



DePaul University Study Abroad Identities Abroad Staff Professional Description

General Information

Identities Abroad are short-term faculty-led study abroad programs designed specifically for underrepresented students, including but not limited to students of color, first-generation, and low-income students. Nationally, students of color, as well as first-generation and low-income students, study abroad at relatively low rates. At DePaul, the disparity between underrepresented and non-underrepresented students who study abroad is smaller, but Identities Abroad applies pushes a step further to prioritize these students and address documented barriers to participation, including cost, campus and family support, and a perception that study abroad is not for them.

The program model combines a 4-credit LSP 200 Seminar on Multiculturalism in the U.S. with 7-12 days of travel (worth an additional two elective credits). All enrolled students will earn scholarships to fund the majority of their program costs. Faculty and staff with experience mentoring students with various underrepresented backgrounds will lead programs on themes that examine experiences of marginalization. A Global Hour taught by the Staff Professional is woven into the pre-departure course to teach students travel skills, health and safety, and examine issues of social identity.

Global Hour

A key responsibility of the Identities Abroad Staff Professional is to teach the Global Hour. Staff Professionals are expected to draw on training sessions and resources, in addition to their own international expertise and intercultural competence, to deliver the pre-departure Global Hour curriculum in an effective and engaging way.

The objectives of the Global Hour include:

- Foster intercultural and global competence and prepare students for increasingly globalizing world.
- Assist in building a welcoming and inclusive DePaul environment for underrepresented students.
- Facilitate student exploration of their own social identities and those of other groups.
- Connect in a meaningful way to a staff member on campus.
- Provide information about the Global Hour subject areas: Travel Strategies & Skills, Foreign Currency & Travel Budgets, Health & Safety Abroad, Diversity in an International Context, Being an American Abroad, Group Dynamics & Responsibilities, Educational & Career Planning, Identifying & Navigating Your Support, and Unpacking Your Time Abroad.

Application Procedure

Identities Abroad Staff Professional applications are due by **April 1** of the prior academic year. To access the application, follow these steps:

1. Go to the [Lead a Study Abroad Program page](#).
2. Login with your Campus Connect credentials.
3. Expand the “Identities Abroad Programs” section.
4. Click the online application link.
5. Follow the prompts to start your application.



For applications to be considered, Study Abroad must receive the completed Staff Professional Questionnaire (including a resume and current job description), as well as the supervisor's endorsement (which should be requested electronically, under the Recommendation section of the application). Once all applications have been reviewed, interviews will be conducted for any applicants being considered for a Staff Professional position.

Qualifications

- Full-time staff at DePaul University who have experience working with undergraduate students
- Minimum two years of full-time employment at DePaul University as of September 1 of the academic year the program will be offered
- Bachelor's degree and previous international experience required
- Knowledge and familiarity of University and international resources
- Knowledge and familiarity of underrepresented student populations and the ability to support these students as they explore their own social identities and those of other groups
- Demonstrated ability to facilitate group activities and discussions

Compensation

\$1,500 stipend distributed during the quarter before travel (along with all program travel expenses)

Summary of Responsibilities

The Identities Abroad Staff Professional reports to the Study Abroad Global Hour Facilitator for the following responsibilities:

- Participate in all Identities Abroad meetings and training sessions
- Design and implement the Identities Abroad Global Hour syllabi and lesson plans
- Serve as a resource to the students and advise students in cultural adjustment, interaction, and exploration of social identities
- Serve as the instructor for the Global Hour sessions

Additionally, the Identities Abroad Staff Professional reports to the Study Abroad Program Manager for the below responsibilities:

- Meet with the faculty Program Director on a regular basis to gauge the needs of the course and program
- Co-lead the group during travel and facilitate onsite learning, making use of the host country resources
- Assist in evaluating the course and the program

Required Identities Abroad Dates

Student Application & Selection	Deadline: May 1 (December programs) Deadline: November 1 (Spring Break programs) Deadline: February 1 (Summer programs)
Staff Professional Training & Meetings	10-12 sessions at 1-1.5 hours each, to be scheduled based on group availability
LSP 200 Seminar Instruction	Fall, Winter, or Spring quarter prior to travel
Travel Abroad	December, Spring Break, or Summer
Program Debrief Meeting	Within two weeks of return from travel
Program Assessment Report	Upon completion of the program



Specific Tasks and Timeline

Planning & Promotion, Student Selection & Global Hour Planning (2-3 quarters before travel)

- Attend Study Abroad training sessions and meetings
- Recruit applicants for the program through multiple venues including electronic media, presentations, and information sessions
- Develop the program in collaboration with faculty Program Director
- Review applications and select participants in collaboration with the faculty Program Director
- Assist in safety and health response readiness for the program, including development of the emergency procedures form
- After training, develop the Global Hour course, in collaboration with faculty Program Director

Seminar on Multiculturalism in the U.S. (quarter before travel)

- Teach Global Hour sessions; equivalent of five-six 1 ½ hour sessions during the quarter
- Attend Study Abroad training sessions and meetings
- Meet regularly with the faculty Program Director to gauge the needs of the course and the program
- Serve as a resource to the students and advise students
- Be available to parents/family for questions about group travel and safety, including planning and attending a parent information session

On-Site Travel

- Direct and accompany students on field trips, tours, and group activities
- Monitor and mediate group or interpersonal conflict among program participants, and respond as needed to minor and major disciplinary breeches in accordance with DePaul Student Code of Conduct
- Respond to and implement DePaul's safety and security procedures, including the procedures for the CISI medical insurance as needed, maintaining communication with Study Abroad
- Serve as a resource to the students and advise in cultural adjustment and interaction issues
- Assist with program logistics and record keeping as needed

Post-Program: Campus Internationalization (minimum one year following travel)

- Contribute to the completion of the final written program report, assist in evaluating the program (curriculum, field trips, tours, onsite facilities, student evaluations, etc.), and make recommendations for future programs
- Participate in the debrief meeting with Study Abroad staff
- Design/participate in campus events to promote international awareness on campus and encourage participation in international programs at DePaul
- Serve as an ongoing resource and mentor to students in relation to their future plans and international activities
- Assist in training new Staff Professionals the following year(s)