*Note: In addition to completing this form, further documentation is required when submitting a study abroad proposal. To see the requirements for your college, go to* [*https://go.depaul.edu/facultyabroad*](https://go.depaul.edu/facultyabroad)*.*

**SECTION #1 – PROGRAM INFORMATION**

**Is this a new study abroad program?**

[ ]  YES [ ]  NO

If no, please indicate when it was last offered:

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**Proposed title of program (format of “Country Name(s): Program Title”)**

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**Topic(s) to be studied**

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**Program location(s)**

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**Is there a U.S. Department of State Travel Advisory of Level 3 (Reconsider Travel) or Level 4 (Do Not Travel) for any of the countries or locations within a country that you will visit?**

[ ]  YES [ ]  NO

*(Note: If yes, you will need to submit additional documentation on the safety and security precautions you will take in response to the travel advisory. This paperwork should be filed with your proposal. Please contact the Director of Study Abroad for more information. To check current travel advisories, see the* [*U.S. Department of State website*](https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html)*.)*

**Start and end dates of program**

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**Maximum number of students able to participate in your program**

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**Target student audience(s) for your program**

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**SECTION #2 – PROGRAM DIRECTOR INFORMATION**

**Program Director #1 – Name & Department**

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**Program Director #1 – Are you a full-time tenured or tenure-track faculty?**

[ ]  YES [ ]  NO

If no, please explain:

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**Program Director #1 – Explain why you are an appropriate candidate to lead this program. Describe existing contacts in the target country or explain how you will establish appropriate contacts. Indicate any previous experience leading study abroad programs.**

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**Program Director #2 – Name & Department**

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**Program Director #2 – Are you a full-time tenured or tenure-track faculty?**

[x]  YES [ ]  NO

If no, please explain:

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**Program Director #2 – Explain why you are an appropriate candidate to lead this program. Describe existing contacts in the target country or explain how you will establish appropriate contacts. Indicate any previous experience leading study abroad programs.**

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**SECTION #3 – COURSE INFORMATION**

**Course #1 – Course number, title, and learning domain (if applicable)**

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**Course #1 – List any possible cross-lists, and indicate if these have already been approved by the appropriate department chairs.**

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**Course #1 – In which term will this course be offered?**

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**Course #1 – At least one course should be designed to meet the requirements for students to receive Experiential Learning (EL) credit. Will this course be designed to meet those requirements?**

[ ]  YES [ ]  NO

If yes, please explain the following:

* How will your course activities and assignments integrate with structured field-based experiences to meet the [EL learning outcomes](https://academics.depaul.edu/liberal-studies/teaching-in-lsp/Pages/learning-outcomes-writing-expectations.aspx)? Please make sure to address in detail at least two of the learning outcomes.
* How will your writing assignments fulfill the [EL writing expectations](https://academics.depaul.edu/liberal-studies/teaching-in-lsp/Pages/learning-outcomes-writing-expectations.aspx)? Please describe how the writing expectations for EL will be met in this course.

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**Course #2 – Course number, title, and learning domain (if applicable)**

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**Course #2 – List any possible cross-lists, and indicate if these have already been approved by the appropriate department chairs.**

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**Course #2 – In which term will this course be offered?**

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**Course #2 – At least one course should be designed to meet the requirements for students to receive Experiential Learning (EL) credit. Will this course be designed to meet those requirements?**

[ ]  YES [ ]  NO

If yes, please explain the following:

* How will your course activities and assignments integrate with structured field-based experiences to meet the [EL learning outcomes](https://academics.depaul.edu/liberal-studies/teaching-in-lsp/Pages/learning-outcomes-writing-expectations.aspx)? Please make sure to address in detail at least two of the learning outcomes.
* How will your writing assignments fulfill the [EL writing expectations](https://academics.depaul.edu/liberal-studies/teaching-in-lsp/Pages/learning-outcomes-writing-expectations.aspx)? Please describe how the writing expectations for EL will be met in this course.

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