Name: ______________________________________  Student ID:  ______________________

Email: ______________________________________  Phone Number: (___) ____________

Date of departure from U.S.: _____________________  Student Status: F-1 □  J-1 □

Please select one of the following departure reasons:

☐ Program completion
   F-1 students must exit the U.S. no more than 60 days after program completion.
   J-1 students must exit the U.S. no more than 30 days after program completion.

☐ Completion of Optional Practical Training (F-1) or Academic Training (J-1)
   F-1 students must exit the U.S. no more than 60 days after completion of OPT.
   J-1 students must exit the U.S. no more than 30 days after completion of AT.

The following selections will result in termination of your SEVIS record:

☐ Early Withdrawal from studies and depart from U.S.
   Please provide a copy of your flight itinerary.

☐ Discontinue use of OPT/AT prior to authorization end date and depart from U.S.
   Please provide a copy of your flight itinerary.

☐ Change of Status
   New status:  □ F-2  □ J-2  □ H-1B  □ B-1/B-2 □ PR/Green Card □ Other: _____________
   Please attach evidence of your new status e.g. Approval Notice, I-94, Green Card etc.

☐ Out of Country Leave of Absence
   Anticipated date of return to U.S.: ________________  Term to resume study: ____________
   Please provide a copy of your flight itinerary.
   Please note that Out of Country Leave of Absence is not used for Annual Vacation or short-term travel.
   Please consult with your ISS advisor before exiting the U.S. to review your re-entry requirements.

I authorize ISS to take the appropriate action with my SEVIS record based on the information provided above.

Student Signature: ___________________________ Date: ______/_______/________