



\_\_\_\_\_  
Family Name (Last Name)

\_\_\_\_\_  
Given Name (First Name)

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Student ID number

\_\_\_\_\_  
E-mail address

\_\_\_\_\_  
Phone Number

**SERVICE REQUESTED – PLEASE CHECK ONE OR MORE:**

- TRAVEL SIGNATURE**: Sign SEVIS I-20 for travel. Attach most recent I-20 with this form.

*Date of Departure* \_\_\_\_\_

- I-20 REPRINT**: Re-print SEVIS I-20 to replace lost I-20.

*Reason for reprint* – please check one:

- Lost  
 Damaged  
 Stolen  
 Other: \_\_\_\_\_

**RETURN OF DOCUMENT REQUESTED – PLEASE CHECK ONE:**

- In-office pick up the document(s) requested.
- Travel Signature available after 1 p.m. **3 business days** from date of request.  
*No exceptions.*
  - I-20 Reprint available after 1 p.m. **one week** from date of request.  
*No exceptions.*
- Mail the document(s) via normal United States Postal Service (free but no tracking). Please verify your HOME address in Campus Connect and allow 1-2 weeks for delivery.
- Ship document(s) via eShip Global: DHL, UPS or FedEx (cost includes tracking). Students are responsible for the shipping charges. (Please use instructions provided by ISS and visit <http://study.eshipglobal.com>).