**Proposal Information**

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| Lead Applicant (Principal Awardee):  Name, email address, phone number, and Academic Unit Affiliation (College/School/Department) |  |
| Other applicants or Collaborators:  Names and Academic Unit Affiliation (College/School/Department) |  |
| If applicable, name of DePaul University Affinity Group(s)  (see OIDE link: <https://offices.depaul.edu/diversity/advocacy/diversity-partners/Pages/default.aspx>) |  |
| Title of the Diversity and Inclusion Initiative |  |
| DIIG@DePaul Grant Amount Requested |  |

**Statement of Issue or Goal**

Specify briefly but in concrete terms the existing diversity and inclusion issue that this initiative will help contribute a solution to or take advantage of, so as to help DePaul University achieve and sustain “***a welcoming, engaging, diverse, and inclusive campus environment.”*** *Limit to 100 words*

**Project Abstract:**

Please provide a summary of the initiative, including information about its specific goals and outcomes, target audience, and relevance to diversity and inclusion. *Limit to 200 words*

**Project Description:**

**Background** (please provide a brief background of the diversity and inclusion problem or opportunity you have identified) - *Limit to 250 words*

**Proposal Narrative** (please describe how your initiative addresses the diversity and inclusion issue you identified. Be specific as to the outcomes expected upon successful completion of the initiative, and the activities and partnerships that will be necessary to realize the outcomes of the Initiative) – *Limit to 500 words*

**Project Implementation and Timeline** (please describe the plan for implementation of the initiative. Be specific as to the audience of the proposed initiative, proposed location, timeline, and promotion of the initiative within the targeted audience or DePaul Campus community at large.) – *Limit to 150 words*

**Assessment** (please describe the plan for evaluating the Initiative success. Include explicitly the criteria and metrics of success.) – *Limit to 200 words*

**Budget Information:** Please provide your detailed budget. All proposed budget items must be tied to the Initiative project. Applications submitted without a budget outline will not be considered. Please indicate how the DIIG@DePaul funds will be used and any additional funding sources, if applicable.

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| **Item** | **Description** | **Cost $** |
| **Resource** |  |  |
| **Supplies and Materials** |  |  |
| **Chartwells Foods/Refreshments (not to Exceed $600)** |  |  |
| **Workshop Facilitator**  **One-time-payment ($300)** | A one-time Payment for a DePaul University Faculty or Staff (not part of the Initiative applicants) who will facilitate a 2-hr to 3-hr workshop. |  |
| **Seminar or Lecture Presentation ($150)** | A one-time Payment for a DePaul University Faculty or Staff (not part of the Initiative applicants) who will deliver a 1-hr or 1 ½ hr Seminar or Lecture presentation. |  |
| **Student Services**  **(Minimum Wage, $13/hour)** | One-type Payment for DePaul University students (not part of the Initiative applicants) hired for services that are essential for the implementation of the Initiative. These services are one-time in nature and no continued relationship is expected. |  |
| **Other** |  |  |
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| **Subtotal (to be funded by DIIG@DePaul)** |  |  |
|  |  |  |
| **Co-Sponsorship**  ***Not required but encouraged***  **If applicable, provide information about any external funds you have secured for this initiative project and/or matching funds from DePaul University (including in-kind contributions).** |  |  |
| **Total Initiative Request:** |  |  |