Winter Break is Almost Here!

In a just a few weeks, you will be finishing the 2016 fall quarter at DePaul University. As you begin to end classes and prepare for your final exams, the Department of Housing Services begins to prepare for fall quarter move-out and residence hall closures. Please start creating a move-out plan based on the important dates and information provided in this edition of the *Blue Beat*.

Students living in Belden-Racine Hall*, Clifton-Fullerton Hall, University Hall, Munroe Hall, Seton Hall and Corcoran Hall are required to vacate their rooms **by noon on Wednesday, November 23, 2016** so halls can close over winter break**.** Please review the below lists regarding what you do and do not need to do to ensure a successful fall quarter move-out. If you have additional questions, please email us at **housing@depaul.edu**, call our office at (773) 325-7196 or visit the fall move-out tips page of our website **here**.

**Preapproved students enrolled in December Intersession courses may remain in Belden-Racine Hall until 5 p.m. on Friday, December 16, 2016.*

DO these things before leaving for winter break:

- **Take room keys and DePaul ID with you.**
- Lock doors.
- Close and lock windows.
- Close window blinds.
- Unplug all electrical items (e.g., coffee makers, curling irons).
- Remove trash and perishable items from refrigerator.
- Remove decorations from hallway (facilities staff may be repainting).
- Remove all personal items from private/ suite-style bathrooms.

DO NOT do these things before leaving for winter break:

- Pack or remove all belongings. Residents may leave non-essential belongings in their room over winter break.
- Forget your room keys or DePaul ID.
- Leave behind day-to-day items (e.g., medicine, glasses).
- Expect to re-enter your residence hall before January 1, 2017. **Residents will not be able to access their room until all residence halls re-open on January 1, 2017 starting at 9 a.m.**

November Resident Reminders:

- **Personal property:** DePaul University is not liable for damaged, stolen or missing property. In an effort to safeguard personal belongings, remember to:
  - Always lock doors.
  - Be aware of and report suspicious behavior.
  - Confirm that your personal property is insured through your parent/guardian's policy or renters' insurance.
- **Meal plans:** Resident meal plans can only be reduced within the first two weeks of an academic quarter. The winter quarter deadline for lowering resident meal plans is Friday, January 13, 2017. Find more details **here**.
- **Returning to campus winter quarter:** Residents may return to their residence halls beginning at 9 a.m. on Sunday, January 1. The Department of Housing Services will send a check-in email to all residents the last week of December. This email is to confirm your intent to return for winter quarter. **If you do not check-in, you will be required to visit your area office to obtain hall access.**

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