Quickguide: Quality Matters for Instructors

What is QualityMatters?

Quality Matters is a review process that is designed to certify the quality of online and blended courses. The Quality Matters website provides a portal through which you can submit your course to be reviewed by instructional designers and faculty at DePaul. Note that this is a DePaul internal review. Official Quality Matters reviews require a fee and must have reviewers external to the instructor’s university.

The first step of the Quality Matters process is to create an account.

How to Create an Account

1. In your Web browser, go to http://www.qmprogram.org/mycr
2. Enter in your email address(A) and Select the option “No, I am new here(B) and click Sign In(C).

3. On the next page, enter your first and last name.
4. In the Institution/Organization field, enter DePaul University.

MyQM - User Account Creation

PERSONAL INFORMATION

Please tell us a little about yourself.

* Email Address: 

* First Name: 

* Last Name: 

* Institution/Organization: DePaul University
5. Enter and confirm password (A) then at the bottom of the page, enter “GETACCT” into the verification box (B). Once done click Create Account (C).

6. Read through the Terms of Use and scroll to the bottom of the page to check off that you have read the New Terms of Use.

7. Press Continue.

8. Select Higher Education (A) as your Preferred Program and press Continue (B).

**Next Step:** Once you have created your account the next step will be to submit a course review application. Please take a look at the “How to Submit a Course Review Application” quickguide found on the FITS Course Review page.