

APPENDIX D: PROGRAM LEARNING OUTCOMES ASSESSMENT PLANNING  
TEMPLATE

## Assessment Planning – Part 2: Plan

(to be developed concurrently with your MOU)

**Please complete one per academic program (degree-granting program)**

### A. Why Plan/What should be Included?

The Higher Learning Commission of the North Central Association (our institutional accrediting body) requires that each of our academic programs engages in an ongoing, iterative, and meaningful process of assessment for each of its program learning outcomes. For each learning outcome, the program should be:

- Measuring how well students are achieving the program learning outcome using primarily direct assessment methods.
- Collecting/analyzing information on how well students are achieving the program learning outcome.
- Using the information to make recommendations to maintain or improve students' achievement of the outcome in the future
- Taking actions based on the recommendations

### B. Planning (The following prompts are designed to facilitate planning and are not prescriptive)

1. Please describe your general plan to assess each of your program learning outcomes in an ongoing, iterative, and meaningful way.
2. Based on your program learning outcomes, what you have already assessed, and your priorities for the future of the program, what would you like to learn about students' learning in your program in the future?
  - a. What method(s) could you use to measure this learning in the future?
  - b. Based on the curriculum mapping exercise completed as part of your unit profile (please attach as an appendix), cite some examples of where in the curriculum you might target assessment efforts to measure this learning.
3. What are your priorities for future assessment projects? (please explain)

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4. Based on your planning, please provide the following information for each of your program learning outcomes:

Program Learning Outcome	Area(s) to target in curriculum	Possible Assessment Method(s)	Targeted Time Period for Assessment

### C. Support

1. What administrative structures do you have in place to implement your assessment plan (eg. assessment committee, faculty board, interdisciplinary/cross-disciplinary cooperation, etc.)?
2. What resources will be required to complete the planned assessment activities?
3. What support could the department/college/university offer to help you implement your assessment plan?