**FULL-TIME FACULTY APPLICATION FOR**

**NEW SHORT TERM STUDY ABROAD PROGRAMS**

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**SECTION #1 – PROGRAM INFORMATION**

**Program Director #1 – Name & Department**

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**Please indicate your status:**

Tenure Track  Tenured  Full-time Faculty

**Proposed title of program (use the format of “Country Name: Program Title”)**

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**Proposed topic(s) for the program. Please give as much detail as possible.**

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**Proposed program location(s): please list all proposed countries and cities.**

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**Is there a U.S. Department of State Travel Advisory of Level 3 (Reconsider Travel) or Level 4 (Do Not Travel) for any of the countries or locations within a country that you will visit?**

YES  NO

*(Note: If yes, you will need to submit additional documentation on the safety and security precautions you will take in response to the travel advisory. This paperwork should be filed with your proposal. Please contact the Director of Study Abroad for more information. To check current travel advisories, see the* [*U.S. Department of State website*](https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html)*.)*

**Proposed session for the program (December, Spring Break or Summer)**

AQ/December trip

WQ/Spring Break Trip

SQ/Summer Trip

**Program Director #1 – Explain why you are an appropriate candidate to lead this program. Describe existing contacts in the target country or explain how you will establish appropriate contacts. Indicate any previous experience you have in leading international or study abroad programs.**

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**Program Director #1 – Explain how this program aligns with your research and teaching interests.**

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**Is this a shared program?**

YES (if yes, please complete the information for Director #2)

NO (continue to program information)

**Program Director #2 – Name & Department**

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**Program Director #2 – Are you a full-time tenured or tenure-track faculty?**

YES  NO

**Program Director #2 – Explain why you are an appropriate candidate to lead this program. Describe existing contacts in the target country or explain how you will establish appropriate contacts. Indicate any previous experience leading study abroad programs.**

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**A letter of support from the director(s) chair(s)/supervisor(s) is required for application.**

**Target student audience(s) for your program (i.e. is this limited to one group, like graduate students, open to Driehaus students only or all students at the university, etc.)**

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**SECTION #2 – Syllabus/Assessment**

**How will this course meet the learning objectives for DePaul’s Experiential Learning qualification?**

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**How will this course meet the learning objectives for the Driehaus College of Business Global Business Perspectives qualification?**

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**Please provide the committee with the names of any organizations you plan to work with in the development of your program.**

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**Please attach a draft syllabus for this course to include\*:**

1. Summary/description of the course and objectives
2. The assignments/assessments for this class before, during and after travel.
3. A carefully developed SUGGESTED itinerary. This should include 5+ potential organizational visits you plan to use and how each adds value/information to the overall course. (5 rigorous business visits are required, please see the guidelines for more information).
4. A list of suggested/potential cultural visits the class will visit as a group.

\*The committee is trying to understand your vision for the program including what you will do, what students will learn, how you will engage with the city/culture/location/language, etc. Members understand that in the earliest stages of planning things will most definitely change, however they need to be able to visualize your idea to understand goodness of fit with the goals of the program.