

Room Selection

# How To Apply

as a current resident wishing to return to on-campus housing



DEPAUL UNIVERSITY

DEPARTMENT OF HOUSING SERVICES

If you need help with  
your user ID or  
password, contact  
Information Services at  
(312) 362-8765.

DEPAUL  
UNIVERSITY



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1 E. Jackson, Chicago, IL 60604 | 312

## Campus Connect Authentication

Please enter your Campus Connect User ID and Password

User ID:

Password:

Sign In

[Reset Password](#) [Guest Login](#)

Log on to  
campusconnect.depaul.edu  
using your user ID and password.



DEPAUL UNIVERSITY

**Menu**

Search:  [»](#)

- ▷ My Favorites
- ▷ DePaul Reports and Interface
- ▷ Student Center
- ▼ Self Service
  - ▷ Personal Information
  - ▷ Payroll and Compensation
  - ▷ Benefits
  - ▷ Learning and Development
  - ▷ Academic Integrity
  - ▷ Academic Planning
  - ▷ Academic Records
  - ▷ Degree Progress/Graduation
  - ▷ Enrollment
  - ▷ Financial Aid
- ▼ [Student Resources](#)
  - ▷ Experience Tracking
  - [ePortfolio](#)
  - [Demon Rewards](#)
  - [Holds, ToDos and Warnings](#)
  - [Housing Services](#)
  - [Human Dignity Website](#)
  - [Speech-Expression Task Force](#)
  - [Student Software](#)
  - [DePaul Athletic Ticketing](#)
  - [View Others Learning Plan](#)
  - [Students with Disabilities](#)

Navigate to  
“Self Service,”  
“Student Resources,”  
and “Housing Services.”



DEPAUL

Department of

Click on  
“myhousing.depaul.edu.”

Living on campus provides a great opportunity for students to immerse themselves in the full college experience. DePaul offers a wide range of housing options in two Chicago neighborhoods.

More information on campus housing options can be found on Housing Services' [website](#), including virtual tours of the residence halls and housing rates.

When you are ready to submit your housing agreement visit [myhousing.depaul.edu](http://myhousing.depaul.edu).

- **You will need your DePaul student ID number (e.g. 1234567) and your Campus Connect password to login; your user ID (e.g. JSMITH4) will not be accepted for the agreement.**
- All new incoming students are required to make a \$400 prepayment to complete the housing agreement. Housing prepayments may be submitted at <http://go.depaul.edu/HousingPrePay>

The Department of Housing Services may be contacted by calling +1 (773) 325-7196 or emailing at [housing@depaul.edu](mailto:housing@depaul.edu).





DEPAUL

Department of Housing Services

Home

Student Number

\*

Password

Log In

☐ Remember Me

[Forgot Password?](#)

Login using your DePaul  
ID number and Campus  
Connect password.

Welcome to Housing Connection

Hello!

Housing Connection will provide you with various DePaul University campus housing functions.

If you have general housing related questions, please visit our [website](#).

Follow us!

[Facebook](#) and [Twitter](#)



DEPAUL UNIVERSITY



DEPAUL

Department of Housing Services

**Home** Agreement

Navigate to “Agreement.”

## Housing Connection Homepage

Welcome! From the links above, you will have access to your housing agreement, roommate information, once you are assigned, and the Housing Condition Report once you have moved in.

If you have any general housing questions please visit our [website](#). For questions regarding your housing agreement please contact us at [housing@depaul.edu](mailto:housing@depaul.edu) or call our main office at +1 (773) 325-7196.

DePaul University

Housing Portal - © [StarRez Inc.](#) 2015



DEPAUL UNIVERSITY

## Housing Agreement Length

### [Current] 2016-17 Agreement (September 2016 - June 2017)

#### **New, Incoming Freshmen and Transfer Students:**

Your agreement will be for the full 2016-17 academic year\*: fall, winter and spring quarters.

**Example:** If you have been admitted and will attend classes at DePaul for the first time September 2016, your agreement will begin fall 2016.

\*If you want your housing agreement to begin on the first day of **winter or spring quarter** you must email [Housing Services](#) with this request.

#### **Continuing Undergraduate and Graduate Students:**

Your agreement will be for the full 2016-17 academic year\*: fall, winter and spring quarters.

\*If you want your housing agreement to begin on the first day of **winter or spring quarter** you must email [Housing Services](#) with this request.

#### **Law Students:**

Your agreement will be for the full 2016-17 academic year\*: fall and spring semesters.

\*If you want your housing agreement to begin on the first day of **spring semester** you must email [Housing Services](#) with this request.

### [Upcoming] 2017-18 Agreement (September 2017 - June 2018)

**The 2017-18 housing agreement will be available on October 15.**

#### **New, Incoming Freshmen and Transfer Students:**

Your agreement will be for the full 2017-18 academic year\*: fall, winter and spring quarters.

**Example:** If you have been admitted and will attend classes at DePaul for the first time September 2017, your agreement will begin fall 2017.

\*If you want your housing agreement to begin on the first day of **winter or spring quarter** you must email [Housing Services](#) with this request.

#### **Continuing Undergraduate and Graduate Students:**

Your agreement will be for the full 2017-18 academic year\*: fall, winter and spring quarters.

\*If you want your housing agreement to begin on the first day of **winter or spring quarter** you must email [Housing Services](#) with this request.

#### **Law Students:**

Your agreement will be for the full 2017-18 academic year\*: fall and spring semesters.

\*If you want your housing agreement to begin on the first day of **spring semester** you must email [Housing Services](#) with this request.

☐ 2016-17 Academic Year

☐ 2017-18 Academic Year

Choose which category you fall under and the term in which you wish to apply for housing.



# Read the welcome instructions before beginning the Agreement.

## Welcome

(Step 1 of 10)

### Prepayment

**All new incoming freshmen, transfer, graduate and law students are required to submit a prepayment to complete their agreement.** Instructions for submitting the prepayment will be provided at the end of this agreement.

### Parent/Guardian Voucher

All students who submit this agreement before reaching 18 years of age are required to submit a parent/guardian voucher before the agreement will be considered complete.

#### Parent/Guardian Voucher

This agreement will not be considered complete for any new incoming student until the prepayment and Parent/Guardian Voucher, if applicable, are received. **Any agreement which is not completed within 30 days of its original submission will be administratively cancelled.**





### Campus Options

DePaul University offers housing on the Lincoln Park campus and in Chicago's Loop, one block from DePaul University's Loop campus, at the University Center.

**Lincoln Park** campus housing is intended for the use of enrolled, undergraduate, full-time students; part-time students may be accommodated as space permits. *Lincoln Park campus housing [options](#)*

**University Center**, in Chicago's Loop, is intended for the use of enrolled, undergraduate, graduate and law students with full-time status; part-time students may be accommodated as space permits. *Loop campus housing [options](#)*

### Meal Plan Options

DePaul meal plans are only available for use on the Lincoln Park campus and the dining center on the eleventh floor of the DePaul Center in the Loop. Information regarding DePaul Campus [meal plans](#)

University Center meal plans are only available for use at the dining center on the second floor of the University Center. Information regarding University Center [meal plans](#)

### Special Housing Accommodations

Special housing accommodations will only be honored, depending on availability, based on recommendations from the Center for Students with Disabilities. To request special housing accommodations due to a disability or medical condition, you must contact the [Center for Students with Disabilities](#) at +1 (773) 325-1677 or [csd@depaul.edu](mailto:csd@depaul.edu). Students are encouraged to contact the Center for Students with Disabilities upon submission of this agreement.

### Anti-Discrimination Policy

DePaul is committed to the exploration of values and new ideas. DePaul therefore seeks to provide a learning environment free of harassment, discrimination or assaulting behavior of any kind, against any person or group, based upon race, color, ethnicity, religion, sex, gender, gender identity, sexual orientation, national origin, age, marital status, parental status, family relationship status, physical or mental disability, military status, genetic information or other status protected by local, state or federal law. It is understood that such discriminatory, harassing or assaulting behavior shall be example of a material breach of this agreement.

### Agreement Summary

Once you have finished your agreement, a summary page will be provided.

Read the  
additional  
information  
before  
beginning  
the  
Agreement.



## Personal Information

(Step 2 of 10)

Review and verify that all of your personal information listed below is correct. If any information is not correct you must make these changes through DePaul Campus Connect.

**Please complete the Parent/Guardian information sections below.**

Last Name:

First Name:

Middle Name:

Date of Birth:

Gender:

Student ID Number:

Street Address:

Street Address 2:

City:

State/Province:

Zip/Postal Code:

Phone Number:

Cell Phone Number:

Email Address:

Provide your personal  
information.



## Parent/Guardian Information:

---

First/Middle/Last Name

Email Address:

Permanent Phone:

Cell Phone:

Relationship:

- Please Select -

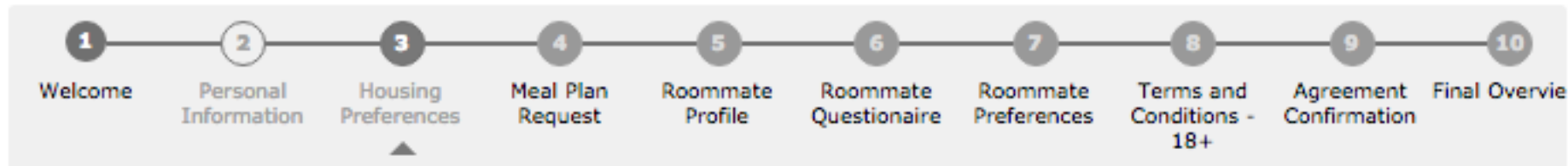
Please select your current class standing:

- Please Select -

**Save and Continue**

**Provide  
parent/guardian  
information.**





## Housing Preferences

(Step 3 of 10)

**Main** | Building/Room Type Preferences (Lincoln Park)

**Important - Your campus request will determine the campus in which you will be assigned. Therefore, the options available on the next page will be limited to the campus you select.**

### Campus Request

Select Below

Lincoln Park Campus

Save & Continue

Choose the campus you would like to live on.



Returning students typically select apartment style housing as demonstrated.

## Housing Preferences - Building Preferences

Every attempt will be made to honor your building preferences, but we cannot guarantee a student's preferences.

Information regarding our [building options](#)

Information regarding our [room rates](#)

Please rank order the list below according to your preferences, with the most preferred first.

When processing your assignment, Housing Services gives first priority to students who rank their preferred building first.

Preference 1

Sanctuary Townhomes

Preference 2

Centennial Hall

Preference 3

McCabe Hall

Preference 4

Sheffield Square

Preference 5

University Center

Room Location

Sanctuary Townhomes

Preference 1

Apartment, Townhome

Room Location

Centennial Hall

Preference 2

Apartment, Studio

Room Location

McCabe Hall

Preference 3

Apartment, Efficiency

Room Location

Sheffield Square

Preference 4

Apartment, Standard

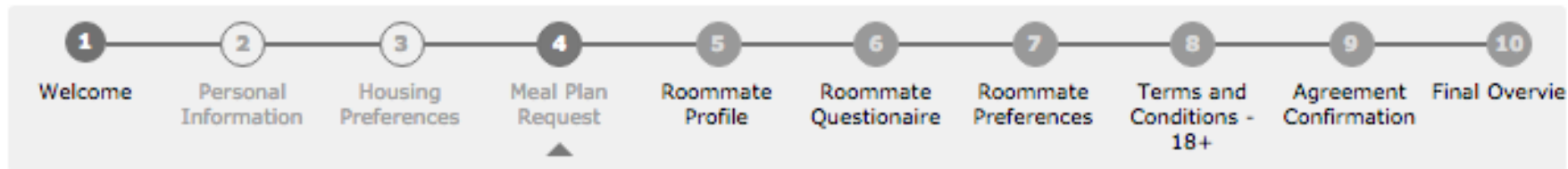
Room Location

University Center

Preference 5

University Center Q4





## Meal Plan Request

(Step 4 of 10)

On the Lincoln Park campus, **all residents** are required to maintain a minimum meal plan.

At the University Center, all residents **in suite-style units** are required to maintain a minimum meal plan; University Center apartment style units do not require a meal plan.

Please review section 7 of the terms and conditions for detailed information.

**Information regarding DePaul meal plan types and rates**

**Information regarding University Center meal plan types and rates**

Meal Plan Selection:

DePaul

Read information on meal plans and select desired meal plan.

Note: Meal plans are required for all students living in Lincoln Park campus housing and for students living in suite-style units at the University Center.

You will have the option to change your plan at room selection.



## Roommate Profile

(Step 5 of 10)

Creating a roommate profile will allow you to share your information with other prospective residents. Once you have created your profile other students with an active housing agreement will be able to search for you, view your profile, request you as a preferred roommate, and send you a message.

All preferred roommate requests must be mutual and of the same gender and class standing.

**Every attempt will be made to honor your preferred roommate request. However, due to high demand and limited availability, we cannot guarantee your preferred roommate request.**

### Get Started!

You must check this box if you wish to be included in the roommate search:

### Create a Screen Name

Enter the name potential roommates will see:

### Introduce Yourself

Enter a brief description for potential roommates to see on your profile:

Please note that this information is for search and messaging purposes only.

Optional: Create a Roommate Profile if you are interested in viewing other students as potential roommates.

Note: Requesting roommates online is not required for returning residents. You will be able to choose a space with your preferred roommate(s) at room selection (if applicable). This feature is for search and messaging purposes only.



Optional: Answer the short questionnaire to find potential roommates based on their answers.

## Roommate Questionnaire

(Step 6 of 10)

The following questions will give prospective roommates a snap-shot of your compatibility. This is meant to get you started as you search for potential roommates.

This information is for student searching only. Housing Services does not use this information when making housing assignments and is not considered part of your agreement.

### Roommate Questions

**Do you smoke?**

- Please Select -

**How clean do you like to keep your room?**

Not too  
concerned

Very clean

Just keep it tidy

**Are you a morning or evening person?**

I get up early

I stay up late





Every attempt will be made to honor your roommate preference. However, due to high demand and limited availability, we cannot guarantee a student's preferences.

Please read and understand the following:

- 1. Only one roommate request will be considered for new, incoming students for agreements beginning with the fall term. Continuing students will have the opportunity to select roommates during the Room Selection process in spring.
- 2. Ensure your campus, building and room type preferences match your preferred roommate preferences.
- 3. All requests must be mutual, of the same gender and class standing.
- 4. Roommate preferences will only be considered if they are submitted prior to June 1 of the year in which the agreement will begin.
- 5. In an attempt to meet as many roommate preferences as possible, your roommate preference may be assigned to your adjacent unit as your suitemate.

Under no circumstances will DePaul make assignments or approve any room changes based upon a person's race, color, ethnicity, religion, sex, gender, gender identity, sexual orientation, national origin, age, marital status, parental status, family relationship status, physical or mental disability, military status, genetic information or other status protected by local, state or federal law.

Suggested Roommates

No matching roommates could be found. Please ensure that you have entered as much profile information as possible. If you still cannot find any matching roommates, try the manual search.

Accepted Roommates

You currently have no accepted roommates. You can search for roommates using the menu.

Requested Roommates

You have no roommate requests.

Search for roommates

- [Search for roommates by details](#)  
Search for roommates by entering their details
- [Search for roommates by profile questions](#)  
Search for a roommate by selecting profile questions
- [Browse matching roommates](#)  
Browse roommates who match my profile information

Review additional information about choosing a roommate.

Optional: You will be able to search for potential roommates, send messages and mutually request a same-gender roommate.

**TERMS AND CONDITIONS FOR DEPAUL UNIVERSITY STUDENT HOUSING – 2017-2018**

This Agreement is for the use of one assigned bed space in campus housing either on DePaul University's Lincoln Park campus or the University Center of Chicago ("University Center"). The residence halls on DePaul University's Lincoln Park campus are owned by DePaul University ("DePaul"). The University Center is owned by Educational Advancement Fund, Inc. (EAF). EAF's members are Columbia College of Chicago, DePaul University and Roosevelt University (Member Schools). EAF has retained CBRE as Facility Manager (UC Facility Manager). The UC Facility Manager and EAF will retain other subcontractors and agents.

1. **PAYMENT:** The resident accepts responsibility for room and board payment at the established rates, which shall be available from the DePaul University Department of Housing Services ("Housing Services") by April 1, 2016. A prepayment of \$400 or an approved waiver must be received for new incoming students. The Housing Agreement will not be processed without receipt of this \$400 prepayment or an approved waiver. The entire prepayment will be applied to any future charges posted to the resident's DePaul financial account whether related to student housing or otherwise. No prepayment is required for students who were enrolled at DePaul during the 2015-16 academic year.

2. **TERM:** The term of this Agreement shall be the Academic Year 2016-17, or remaining portion thereof, beginning on (a) the date of a resident's first date of occupancy or (b) September 3, 2016 for students in programs that run on semesters. This Agreement shall terminate 24 hours after the resident's final examination. Campus housing during December Intersession and the remaining winter break quarter/semester and the start of winter quarter/spring semester is not included in the term of this Agreement. Campus housing during the winter break period is included in the term of this Agreement for residents of Centennial Hall, Sheffield Square, McCabe Hall, Vincent and Louise House, Sanctuary Hall, Sanctuary Center. However, even for residents where campus housing during the winter break period is included in the term of this Agreement (see list above); residents who are not returning for the winter quarter/spring semester are required to pay for the fall quarter/semester; for residents returning for the winter quarter/spring semester, the fall quarter/semester payment for the current academic year may be applied to the winter quarter/spring semester. Departures must be approved by the resident.

14. **MISCELLANEOUS:** This Agreement shall be governed in all respects by the laws of the State of Illinois. This Agreement, and the understanding between and among the parties, and may not be amended or changed in any way by the parties. If any portion of this Agreement is held to be illegal, invalid or unenforceable, the intention of the parties is that the remainder of this Agreement shall not be affected thereby. This Agreement, and the understanding between and among the parties, shall not be affected by the death, disability, or bankruptcy of any party without the written consent of the non-assigning party. No failure or delay by either party in exercising any right, power or remedy will operate as a waiver of such right, power or remedy and no waiver will be effective unless it is in writing and signed by the party to be charged thereby.

**Please enter your student number that is on record with DePaul to sign this Agreement. You have read, understood, and agree to the Terms and Conditions above.**

[Click here](#) to print this page.

**Accept and Submit Agreement**

**Review the terms and conditions and enter your DePaul ID number to agree.**



1

2

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9

10

Welcome

Personal  
InformationHousing  
PreferencesMeal Plan  
RequestRoommate  
ProfileRoommate  
QuestionnaireRoommate  
PreferencesTerms and  
Conditions -  
18+Agreement  
Confirmation

Final Overview

## Agreement Confirmation

(Step 9 of 10)

Your Agreement was submitted on **{ApplicationCompleteDate}**

Upon selecting *Confirm and Continue* below you will receive a copy of this Agreement Confirmation sent to your preferred e-mail of record from Campus Connection. **DePaul strongly recommends that you save a copy of the Terms and Conditions as you are accountable for this information.** Specifically, section 2 outlines details of the specific dates of this agreement and section 5 outlines the cancellation policy.

If you are a new incoming freshman, transfer, first-year graduate, or first-year law student, Housing Services will e-mail you regarding your housing status within two to three weeks.

If you are confirmed for 2017-18 housing, you will receive your housing assignment information the first week of July 2017 or once you are confirmed for housing subsequent to this date.

### Don't forget!

- **Submit a prepayment** - if you are a new incoming freshmen or transfer; submit a prepayment to have your agreement considered for campus housing information from the following link: [go.depaul.edu/HousingPrepay](http://go.depaul.edu/HousingPrepay)
- **Submit a Parent/Guardian Voucher** - if you are under the age of 18 at

**Any agreement not completed within 30 days of the original submission**

Click to confirm agreement.  
(Returning students do not  
need to submit a  
prepayment.)





## Final Overview

(Step 10 of 10)

**Only preference requests received prior to June 1, 2017 will be considered for fall 2017 assignments**

**Students may be placed in any available unit on campus.** However, every attempt will be made to honor your building/room type preferences. Due to high demand and limited availability, we cannot guarantee a student's preferences.

This is a summary of your preferences from

**Meal Plan:**

**Building & Room Type Preferences:**

Review the final overview  
of your selections and  
make changes if  
necessary.

Juszczak, Anna

**Term:** 2017-18 Academic Year

**Dates:** 9/2/2017 - 6/9/2018

[Click here](#) to print this page.

Congratulations,  
you have submitted a  
Housing Agreement! You will  
receive a room selection  
packet in your campus  
mailbox the week of April 3.

Find more room selection  
info online at:  
[go.depaul.edu/roomsel](https://go.depaul.edu/roomsel)

For questions about on-campus  
housing, contact:

Department of Housing Services

Phone:  
(773) 325-7196

Hours:  
Monday - Friday, 9 a.m. to 5 p.m.

Address:  
Centennial Hall, Suite 301  
2345 North Sheffield Avenue  
Chicago, Illinois 60614

Web:  
[offices.depaul.edu/housing](https://offices.depaul.edu/housing)  
[facebook.com/depaulhousing](https://facebook.com/depaulhousing)  
[twitter.com/depaulhousing](https://twitter.com/depaulhousing)  
[instagram.com/depaulhousing](https://instagram.com/depaulhousing)

