

## **COUNCIL GRANT PROGRAM GUIDE**

**2024-2025 Academic Year**

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# COUNCIL GRANT PROGRAM GUIDE: 2024-2025 ACADEMIC YEAR

## INTRODUCTION TO THE COUNCILS AND GUIDE OVERVIEW

The programs of the Public Service Council (PSC), the Quality of Instruction Council (QIC), and the University Research Council (URC) are designed to promote a vital and productive faculty. All operate out of Academic Affairs and are chaired by Daniela Stan Raicu, Associate Provost for Research.

All programs are intentionally competitive in nature to ensure the best use of available funds and to encourage the development of proposal-writing skills. The number of applications submitted typically exceeds available funding, so applicants are encouraged to submit well-crafted projects that advance their scholarly objectives.

This guide contains descriptions of the various grants offered by the Public Service Council (PSC), the Quality of Instruction Council (QIC), and the University Research Council (URC). Guidelines for the URC Paid Leave Program and the QIC Paid Leave Program are posted separately on the URC and QIC web pages, as are the guidelines for the Spirit of Inquiry, the Excellence in Teaching, and the Excellence in Public Service awards.

Proposals for the grant programs in this guide are accepted twice a year, in October and March. After finding a program of interest, eligible applicants should download and carefully follow the *Council Guidelines for Proposal Preparation and Submission*.

Please note that eligibility to submit a proposal for one of the grants in this guide is limited to tenured and tenure-track faculty except for the *QIC: Competitive Instructional Grant – Term and Part-time Faculty* program. Additionally, for some programs, term and part-time faculty may participate in faculty teams led by a tenured or tenure-track faculty member. These exceptions are noted in the program descriptions.

## PSC GRANT PROGRAMS

Public Service Council (PSC) grants support meaningful and reciprocal community engagement between DePaul faculty and their community partners. The Council demands reflective and critically aware community engagement. For teaching, this means using a critical lens that directly supports the assets of communities and supports students' understanding of structures and systems that produce inequalities and inequity. For research, this means focusing on achieving positive social change, through research designed to support community-driven transformation or research that seeks to better understand the impact of community-engaged pedagogy.

### **PSC: Applied Academic Expertise Grant**

Supports faculty members' efforts to expand DePaul's mission of service to the community by using their academic expertise to the benefit of non-academic community partners.

Funding:

- Up to \$5,000 in budget for up to 18 months; no stipends.

Special Proposal Instructions:

- Endorsement letter from the community partner required.

### **PSC: Community-Engaged Teaching Grant (Individual)**

Supports faculty in the incorporation of community-engaged pedagogy into their teaching and courses.

Faculty seeking to integrate community-engaged pedagogy into curriculum should consult with the Steans Center two quarters in advance of the course offering.

Funding:

- Up to \$5,000 in budget for up to 18 months; no stipends.

Special Proposal Instructions:

- The proposal should clearly state how proposed community engaged teaching is both collaboratively developed with community partners and reciprocal, benefiting both student learning and the identified community.
- Endorsement letter from the Steans Center required.

### **PSC: Community-Engaged Teaching Grant (Collaborative)**

Supports collaboration between two or more DePaul faculty, from the same or different academic units, to incorporate meaningful community-engaged pedagogy into and across curriculum, including new cross-unit courses and departmental implementation of community-engaged curriculum. Term Faculty may co-apply with a tenure-line faculty member. Proposals should clearly state how proposed community engaged teaching is both collaboratively developed with community partners and reciprocal, benefiting both student learning and the identified community.

Groups of faculty members seeking to integrate community-engaged pedagogy into curriculum should consult with the Steans Center two quarters in advance of the course offering. Faculty proposing cross-unit courses should consult with their Chair and Dean before applying.

Funding:

- Up to \$7,500 in budget for up to 18 months; up to two stipends of up to \$3,500 each or co-applicants may split the stipend. Total award maximum: \$7,500.

Special Proposal Instructions:

- Endorsement letter required from the head of each applicant's academic unit (if applicable) or dean.
- Endorsement letter required from the Steans Center.

### **PSC: Community-Engaged Research Grant**

Supports faculty in the development and implementation of community-based research projects collaboratively designed and executed with community partners or in the conducting of research on the impact of community-engaged pedagogy on students, faculty, and/or community partners.

Faculty engaging in collaborative research with community partners should ensure that their proposals are genuinely collaborative and driven by community rather than campus interests.

Funding:

- Up to \$5,000 in budget for up to 18 months; no stipends.

Special Proposal Instructions:

- Endorsement letter(s) required from community partner(s) for community-based research projects. (Not required for pedagogical research)

### **PSC: Global Engagement Grant**

Supports faculty efforts to enhance their public service through engagement with an international partner institution or faculty member. Examples include funding travel costs associated to provide a service or lend consulting expertise to an NGO abroad; or traveling abroad to design a community-engaged teaching opportunity with a partner abroad. Faculty interested in pursuing a URC Global Engagement Grant should contact the office of the Associate Provost for Global Engagement for assistance.

Funding:

- Up to \$4,000 in budget for up to 18 months; no stipends. All funds can be used for travel-related costs.

Special Proposal Instructions:

- Endorsement letter required from the head of the applicant's academic unit (if applicable) or dean.

## **QIC GRANT PROGRAMS**

### **QIC: Competitive Instructional Grant**

Fosters pedagogical excellence in DePaul's degree-credit curricula, including short-term study abroad program development. The QIC gives highest priority to projects that promise a direct and significant impact on the quality of teaching. This may include improvements in the assessment of student achievement. Both the number of courses and of students affected are important. Details should be included on the course(s) impacted: is it a new course, a redesign of course, why it is needed, the faculty's plan for undertaking course design, and the intended impact and expectations through the coursework.

Funding:

- Up to \$5,000 in budget for up to 18 months; no stipends. Funds budgeted for travel may not exceed \$3,500.

Special Proposal Instructions:

- Endorsement letter required from the head of the academic unit that will offer the course or other innovation.

### **QIC: Competitive Instructional Grant – Term and Part-time Faculty**

This grant has the same goals as the Competitive Instructional Grant above. The difference is that this grant is specifically intended for term and part-time faculty, who are eligible to apply if they:

- Have taught at least four degree-credit courses at DePaul in each of the four preceding academic years, AND are expected to teach at least four degree-credit courses in the academic year following the receipt of this grant.

Funding:

- Up to \$2,500 in budget for up to 18 months; no stipends.

Special Proposal Instructions:

- A letter of endorsement from the chair/dean of the applicant's academic unit must speak to the applicant's eligibility, as described above, as well as to the merits of the project.

### QIC: Departmental Initiative Grant

Helps departments improve the quality of teaching and learning (including the assessment of teaching) across degree-credit programs. Some possible uses of grant funds include faculty development needed to implement a change in curriculum, or new technology needed to enhance teaching and learning. Term and part-time faculty may be included as long as the project is led by a tenured or tenure-track faculty member.

Funding:

- Maximum of \$7,500 in budget, as needed, for up to 18 months; up to two stipends of up to \$3,500 each. Stipends alone may be requested. Funding for travel is limited to \$3,500.
- Total award maximum: \$7,500.

Special Proposal Instructions:

- Endorsement letter required from the head of the academic unit that will carry out the project, or from the dean if the department chair is included in the proposal.

### QIC: Global Engagement Grant

For faculty with concrete plans to engage with an international partner institution or faculty member to enhance their teaching practice, including conducting short cycles of visiting lectures, master classes, etc.. Proposals must contain an explicit plan for international mobility and engagement. Options include visits by the DPU faculty to the international partner; visits by the international partner to DPU; or, preferably, a combination of the two. Faculty interested in pursuing a QIC Global Engagement Grant should contact the office of the Associate Provost for Global Engagement for assistance.

Funding:

- Up to \$4,000 in budget for up to 18 months; no stipends included. For this program, the budget may include replacement costs for the DePaul faculty member that are needed to facilitate the project. All funds can be used for travel-related costs.

Special Proposal Instructions:

- Endorsement letter required from the head of the applicant's academic unit (if applicable) or dean.

### QIC: Interdisciplinary Instructional Grant

Fosters interdisciplinary curricular innovation within degree-grant programs at DePaul. Support for faculty members from across local academic units and/or disciplines who are working together to develop an innovative interdisciplinary curricular enhancement. Such enhancement could include, for example, a new interdisciplinary course; a re-design that results in an interdisciplinary approach to an existing course or courses; or a technological innovation that brings an interdisciplinary orientation to a new or existing course or courses. Term and part-time faculty may be included as long as the project is led by a tenured or tenure-track faculty member.

**Funding:**

- Maximum of \$10,500 for budget; up to three stipends of no more than \$3,500 each for lead faculty; or a combination of budget and stipends. Total award maximum: \$10,500.

**Special Proposal Instructions:**

- Endorsement letter(s) required from the head(s) of the academic units(s) that will offer the offer the enhanced course, curriculum, or instructional innovation to students.

### **QIC: Summer Stipend**

Supports faculty members' summer work on curricular planning or pedagogical design, as well as intellectual development in new areas explicitly required by the curricular needs of a department of college. Because all faculty members are expected to develop or revise courses periodically, applicants should explain how the proposed activity goes beyond normal course development. Details should be included on the course(s) impacted: is it a new course, a redesign of course, why it is needed, the faculty's plan for undertaking course design, and the intended impact and expectations through the coursework.

**Funding:**

- No budget; one summer stipend of \$3,500, or two co-applicants may split the stipend.

**Special Proposal Instructions:**

- Endorsement letter from the head of the academic unit that will offer the new course, curriculum, or other innovation resulting from the summer work.

## **URC GRANT PROGRAMS**

### **URC: Collaborative Research Grant**

Encourages teams of faculty from across academic units to engage in interdisciplinary investigations of research problems. Only the applicant must be tenured/tenure-track. Cross-college collaboration is especially encouraged. At minimum, each team member must be from a different local academic unit.

**Funding:**

- Up to \$5,000 in budget for up to 18 months; no stipends.

### **URC: Competitive Course Release**

Provides a course release to facilitate the preparation of one or more significant proposals for external funding. The focus may be on a first-time proposal submission or on a proposal that is being revised and resubmitted. Submission of one or more original or revised proposals within no more than twelve months of the course release is a required outcome. Otherwise, the faculty member will be expected to make up the course release by teaching an additional course. Successful applicants are expected to work closely with the Office of Research Services in preparing their proposals.

**Note:** A faculty member may only apply for the URC Competitive Course Release grant EVERY OTHER YEAR.

**Funding:**

- No budget costs or stipends included. The URC reimburses the applicant's college for the cost of the course release (equivalent to the adjunct faculty replacement cost)

**Special Proposal Instructions:**

- In the proposal narrative include a summary of the applicant's grant submission and funding record; the external agency or agencies to which funding will be submitted; the timeline for proposal submission in relation to the funder's review timelines; the funders' priorities and how the proposed project aligns with them; and the range of funding available.
- Attach endorsement letters from the head of the applicant's academic unit (if applicable) and dean which address the impact of the course release on the unit and the impact of the planned proposal submission(s) on the faculty member's career development.

### URC: Competitive Research Grant

Provides support for a well-defined research or creative project to be conducted by up to two faculty members.

#### Funding:

- Up to \$5,000 in budget for up to 18 months; no stipends included. Funding for travel is limited to \$3,500.

### URC: Faculty Recognition Grant

Recognizes the work of senior faculty members who have a recent history of significant research or creative accomplishment; who are currently pursuing a promising line of inquiry or creative activity; and whose work supports DePaul's mission. Applicants must have attained the rank of Professor.

#### Funding:

- Up to \$5,000 in budget for up to 18 months; one stipend of up to \$3,500. Total award maximum: \$8,500.

#### Special Proposal Instructions:

- Attach two letters of nomination (one external and one internal) that speak to the nature, extent, and significance of the applicant's research or creative activities.

### URC: Global Engagement Grant

Supports faculty efforts to enhance their research through engagement with an international partner institution or faculty member. Proposals must contain an explicit plan for international mobility and engagement. Options include visits by the DPU faculty to the international partner; visits by the international partner to DPU; or, preferably, a combination of the two. Faculty interested in pursuing a URC Global Engagement Grant should contact the office of the Associate Provost for Global Engagement for assistance.

#### Funding:

- Up to \$4,000 in budget for up to 18 months; no stipends included. For this program, the budget may include replacement costs for the faculty member needed to facilitate the project. All funds can be used for travel-related costs.

#### Special Proposal Instructions:

- Attach an endorsement letter from the head of the applicant's academic unit (if applicable) or dean.



### URC: NCFDD Faculty Success Scholarship

Supports participation in the National Center for Faculty Development & Diversity's Faculty Success Program. The Faculty Success Program is intended to enrich the personal and professional lives of faculty by increasing their research productivity and time management skills. For more information see [FacultyDiversity.org](http://FacultyDiversity.org). This grant program is intended for Assistant Professors seeking to increase their scholarly output to enhance their tenure and promotion portfolio, and for senior faculty who wish to reinvigorate their scholarship.

#### Funding:

- No budget or stipends included. Instead, the cost of the applicant's Faculty Success Program registration is paid.

#### Special Proposal Instructions:

- In the proposal narrative, include a description of why the applicant wants to participate in the Faculty Success Program and how they hope to benefit from it.

### URC: Provost's Collaborative Research Grant

Encourages teams of faculty members from across academic units to engage in interdisciplinary investigations of research problems. Cross-college collaboration is especially encouraged. At minimum, each team member must be from a different local academic unit.

#### Funding:

- Up to \$10,000 in budget for up to 18 months; up to four stipends of up to \$3,500 each. Total award maximum: \$24,000.

#### Special Proposal Instructions:

- Attach a letter of endorsement from the head of each of the academic units represented on the research team.

### URC: Research Conference Grant

Provides partial support for research-related conferences hosted by DePaul. Proposed conferences must be of a nature and quality that will bring academic credit to DePaul. The Council does not fund events for which DePaul merely provides a conference site or logistical support.

#### Funding:

- Up to \$4,000 in budget costs for up to 18 months; no stipends included. Allowable conference expenses include (but are not limited to) external keynote speaker's fees and travel expenses, conference materials, marketing costs, space costs, and dissemination of conference proceedings. Up to \$1,000 in catering costs is allowable. Only keynote speaker costs are allowable, not costs associated with other speakers and/or panelists.

### URC: Research Equipment Grant

Provides funding for the purchase or rental of equipment that enhances the research or creative efforts of tenured and tenure-track DePaul faculty members. Proposals should focus on equipment that is not typically provided by the applicant's department or college and is not available elsewhere in the university. A description of a research or creative project the equipment will facilitate should be included.

Funding:

- Up to \$3,500 in budget for up to 18 months; no stipends included.

**URC: Summer Research Grant**

Provides support for faculty summer research or creative projects, especially those that engage students as research assistants.

Funding:

- Up to \$4,000 in budget for up to three summer months; one summer stipend of up to \$3,500 for an individual applicant, or two stipends of up to \$3,500 in total for joint applicants. Total award maximum: \$7,500.
- Note: Faculty with a full summer load of either teaching or other DePaul summer duties for which they are being compensated are not eligible for the summer stipend. Faculty with summer support from external grants may not be eligible for a summer stipend, depending upon their level of external support. The Office of Research Services can advise faculty on this.

Special Proposal Instructions:

- Given the short duration of summer research projects, applicants whose research will involve human subjects but who do not yet have IRB approval should include their plans for obtaining it prior to the start date for their projects.