy in any of University Center's common areas. Resident further acknowledges that: (i) Resident's exit or entry into the building or their unit may under certain circumstances

give rise to the creation of a Security Record; (ii) Resident's use of common areas does not constitute private or personal facts or other information about resident; (iii) Resident's image and likeness may appear in such video surveillance and other Security Records; and (iv) subject to resident's rights under all applicable laws, resident waives any right, title or interest in any Security Records including their image and likeness.

c. Resident gives their consent to video surveillance at any and all times while resident is in any of University Center's common areas. Resident also consents to University Center providing Columbia College Chicago, DePaul University, Roosevelt University, Robert Morris University and any other university with students who reside at the University Center ("Member Schools") with copies of the Security Records. Further, resident releases DePaul University and University Center LLC from all liability, including liability for negligence, associated with the enforcement of these security measures, surveillance of common areas and/or sharing of Security Records with the Member Schools.

**DEPAUL UNIVERSITY LOOP PUBLIC SAFETY** – The Public Safety Office works to create a safe campus community in which to work, live and learn. Public Safety is primarily a service-oriented department created to meet the specialized needs of a large urban university. Some of the duties of the officers include foot and vehicle patrols, record keeping and

medical emergency coordination. The Public Safety Office operates 24 hours a day, seven days a week, to serve and protect students, faculty and staff. To summon assistance on the Loop Campus, call (312) 362-8400. Students should not hesitate to report suspicious activities or persons to the Loop Public Safety Office, located at 25 E. Jackson Blvd., Lewis Center, Lower Level 103. The Loop's lost and found is also located in the Public Safety Office at the above address.

Public Safety provides an escort service for students, faculty and staff whose circumstances require them to travel alone on the Lincoln Park Campus, including to the CTA station. The escort service is only for purposes of traveling to and from Lincoln Park Campus locations. Escorts are available between the hours of 6 p.m. and 6 a.m. every day. To contact the campus escort service, call (773) 325-SAFE (7233).

**DPU ALERT** – DPU Alert is an emergency communication system that immediately attracts the attention of DePaul University students, faculty and staff where they are most reachable. In an emergency situation that affects the university, DPU Alert will contact cellphones through text messaging, voicemail and email. It is strongly recommended that all DePaul students, faculty and staff sign up for DPU Alert.

To sign up to receive DPU Alert, access Campus Connect, click on “Self Service,” then “Personal Information,” and look for “DPU Alert.” The webpage will ask for the following information:

- Your email
- Your phone number
- Your SMS text messaging number (optional)

**GUEST POLICY** – Hosting guests is a privilege extended to residents, provided rules are followed. No guests are permitted in a resident's room, even temporarily, without the consent of all suite-/apartment-mates. Residents are encouraged to talk with suite-/apartment-mates and agree to guidelines for visitation by guests within the suite/apartment prior to the guests' arrival. Guests must present clear government-issued photo identification, sign in at the University Center security desk upon arrival and return their guest passes at the end of their stay. Guests must be escorted by their host at all times throughout the building and may not use another's University Center ID or guest pass to access facilities. The registration of underage guests, with or without valid state-issued ID, is subject to parental or guardian verification. Phone numbers or written permission and contact information will be necessary to ensure a smooth registration process for all involved.

**Residents are responsible for the conduct of their guests and will be held personally responsible for compliance with all policies and procedures by their guests. For the complete guest policy, visit the University Center's website.**



## PROHIBITED ITEMS

As you pack for move-in day, please note the following partial list of items that are **prohibited in all University Center housing**. If any of these items are found, they will be confiscated by staff.

Air conditioners	Illegal drugs or medications
Air fresheners with built-in electrical outlets	Nails, screws, double-sided tape and staple guns
Alcoholic beverages, containers, decorations and advertising paraphernalia (if you are under 21 years of age)	Obscene materials
Appliances with open coils or burners including toasters, electric frying pans, George Foreman Grills, hot plates and space heaters	Outside satellite dishes or antennas
Candles, incense, oil lamps and open-flame items	Pets (without prior DePaul and University Center approval)
Cinderblocks	Personal lofts (lofts are only allowed if rented through the University Center)
Dartboards and darts	Power strips/appliances that are not UL certified
Fireworks and sparklers	Refrigerators larger than 5.8 cubic feet
Guns of any kind including paintball and water guns	Water beds
Halogen and sun lamps	Weapons, firearms or other explosive devices
Hoverboards	



# TERMS AND CONDITIONS

This Agreement is for the use of one assigned bed space in campus housing either on DePaul University's Lincoln Park campus or the University Center of Chicago ("University Center"). The residence halls on DePaul University's Lincoln Park campus are owned by DePaul University ("DePaul"). The University Center is owned by University Center Property LLC. DePaul University is a master tenant in the University Center. University Center Property LLC has retained Everest Campus Chicago LLC as facility manager for the University Center. University Center Property LLC and Everest Campus Chicago LLC will retain other subcontractors and agents. University Center Property LLC and Everest Campus Chicago LLC are referred to collectively in this Agreement as "UC Facility Manager."

**1. PAYMENT:** The resident accepts responsibility for room and board payment at the established rates, which shall be available from the DePaul University Department of Housing Services ("Housing Services") by April 1, 2017. A prepayment of \$400, or an approved waiver, must be received for new incoming students. The Housing Agreement will not be processed without receipt of this \$400 prepayment or an approved waiver. The entire prepayment will be applied to any future charges posted to the student's DePaul financial account whether related to campus housing or otherwise. No prepayment is required for students who were enrolled at DePaul during the 2016-17 academic year.

**2. TERM:** The term of this Agreement shall be the Academic Year 2017-18, or remaining portion thereof, beginning on the earlier of (a) a resident's first date of occupancy or (b) September 2, 2017 for students in programs that run on quarters and August 19, 2017 for students in programs that run on semesters. This Agreement shall terminate 24 hours after the resident's last spring quarter/semester final examination. Campus housing during December Intersession and the remaining winter break period between the end of fall quarter/semester and the start of winter quarter/spring semester is not included in the term of this Agreement, except for residents

of Centennial Hall, Sheffield Square, McCabe Hall, Courtside Apartments, Sanctuary Hall, Sanctuary Townhomes and University Center. However, even for residents where campus housing during the winter break period is included in the term of this Agreement (see list above); residents who are not returning for the winter quarter/spring semester are required to move out at the conclusion of the fall quarter/semester; failure to comply may result in an improper move fee. Any student who lives in campus housing during the current academic year may apply separately for December Intersession and/or summer quarter campus housing. Early arrivals and late departures must be approved in advance by DePaul. Early arrivals and late departures may result in additional costs and/or fees to the resident.

**3. POLICIES:** The Guide to Student Housing for Lincoln Park and the Guide to Student Housing for University Center, both available online at [offices.depaul.edu/housing](http://offices.depaul.edu/housing), are hereby incorporated into and made part of this Agreement as applicable to residents in each location. The DePaul Code of Student Responsibility, available online at [depaul.edu](http://depaul.edu), and the University Center Resident Handbook, available online at [universitycenter.com](http://universitycenter.com), are also hereby incorporated into and made a part of this Agreement as applicable to residents in each location. This Agreement, together with the Guide to Student Housing, the DePaul Code of Student Responsibility, and, for residents in University Center, the University Center Resident Handbook, constitutes the full and complete terms and conditions of this Agreement. Additionally, residents must abide by all policies and procedures applicable to residents, including policies promulgated by Housing Services, Residential Education, the Dean of Students, and in the case of University Center, the UC Facility Manager. DePaul/UC Facility Manager reserves the right to change these policies and procedures, including the documents mentioned above, at any time, provided such changes are announced via office publications, e-mail, or websites. Residents assume full responsibility for ensuring that their guests abide by these policies and procedures, and may be held

responsible for the conduct of their guests in violation of any policy or procedure.

**4. LEGAL AND BINDING:** This Agreement is binding once completed by the student and received and processed by Housing Services; housing is not guaranteed until confirmed in writing by Housing Services. This Agreement is not a lease (and as such is not subject to the restrictions of the Chicago Residential Landlord and Tenant Ordinance) nor does it provide any property interest. As indicated in Section 1 above, this Agreement obligates a resident to pay the designated room and board payment at the established rate for the entire term of this Agreement (or remaining portion from the effective date). If the resident does not check in and assume occupancy of the assigned space on the earlier of (1) the first day of classes for the first quarter or semester in which this Agreement shall be in effect; or (2) the first day of the start of the agreement, the resident may be reassigned to another space but, as explained in Section 5, will remain responsible for cancellation fees up to the amount of full room and board payment for the entire term of this Agreement. A resident who must arrive to campus after the scheduled move in date may hold their original space by notifying Housing Services in writing prior to the effective date of this Agreement, though the resident will still be charged according to the start date of this Agreement. Submission of this Agreement acknowledges permission to release your name and contact information to assigned roommates. Submission also acknowledges that you have read, understand and agree to the terms and conditions of this Agreement.

**5. CANCELLATION:** All cancellation notifications must be made in writing directly to Housing Services; verbal cancellations will not be honored. Housing cancellation requests are separate from cancelling or withdrawing with DePaul University's Admission Office, Student Records, or other DePaul University offices. Cancellations are subject to cancellation fees as follows:

**No cancellation fee** – No cancellation fee will be charged to students who (1) cancel while they are still on the housing waiting list; (2) have not been confirmed for a space; (3) are new incoming, first-year, non-transfer

students who cancel prior to May 1, 2017; or, (4) are new incoming, transfer students who cancel prior to June 15, 2017. New incoming, first-year students and transfer students who have submitted a \$400 prepayment will have their \$400 prepayment refunded if they cancel prior to the deadline listed above.

**\$400 cancellation fee** – New, incoming students who (1) are confirmed for housing and who cancel after the deadline listed below and prior to the earlier of their scheduled move in date or first day of occupancy; or, (2) who are confirmed after the deadlines listed below and cancel prior to the earlier of their scheduled move in date or first day of occupancy:

- May 1, 2017 for all first-year, non-transfer students (including new graduate and law students)
- June 15, 2017 for all transfer students

**\$1,000 cancellation fee** – A \$1,000 cancellation fee will be assessed for all (1) continuing students who cancel after being confirmed for housing and prior to their first day of occupancy; (2) students who cancel due to a withdrawal from the university after the start date of this Agreement; and, (3) students who are academically dismissed from the university.

**Equal to 50 percent of the housing charges cancellation fee** – A cancellation fee equal to 50 percent of the housing charges for the remainder of the full-length of this Agreement will be assessed for all enrolled students who (1) cancel after they have been confirmed for housing (whether new or continuing students) and once this Agreement has started; (2) cancel after occupying a residential space for this Agreement; or, (3) are judicially removed from campus housing or dismissed from the university for judicial reasons.

Students who have occupied a residential space are also subject to a pro-rated daily room charge of 100 percent until the checkout process has been successfully completed according to applicable procedures.

**6. ELIGIBILITY:** Residential spaces in DePaul's Lincoln Park campus residence halls are intended for the use of full-time undergraduate students. Part-time and non-undergraduate students may be



accommodated on the Lincoln Park campus as space permits. DePaul's residential spaces in the University Center are intended for the use of full-time undergraduate, graduate and law students. Part-time students may be accommodated as space permits. Residents who lose their eligibility to live in campus housing because of academic standing must inform DePaul. Any resident who is not enrolled in classes as of the last day to add classes for any academic quarter or semester will have their Agreement administratively canceled and will be required to move out of campus housing within 24 hours of notification unless enrollment or pending enrollment for that quarter or semester can be adequately validated. The resident will be subject to cancellation fees as indicated in Section 5 of this Agreement. Campus housing is not guaranteed for any student. Neither DePaul nor the resident has an obligation to renew this Agreement.

## 7. MEAL PLANS:

**DEPAUL:** Quarterly meal plans are required for residents living in all Lincoln Park campus housing units. Freshmen residents of Belden-Racine, Clifton-Fullerton, Corcoran, Munroe, Seton and University halls are required to purchase the "DePaul Plan" as a minimum for each of the first two quarters and may request to reduce to the "Lite Plan" as a minimum for the spring quarter. Continuing and transfer residents in these traditional style halls are required to purchase the "Lite Plan" as a minimum for each quarter. All residents in Centennial Hall, Sheffield Square, McCabe Hall (apartment standard unit types), Sanctuary and Sanctuary Townhomes are required to purchase the "Apartment Plan" as a minimum for each quarter. Residents living in McCabe efficiency apartment types (do not have a full kitchen) are required to purchase the "Lite Plan" as a minimum for each of the first two quarters and may request to reduce to the "Apartment Plan" as a minimum for the spring quarter. All meal plan assignments and changes are managed by Housing Services. The DePaul meal plans operate on a declining balance structure (the balance of the plan is reduced as purchases are made). Meal plan values will roll forward from quarter to quarter until the end of spring quarter when any remaining meal plan funds will be forfeited.

DePaul meal plans cannot be lowered or cancelled after the first two weeks of classes for each quarter. Residents should review the DePaul University Dining Guide which details all meal plan guidelines.

**UNIVERSITY CENTER:** A minimum of the "Basic Plan" is required for University Center residents in quad semi-suites, deluxe semi-suites, and private room suites. No meal plan is required for residents in four-person four-bedroom apartments, four-person two-bedroom apartments or studio apartments. Meal plans for University Center residents cannot be lowered or cancelled after the first two weeks of classes for each quarter/semester. University Center meal allotments are only valid while DePaul classes are in session and may only be used at the University Center. Flex spending dollars may be used at any time during this Agreement period. Residents should review the DePaul University Dining Guide which details all meal plan guidelines.

**8. ASSIGNMENTS:** Resident placements are made by DePaul. Roommate requests will be considered but cannot be guaranteed. All published housing rates are based on full occupancy of each room, suite or apartment (ranging from one to eight residents). Residents who occupy a residential unit below the designated capacity may be assigned additional roommates, if available, or may be moved to fill other vacancies. If space permits, and at the discretion of DePaul, residents may be given the option to buy-out a vacant space in a room, suite or apartment. If a new resident is assigned to a vacant space in a room, suite or apartment, DePaul/UC Facility Manager will attempt to give current residents at least 24 hour notice prior to the arrival of the new resident. DePaul, whose judgment shall be final, retains sole discretion to reassign residents to other campus accommodations in order to fill vacancies or provide repairs or improvements, as is occasionally necessary, to maintain efficient operation of the premises and protection of its occupants. DePaul also reserves the right to add additional occupants to units on a temporary basis in the case of a campus emergency, e.g. fire, flooding. Residents may apply for a room change following the process outlined in the Guide

to Student Housing. If residents are assigned to a new space their housing charges will be prorated for each space based on the rate for that room type.

It is the policy of DePaul University that no person shall be the object of discrimination or harassment on the basis of race, color, ethnicity, religion, sex, gender, gender identity, sexual orientation, national origin, age, marital status, pregnancy, parental status, family relationship status, physical or mental disability, military status, genetic information or other status protected by local, state, or federal law.

DePaul respects the privacy of its students and recognizes that some students may be particularly concerned about privacy and confidentiality related to gender identity. Housing Services will consistently recognize and respect the gender identity that students self-identify to DePaul, in good-faith. Additionally, students may self-identify to Housing Services if they wish to receive special housing considerations regarding their gender identity, but are by no means obligated to do so. If students do self-identify and request special considerations, Housing Services will not require students to provide more information than that which is required of other students. Furthermore, all information will be kept strictly confidential to the best of DePaul's ability and will only be used for purposes designated by the student.

## **9. CONVERTED AND TEMPORARY HOUSING:**

The demand for campus housing often exceeds supply. In an effort to provide housing to as many students as possible, some confirmed residents will be placed in converted spaces or may be assigned to a temporary housing space. Converted spaces are regular residential spaces that have been converted from a double space to a triple space. Temporary spaces are (1) study lounges located within the residential halls that have been furnished as a three person residential room, (2) residential spaces on campus that are held in reserve for emergency use, (3) residential spaces on campus where additional furnishing are added on a temporary basis. All residents in a converted space will receive a 20 percent housing credit. If occupancy of a converted space returns to

the original designed capacity, the 20 percent credit will cease. A 20 percent credit will be given to residents of temporary spaces until they are relocated to a permanent residential space. Once the resident in a temporary space is assigned to a permanent space, they will be required to move and charged the full, pro-rated amount for the new space, and the 20 percent credit will cease. This credit does not apply to suitemates or meal plans, or to a reassignment to a temporary space for emergency/conduct purposes.

**10. ACCESS:** DePaul and the UC Facility Manager reserve the right to enter any housing unit for a variety of reasons, including, but not limited to: conducting inspections; making necessary repairs, alterations, or improvements; supplying necessary services; when there is reasonable cause to believe a violation of DePaul or University Center policy has occurred, is occurring or is likely to occur; exhibiting the premises to service personnel or contractors; or as is otherwise necessary in the operation and protection of the premises or occupants therein. In the case of an apparent or actual emergency or a potential violation of policy, DePaul or the UC Facility Manager may enter a housing unit, at any time, without prior notice. In all other situations, DePaul or the UC Facility Manager shall attempt to arrange for entry into a housing unit with one or more occupants of the room, suite or apartment. If reasonable arrangements are impractical or refused, entry shall be made upon 24-hour notice.

**11. CARE OF FACILITIES:** DePaul shall keep all housing premises in Lincoln Park in reasonable repair during the term of this Agreement, including maintaining the premises in compliance with applicable regulations imposed by appropriate governmental authorities. The UC Facility Manager shall keep all housing premises in University Center in reasonable repair during the term of this Agreement, including maintaining the premises in compliance with applicable regulations imposed by appropriate governmental authorities. As applicable, DePaul or the UC Facility Manager will endeavor to make all necessary repairs to a housing unit within a reasonable timeframe after the resident submits a request for the

repairs via established procedures. In the event of an emergency maintenance issue, the resident must ensure that the concern is promptly called in to the appropriate staff; DePaul or the UC Facility Manager, as applicable, will endeavor to make emergency repairs within a reasonable timeframe. The resident shall maintain the housing unit in a clean and orderly condition and make no alterations to the premises, including, but not limited to: installing locks or safes; erecting partitions or attaching anything to ceilings, walls, floors or exteriors. Residents agree to pay for any damage and cleaning charges to their assigned room, suite or apartment (less reasonable wear and tear), as well as any charges for missing items from their room, suite or apartment. When damage occurs in common areas and the source of the damage is not known, charges will be split among the applicable community members as appropriate.

## 12. HOLD HARMLESS:

**LINCOLN PARK RESIDENCE HALLS:** The resident agrees to hold harmless, release, defend and indemnify DePaul and its agents, employees, faculty, trustees, officers and directors (each hereinafter a “Released Party”) from any and all claims, lawsuits, actions, costs, damages, liability or losses, including attorney’s fees costs and expenses that a Released Party incurs as a result of a breach of this agreement by the resident. The resident also agrees to hold harmless, release, defend and indemnify each Released Party from all liabilities and claims for injury or death to persons (including the resident) or damage or theft to property arising from occupancy or use of the unit and DePaul premises, including those injuries and damages caused by the Released Party’s alleged or actual negligence, illegal conduct, misuse of premises or violation of DePaul policy. In consideration of occupancy of the unit, the resident contractually agrees that all claims included within this provision, including those claims for injury or death shall be governed by Illinois law and exclusive jurisdiction shall be in Cook County, Illinois. The provision shall be binding to the fullest extent permitted by law. If any term of this provision is found unenforceable, the remaining terms shall be enforceable. Additionally, the resident

understands that DePaul does not provide protection against lost, damaged, or stolen personal property, and that DePaul advises residents to obtain appropriate insurance coverage in order to obtain such protection.

**UNIVERSITY CENTER:** The resident agrees to hold harmless, release, defend and indemnify University Center Property LLC, Everest Campus Chicago LLC, and DePaul University and each of their respective subsidiaries, affiliates and their respective agents, employees, faculty, trustees, assignees, officers, directors and members (each hereinafter a “Released Party”) from any and all claims, lawsuits, actions, costs, damages, liability or losses, including attorney’s fees, costs and expenses that a Released Party incurs as a result of a breach of this agreement by the resident. The resident also agrees to hold harmless, release, defend and indemnify each Released Party from all liabilities and claims for injury or death to persons or damage or theft to property arising from occupancy or use of the unit and DePaul and University Center premises, including those injuries and damages caused by the Released Party’s alleged or actual negligence, illegal conduct, misuse of premises or violation of DePaul or University Center policy. In consideration of occupancy of the unit, the resident contractually agrees that all claims included within this provision, including those claims for injury or death shall be governed by Illinois law and exclusive jurisdiction shall be in Cook County, Illinois. The provision shall be binding to the fullest extent permitted by law. If any term of this provision is found unenforceable, the remaining terms shall be enforceable. Additionally, the resident understands that DePaul, or the UC Facility Manager does not provide protection against lost, damaged, or stolen personal property, and that DePaul advises students to obtain appropriate insurance coverage in order to obtain such protection.

**13. SECURITY WAIVER:** Acknowledgment, Consent and Release of Security Records (Note: This section only applies to residents of the University Center):

a. The resident acknowledges that the UC Facility Manager maintains certain security records as part of its continual effort to provide



a safe living community for all residents. These security materials may consist of entrance/exit logs of all building residents and visitors, daily security reports, crime reports, key fob access reports, and video surveillance of University Center's common areas (collectively referred to as "Security Records").

b. The resident acknowledges that the University Center's common areas include any area that is not the interior of a resident's Unit or a public restroom, and that the resident has no expectation of privacy in any of the University Center's common areas. The resident further acknowledges that: (i) The resident's exit or entry into the building or their unit may under certain circumstances give rise to the creation of a Security Record; (ii) The resident's use of common areas does not constitute private or personal facts or other information about resident; (iii) The resident's image and likeness may appear in such video surveillance and other Security Records; and (iv) to the extent permitted under all applicable laws, resident waives any right, title or interest in any Security Records including their image and likeness.

c. The resident gives their consent to video surveillance at any and all times while the resident is in any of University Center's common areas. The resident also consents to the UC Facility Manager providing Columbia College Chicago, DePaul University, Roosevelt University, Robert Morris University, and any other university with students who reside at the University Center ("Member Schools") with copies of the Security Records. Further, the resident releases DePaul University and University Center Property LLC from all liability, including liability for negligence, associated with the enforcement of these security measures, surveillance of common areas, and/or sharing of Security Records with the Member Schools.

**14. MEDICAL COVERAGE:** DePaul automatically provides access to university health services for all on campus, Lincoln Park residents, for a nominal quarterly fee. These health services are not a healthcare insurance plan. Residents may opt-out of the university health services by contacting the Dean of Students Office, within the first

three weeks of classes, and providing proof of personal healthcare insurance. The health services fee will not be refunded, once a resident has checked in to their residential space, without providing proof of healthcare insurance. Residents living in the University Center are not required to purchase the university health services or show proof of personal healthcare insurance. Residents of University Center may purchase the health services, but note that the health services are only available at the Lincoln Park Campus. For information about purchasing DePaul health services please visit: <http://offices.depaul.edu/student-affairs/support-services/health-wellness/Pages/health-services.aspx>. All students are encouraged to maintain personal healthcare insurance during the period they reside in campus housing.

**15. MISCELLANEOUS:** This Agreement shall be governed in all respects by the laws of the State of Illinois. The parties to this Agreement agree to use the State of Illinois for jurisdiction. This Agreement, as described in Section 3, embodies the entire understanding between and among the parties, and may not be amended or changed in any way except by written instrument signed by the parties. If any portion of this Agreement is held to be illegal, invalid or unenforceable, it is the expressed intention of the parties that the remainder of this Agreement shall not be affected thereby. This Agreement may not be assigned without the written consent of the non-assigning party. No failure or delay by either party in exercising any right, power or remedy will operate as a waiver of such right, power or remedy and no waiver will be effective unless it is in writing and signed by the party to be charged thereby.



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**DEPAUL UNIVERSITY**

**DEPARTMENT OF HOUSING SERVICES**

Services + Facilities + Living + Quality

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