CONSTITUTION AND BYLAWS OF SEIU LOCAL 1

Revised June 2013
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ARTICLE I
NAME
This organization shall be known as Service Employees International Union, Local 1, and shall be affiliated with the American Federation of Labor-Congress of Industrial Organizations, Change To Win and the Canadian Labor Congress, where appropriate.

ARTICLE II
OBJECTS AND PURPOSES
The objects and purposes of this Local Union shall be to benefit its members and improve their working conditions by all legal means, including, but not limited to:
A. Securing economic benefits such as better wages, hours and working conditions through collective bargaining, and by providing benefits and advantages to Union members, officers and employees through education, training, pensions, death, and health and welfare benefits.
B. Organizing unorganized workers and affiliating and cooperating with other organizations, groups and Unions and the International Union for purposes of strengthening and providing services by lawful means to further the interests and rights of all workers and to carry out all of the objects and purposes of the International Union, and thereby effectuate the well being and security of its members and all workers.
C. Empowering SEIU Local 1 members to lead and participate in all aspects of the Union's organization to secure a better future for all, including organizing, bargaining, political work, direct action and community partnerships.

ARTICLE III
JURISDICTION
Section 1. Local 1 shall have jurisdiction over all workers who are employed in the property services industry, including: commercial buildings, residential properties, sports and entertainment facilities, security services, institutional properties, allied and industrial facilities, firemen and oilers services, educational institutions, food service facilities, utilities, industrial plants, commercial and mercantile establishments, apartment buildings, structures, complexes and projects, grounds, shopping centers, recreational facilities, and other places of employment in Illinois, Wisconsin, Indiana, Missouri, Ohio, Michigan, Kansas and as approved by the International Executive Board.

Section 2. The Union shall have such jurisdiction as it had in the past in respect to all of the above and shall from time to time be granted additional jurisdiction as approved by the International Union in accordance with the Constitution and Bylaws of the International Union.
ARTICLE IV
ORGANIZATION STRUCTURE

Section 1 Under the direction of the President, a Director may be appointed for each Division, District and/or City. The President may establish Regional Councils, Advisory Boards, and/or Committees, as well as rules and regulations therefore. The members of such Councils, Advisory Boards and/or Committees shall be selected by election or appointment by the President subject to the President’s direction. The purpose of such Councils, Boards, and/or Committees created by the Divisions hereunder shall be to formulate policy recommendations to the Local Executive Board and to otherwise serve in an advisory capacity. Such bodies shall, at all times, be subject to the supervision of the President of the Union, or President’s designee.

Section 2 In cities designated by the President, Advisory Councils appointed by the President may be established to help advise and forward the program of the union regarding:

- Supporting local contract administration and campaigns
- The local political program
- The union social programs for the members
- Any other issues or activities as designated by the President

ARTICLE V
ORGANIZATION MEMBERSHIP

Section 1 Any person employed in any employment within the jurisdiction of this Local Union shall be eligible for membership, except as otherwise provided herein.

Section 2 There shall be no discrimination against any member or any applicant for membership by reason of race, creed, color, religion, gender, sexual orientation, gender expression, national origin, citizenship status, marital status, ancestry, age, handicap or disability, or in respect to any state or federal law, and no member shall discriminate or advocate such discrimination.

Section 3 Self-employed individuals who perform work within the jurisdiction of the Local Union and who otherwise meet the eligibility requirements for membership under this Article IV shall be eligible for membership except that such members shall not be (a) eligible to hold any position as an officer, member of the Local Executive Board, or trustee; (b) permitted to vote upon the acceptance or rejection of proposed collective bargaining agreements to cover employees other than self-employed workers or (c) permitted to vote in respect to any proposed strike or other such collective action in respect to other employees. In no case, however, shall such membership be allowed in order to avoid or undermine the standards established by the Union in collective bargaining agreements or where for any reason such membership is not in the interest of the Local Union.

Section 4 Every member by virtue of membership in the Local Union is obligated to adhere to and follow the terms of the International Constitution and Bylaws, this Local Constitution and Bylaws, and the rules and regulations promulgated in accordance with these Constitutions in respect to each member’s rights, duties, privileges and immunities conferred by them and by statute. Each member shall faithfully carry out such duties and obligations and shall not interfere with the rights of fellow members.

Section 5 Every member by virtue of membership in the Local Union authorizes the Local Union to act as his or her exclusive bargaining representative with full and exclusive power to execute agreements with his or her employer governing terms and conditions of employment and to act for and have final authority in presenting, processing, and adjusting any grievance, complaint, or dispute arising under any collective bargaining agreement or out of the member’s employment with the employer in such manner as the Local Union, its officers or agents deem to be in the best interests of the members and the Local Union. The Local Union and its officers, union representatives, and authorized agents may decline to process any such grievance, complaint, or dispute, if in their discretion and judgment such grievance, complaint or dispute is without merit.

Section 6 No member shall interfere with the elected or appointed officers, union representatives or other agents or employees of this organization in the performance of their duties, and every member, when requested, shall render such assistance and support in the performance of such duties as may be required, provided that it does not interfere with his or her individual rights as a member. Each member shall adhere to the terms and conditions of applicable collective bargaining agreements and shall refrain from any conduct that would interfere with the performance by the Local Union of its legal or contractual obligations.

Section 7 No member shall espouse or engage in dual unionism or disaffiliation, or be party to any activity to secure the disestablishment of this Local Union as the collective bargaining agent for any employee nor shall any member either slander or libel the Local Union, its members, employees, officers or agents. No member shall be permitted at any assembly or meeting of other members to engage in any of the conduct hereinbefore described.
ARTICLE VI
OFFICERS

Section 1. The officers of the Local Union shall be as follows:
1. President
2. Secretary-Treasurer
3. Twelve (12) Vice Presidents
4. Recording Secretary
5. Thirty-Seven (37) members of the Local Executive Board designated as follows:
   A. Twenty (20) seats assigned to membership in the cities as follows:
      - Chicago - 10 seats
      - Akron - 1 seat
      - Cincinnati - 1 seat
      - Cleveland - 1 seat
      - Columbus - 1 seat
      - Detroit - 1 seat
      - Indianapolis - 1 seat
      - Kansas City - 1 seat
      - Milwaukee - 1 seat
      - St. Louis - 1 seat
      - Toledo - 1 seat
   B. Seventeen (17) at-large seats elected by the membership as a whole

Section 4. The Fifty-two (52) members shall constitute the Local 1 Executive Board.

Section 5. The officers of the Union, including the members of the Local Executive Board, shall be nominated and elected on an at-large basis for the election to be held in September 2014 and every three (3) years thereafter in accordance with Article VIII, Section 1.

Section 6. In addition to the voting members of the Executive Board as laid out above, there shall be one (1) non-voting member of the Executive Board appointed by the President from the retired members of the local in good standing who are active in the Local 1 retirees chapters.

Section 8. No member or group of members of the Local Union, including advisory boards, councils, committees, conferences, leagues, clubs or any association composed of members of the Local Union shall, in any manner, directly or indirectly, use, exploit or trade upon the name of the Local Union, or any similar name or designation, nor levy or collect any taxes dues or other monies, nor conduct any affair or any other activity including programs or soliciting advertisements in any publication, or any like conduct either directly or indirectly, without first obtaining express written permission form the President of the Local Union.

Section 9. No member shall, at any time, solicit the job of a fellow member, unless such a member is leaving voluntarily. No member shall injure the interest of another member by undermining wages or other terms and conditions of employment, nor shall any member commit any act which would jeopardize another member's office or standing in the Union. No member shall take any action or seek to undermine or injure a fellow worker with an employer.

Section 10. Any person desiring to become a member of this Local Union shall execute an application form. The application for membership must be accompanied by such partial payment of the initiation fee fixed by the Local Executive Board. Not later than sixty (60) days after such partial payment has been made, the full amount of the initiation fee must be paid to the Local Union unless the President, the Secretary-Treasurer or the Executive Board shall otherwise provide for partial payments and the terms thereof. Unless otherwise expressly exempted as provided herein, full payment of the initiation fee shall be made prior to taking the oath of membership. The Local Executive Board may require an applicant for membership to present himself before the Executive Board or an examining Board established by the Executive Board for the purpose of submitting to an examination as to the applicant's qualifications for membership.

Section 11. Any internal or external program personnel employed by SEIU Local 1 or affiliated state councils shall be eligible for membership in Local 1. Union staff personnel do not authorize the Local union to serve as their bargaining representative unlike members otherwise working in Local 1’s jurisdiction as described in Article III.

Section 12. Every member shall notify the Secretary-Treasurer of the Union of any change of address.
ARTICLE VII
DUTIES OF THE OFFICERS

Section 1. Duties of the President. It shall be the duty of the President to preside at all meetings of the Union and the Local Executive Board, to preserve order therein and to enforce the International Constitution and Bylaws, the Constitution and Bylaws and the rules and regulations of the Local Union; to see that all officers perform their respective duties; and to appoint all Division, District and/or City Directors, Trustees and committees, including members of Councils, Advisory Boards, and other bodies not otherwise provided for. The President shall have the right to serve on all such bodies by virtue of this office, and in general shall perform all duties incident to the Office of President, and such other duties as may from time to time be provided by the Local Executive Board or the membership. The President shall decide all questions of order, subject to an appeal to the membership, shall have the right to vote on the election of Officers, and shall cast a vote when the vote will affect the outcome on any question.

The President shall have the right to direct the Secretary-Treasurer to disburse funds. The President shall have the right to grant a new trial to any member who has been found guilty of a charge by the Local Executive Board or appointed trial body. The President shall have the authority to appoint, hire, direct, discipline and discharge all Union Representatives, Organizers and other employees of the Local Union. Union Representatives and Organizers shall work under the supervision of the President, who shall act as General Union Representative. Union Representatives and Organizers who fail to follow and/or implement the policies and programs of the Union or otherwise violate the rules or law shall be subject to immediate discharge. The President shall have the authority to enter into and execute any and all contracts and agreements for and on behalf of the Local Union and its membership. The President shall appoint delegates as may be necessary to attend all conventions or meetings of organizations with which the Local Union is or may be affiliated, except the delegates to conventions of the International Union must be elected by secret ballot in accordance with applicable law and the provisions of the Constitution and Bylaws of the International Union. In addition, the President shall have the authority to appoint all other members of Regional Councils, Advisory Boards, and other committees or bodies not otherwise provided for and to relieve such members of their duties for good cause. The President shall be empowered to fix the compensation and salaries of all officers, employees, and agents including the Local Executive Board members subject to the approval of said Executive Board.

Section 2. Duties of Secretary-Treasurer. Under the direction of the President, the Secretary-Treasurer shall maintain records of the membership of the Local Union, including a record of retired members, persons denied membership, expelled members, deceased members, and records of initiation fees, dues, assessments and fines and other records required by the International Union and the law. The Secretary-Treasurer shall have authority to extend the usual period for payment of initiation fees, dues, fines and assessments whenever it is advisable to do so, or the President or the Executive Board so directs. Such extension shall be in writing but in no event shall any such extension operate to save or restore any rights, privileges or other benefits provided by the Local Union or the International Union. The Secretary-Treasurer shall keep a correct account of each member’s standing and shall sign and issue membership cards.

The Secretary-Treasurer shall receive and collect all monies due to the Local Union and shall promptly deposit them in the name of the Local Union in such banks as may be selected by the President and approved by the Executive Board. The Secretary-Treasurer shall pay all obligations and monies due by the Local Union and shall issue and sign or authorize the signing of all checks covering expenditures of the Local Union, with the co-signature or approval of the President.

The Secretary-Treasurer shall notify the Secretary-Treasurer of the International Union of the names, addresses, and zip codes of all officers elected or appointed to office within fifteen (15) days after their election or appointment and installation. The Secretary-Treasurer shall, on behalf of the Local Union, receive all official communications and correspondence. The Secretary-Treasurer shall send the International Union an accurate record of all dues payments and other revenue and shall forward to the Secretary-Treasurer of the International Union and any state council with which it is affiliated, the correct names and addresses, zip codes, and Social Security or social insurance numbers (including email addresses and phone numbers, if available) of all members initiated or readmitted, and all other persons from whom revenue is derived, as well as those suspended for nonpayment of dues or stricken from membership for any other cause, and shall maintain a correct list of those who take transfer or withdrawal cards and other membership information as specified by the International Executive Board.

The Secretary-Treasurer shall maintain full and accurate books, records and accounts of all assets, liabilities, income and expenses of the Local Union and shall prepare financial reports for review by the membership. The Secretary-Treasurer shall promptly forward to the International
Secretary-Treasurer copies of all annual audit reports and financial reports setting forth a statement of liabilities and a statement of receipts and disbursements which are required by law. The Secretary-Treasurer shall at the end of this term of office turn over to his or her successor in office all books, records, accounts, monies and property of the Local. In the interest of efficiency and the maintenance of necessary and proper records for the transaction of business of the Local Union, the Secretary-Treasurer has the authority after a period of at least six (6) years to destroy and dispose of such records as may be permitted by law and which are deemed to be unnecessary and nonessential.

The Secretary-Treasurer and all other officers and designated employees of the Local Union shall be bonded by a licensed surety company for such amount as the Executive Board may deem sufficient to fully protect the Local Union in accordance with the requirements of applicable law and the provisions of the International Constitution and Bylaws. The International Secretary-Treasurer may request an increase or decrease in the amount of such bonds when he or she deems it necessary. The Secretary-Treasurer shall perform such other duties as may be assigned by the President or President’s designee.

Section 3. Duties of Recording Secretary. Under the direction of the President, it shall be the duty of the Recording Secretary to attend meetings and to keep minutes of the proceedings of the Local Union and the Executive Board, to keep a record of the names of the members comprising each Committee, to furnish the Chairman of each Committee with a copy of such Resolutions as may be adopted by the Local Union applicable to the duties of such Committee under the direction of the President, and to assist the Secretary-Treasurer in the performance of his or her duties as provided in Section 4 above. In the Recording Secretary’s absence, the President shall appoint a member to act as Acting Recording Secretary. The Recording Secretary shall perform such other duties as may be assigned by the President or President’s designee.

Section 4. Duties of Vice Presidents. Under direction of the President, Vice Presidents shall perform such duties as are assigned to them by the President on a full or part-time basis.

Section 5. Duties of Executive Board Members. Under direction of the President, Executive Board Members shall perform such duties as are assigned to them by the President on a full or part-time basis.

Section 6. Wage Information. Beginning in 2006, SEIU Local 1 shall forward to the International Secretary-Treasurer, by April 1 of each year, information and supporting documentation showing the average gross wage rate of its membership for the previous calendar year.

ARTICLE VIII
DUTIES OF THE LOCAL EXECUTIVE BOARD

Section 1. The Local Executive Board shall hold regular scheduled meetings at least once a quarter unless waived by the International President, and may hold other meetings at such time and place as shall be determined by the President of the Local Union. Fifty (50%) percent plus one members of the Executive Board shall constitute a quorum for the transaction of business at any meeting of the Board. In the event of an emergency, the President or President’s designee may call a special meeting. If it appears that there may not be sufficient members at an emergency meeting to constitute a quorum, an Executive Board member may authorize the presiding officer to cast his or her vote for or against any of the issues to be voted on at such meeting by way of telephone, e-mail or fax, which vote shall be subsequently affirmed in writing and ratified at the next regular meeting of the Executive Board at which a quorum is present.

Section 2. The Local Executive Board shall have authority to take any and all lawful actions not inconsistent with this Constitution and Bylaws to advance, safeguard and protect the interest of the Local Union and the rights, duties and privileges of officers, agents, and members of the Local Union, and to guide, manage, conduct and direct the activities, affairs and functions of the Local Union in every way including, but not limited to authorizing expenditures and utilizing the property and funds of this Local Union toward the fulfillment of the objects and purposes of this organization and the interest of its members. The Executive Board is authorized to establish, adopt, prescribe and order such procedures, rules and regulations consistent with the Constitution as are required for the fulfillment of the purposes and objects of the Local Union and for the management of its affairs. The Executive Board shall be authorized to provide that a member who is laid-off from employment or is absent from work due to employer lockout or Union authorized strike for more than twenty (20) days in any calendar month, may be entitled to credit for membership dues for the period of unemployment but not to exceed six (6) months in any calendar year.

Section 3. The Local Executive Board shall, subject to the action of the membership, be the final authority and the highest governing body of this Local Union. It shall have authority to act for the Union between meetings of the membership.
Section 4. The Local Executive Board shall be the trial body
of the Local Union for the trial of all offenses provided by this
Constitution. It shall have the authority to appoint an
arbitrator or trial body which will have the right to act on
behalf of the Board. The Executive Board, the arbitrator or the
trial body, as the case may be, shall have the right to consider
and pass upon all grievances or charges and to report its
recommendations to the membership. Such
recommendations, upon approval, shall be final and binding.

Section 5. The Local Executive Board shall upon
recommendation of the President, appoint a Social and
Economic Justice Committee to carry out the work of the
union regarding issues of social and economic justice as
approved by the International Convention of 2004.

Section 6. The opinion of any attorney, accountant, or other
professional consultant or expert hired pursuant to this
Constitution, shall be full and complete authority and
protection with respect to any action taken, suffered, or
omitted by the President or any other officer of the Local
Union in good faith and in accordance with such opinion. The
President or any officer, agent or member of the Local
Union shall not be liable to any person or organization for any act
which does not constitute willful misconduct or bad faith,
taken by said officer, agent, or members in effectuation of the
objects and purposes of this Constitution and the interests of
members of the Local Union.

Section 7. There shall be an Executive Committee of the Local
Executive Board made up of the eleven (11) officers of the
local (President, Secretary-Treasurer, eight (8) Vice-
Presidents, and the Recording Secretary). Effective
September, 2011 and thereafter, the Executive Committee of
the Local Executive Board shall be made up of the fifteen
officers of the local (President, Secretary-Treasurer, twelve (12)
Vice-Presidents and the Recording Secretary). The Executive
Committee shall meet in the months when there is no Local
Executive Board meeting held to conduct fiduciary business
as required. Any decisions of the Executive Committee shall
be presented to the Local Executive Board at the next
scheduled Executive Board meeting. Minutes of all meetings
of the Executive Committee shall be kept by the Secretary-
Treasurer, who will provide reports to the Executive Board.

ARTICLE IX
TERM OF OFFICE

The term of office of each of the officers set forth in Article V
shall be for a period of three (3) years starting
September 2011, and each officer elected and/or qualified shall
hold office for such term unless removed for cause, or upon
death or resignation, or until a successor is duly elected and
qualified.

ARTICLE X
NOMINATIONS AND ELECTIONS

Section 1. An Election Board consisting of three members
who are not candidates for office shall be appointed by the
President prior to June 1st of the year of the election for the
purpose of conducting the election.

Section 2. Petition Process

No member shall be eligible for nomination as a candidate for
election to any office, including at-large members of the Local
Executive Board, unless such nomination is supported by a
petition signed by a minimum of 2% of the members of the
Union in good standing for all officer positions (President,
Secretary-Treasurer, Vice-presidents, and the Recording
Secretary) and At-Large Executive Board members. Effective
September, 2011, for Executive Board members from each
specific city, the petition needs to be supported by 100
signatures of members or 2% of the membership from that
specific city, whichever is more.

Petitions on behalf of any candidate shall be submitted to the
Secretary-Treasurer at the Local Union Office by no later than
July 1st of the year of the election. Any challenge to the
validity or sufficiency of the petition or eligibility of a
candidate shall be made within ten (10) days thereafter to the
Election Board. The Election Board shall render a decision in
respect to the challenge and notify the candidate within ten
(10) days. The candidate may appeal such decision to the
Local Executive Board within ten (10) days thereafter. The
Local Executive Board shall render its decision or ruling within
ten (10) days thereafter. Such decision or ruling shall be final.
This appeals procedure shall be completed by no later than
August 10th of the election year. All notices and notifications
required herein shall be in person or by certified mail.

Only a member in good standing shall have the right to sign a
petition for the candidates of the member’s choice.

Section 3. No member shall be eligible for nomination or
appointment, or to fill a vacancy or serve a new term as an
officer, member of the Executive Board, delegate or any other
position in this Local Union unless he or she has been a
member in continuous good standing in the Local Union for at
least two years immediately preceding the nomination,
appointment, or the new term of office, and during all of that
time has paid the full dues required for working members of
the Local (within each month) when due and during that
period has been actively employed, or available for and
actively seeking work in an occupation subject to the jurisdiction of the Union, or has been an officer, agent, representative or other employee of the Local Union or the International Union, or has been on an approved absence while engaged in a governmental position, or in an International Union position, or as an employee of a Fund to which the Local or International is a party under a collective bargaining agreement. However, such requirement shall be waived for a period of two (2) years prior to nomination or appointment for members who transferred into Local 1 from local Unions affiliated with the Service Employees International Union pursuant to Article XV, Section 2 of the International Constitution. No member shall be eligible for such nomination or appointment to fill any vacancy if at any time during the two year period prior thereto the member has been (a) a self-employed individual as defined in Article IV, Section 4 of this Constitution, (b) an employee or person employed by or otherwise acting on behalf of an employer in respect to premises or employing units subject to the jurisdiction of the Union, or (c) a member who has once retired, whether or not such member returns from retirement thereafter, unless he has, following such return, been a member of the Union in continuous good standing for at least two years immediately prior thereto and has been actively employed or available for and actively seeking work in an occupation subject to the jurisdiction of the Union. No candidate (including a prospective candidate) for any office in this Local Union or affiliated body or supporter of a candidate may solicit or accept financial support or any other direct or indirect support of any kind from any non-member. No member of this Local Union shall be eligible for nomination or appointment if, on the basis of written charges and a full and fair hearing, he or she has been found guilty of violating any of the provisions of the Constitution and Bylaws of the International Union or the Constitution and Bylaws of this Local Union or any rules promulgated there under within two (2) years prior to the date of nomination or appointment.

Section 4. No person who has been convicted of a felony or other violation as defined in Section 504 of the Landrum-Griffin Act shall, in accordance with the provision of the applicable law, be eligible to hold office in this Local Union.

Section 5. The election of officers shall take place during the month of September at the time and place designated by the Local Executive Board. The election process shall take into account the geography of the local. Each city will only vote for Executive Officers (President, Secretary-Treasurer, Vice-Presidents and Recording Secretary) and At-Large Executive Board members. Effective September, 2011, members in each city will only vote for Executive Board Members assigned to their city, Executive Officers and Executive Board members running At-Large. Notice of time and place for the election and the candidates to be elected shall be given to the membership at least fifteen (15) days prior to the election. At such time, the Union shall also inform all members of the candidates to be elected. Such notice shall be given by the Local Union Newsletter, regular mail or by other lawful means.

Section 6. Each eligible candidate for office shall have a right once within thirty (30) days prior to any election in which he or she is a candidate to inspect a list containing the names and last known addresses of all members of the Local Union. Such inspection must be made in the presence of the Secretary-Treasurer or Secretary-Treasurer’s designee.

Section 7. Elections shall be held under the auspices and jurisdiction of the Election Board. The Election Board shall be in charge of all arrangements for the election. The election shall be conducted by a secret ballot among the members in good standing. There shall be no proxy votes or write-in candidates or nominations from the floor. Any ballot containing a write-in candidate shall be void and shall not be considered as having been cast in determining the results of an election.

Section 8. The candidate for each office who receives the greatest number of votes cast shall be elected to office. If there is only one candidate for any office, such candidate may be elected by acclamation.

Section 9. The Election Board shall certify the results of every election and shall turn in the ballots and other records of the election to the Secretary-Treasurer, who shall preserve them for a period of one year or such other period as may be required by applicable law.

Section 10. Any challenge to the election results must be made within fifteen (15) days of certification to the International pursuant to the International Constitution and By-Laws.

ARTICLE XI
VACANCIES IN OFFICE

Section 1. In the event of a vacancy in the office of President by reason of death, resignation, or otherwise, the Secretary-Treasurer shall, in addition to his or her other duties, assume the duties of the President and shall be the acting President for a period of no longer than thirty (30) days. During that period the Executive Board shall be convened and shall make an appropriate appointment to fill the vacancy for the unexpired term by majority vote.

Section 2. In the case of a vacancy in any elective office other than that of President, the President shall appoint a successor
subject to ratification by majority vote of the Local Executive Board to serve the balance of the term.

**Section 3.** Any individual holding any elective or appointed office with the Union shall upon retirement be deemed to have vacated such office or position.

**ARTICLE XII**

**INSTALLATION OF OFFICERS**

All officers declared elected by the Election Board or duly appointed shall assume office and be installed by taking the Installation Obligation as provided by the Constitution of the International Union, Manual of Common Procedure. All appointees shall serve a term of no longer than the term of the appointing President. Appointees shall nevertheless serve at the discretion of the President.

**ARTICLE XIII**

**DELEGATES**

All officers of the Local Union elected in conformity with this Constitution and applicable statues shall by virtue of such elections be considered to be eligible delegates to any International, intermediate body or conference convention which may take place during their time in office. If at the time of the receipt of the convention call it shall appear that the number of such officers is less than the number of delegates to which the Local Union will be entitled at an International, intermediate body or conference convention, then arrangements shall be made for the nomination and secret ballot election, if required, of an additional number of eligible members as delegates. Nominees for such position, if unopposed, shall be deemed elected without the necessity for further procedures. If the total number of officers is greater than the number which the Local Union is permitted to send to the International convention, delegates shall be designated in the following order until the delegation if filled: President, Secretary-Treasurer, eight (8) Vice Presidents, Recording Secretary, thirty-seven (37) members of the Local Executive Board in accordance with the length of membership in this Local. Effective September, 2011 and thereafter, if the total number of officers is greater than the number which the Local Union is permitted to send to the International convention, delegates shall be designated in the following order until the delegation if filled: President, Secretary-Treasurer, twelve (12) Vice Presidents, Recording Secretary, thirty-seven (37) members of the Local Executive Board in accordance with the length of membership in this Local.

**ARTICLE XIV**

**MEMBER LEADERSHIP**

On a day-to-day basis, thousands of SEIU Local 1 members build a united, organized, and involved union membership to realize our vision of a just society, a society where there is greater equality between the richest 1% and the rest of us, and where workers share in the prosperity generated by their labor. As leaders in our union, SEIU Local 1 leaders and activists serve as stewards, member political organizers, bargaining committee members, labor management committee members, member organizers and other critical leader and activist roles.

**ARTICLE XV**

**REVENUES**

**Section 1.** In addition to revenue from investments and other income, the revenues of the Local Union shall be derived from membership dues. The term “dues” as used in this Constitution shall include initiation fees, membership fees, readmission fees, fines and assessments or fees of any kind and nature.

**Section 2.** The initiation fees for membership in the Local Union shall be set by the Local Executive Board in keeping with the provisions of applicable law, and may be waived or reduced at the discretion of the Executive Board or the International Union when it is deemed advisable to do so in connection with the organization of unorganized employees.

**Section 3.** The dues of the members of the Local Union shall be based on an indexed system. Any changes to the dues structure shall be recommended by the Local Executive Board and put to the membership for a vote in accordance with the provisions of the International Constitution, the Local Constitution, and the provisions of applicable law. The current dues structure shall be attached to the Local Constitution as Appendix B, which shall be updated in accordance with any relevant membership vote.

**Section 4.** The Union may levy an assessment from time to time as may be deemed necessary. Assessments shall only be levied after the membership has been duly notified that a regular or special meeting will consider and take action to levy such assessments in accordance with the provisions of the Local and International Constitutions and Bylaws and the requirements of applicable law.

**Section 5.** The Local Union shall pay per capita tax to the International Union as required for any person from whom the Local Union receives revenue, whether called dues or otherwise. The Local Union shall likewise pay other...
obligations due to the International Union and shall have no right to pay any bills before it pays its full obligations to the International Union each month. A fee as shall be required by the International Union shall be paid by the Local Union to the International Union for each new member or reinstated members enrolled by the Local Union.

ARTICLE XVI
DUES-GOOD STANDING-FAIRSHARE FEES-AGENCY FEES

Section 1. For members who have not authorized monthly dues deductions, quarterly dues shall be paid for periods beginning January, April, July and October of each year. The President or President’s designee shall establish procedures for the payment of dues by such members. The dues for each quarter are due and payable on or before the last day of the first month of the quarter. A member who is in arrears in the payment of dues, fees, fines or assessments shall automatically be considered not in good standing without any action on the part of the Local Union.

Section 2. Members who authorize dues deductions either on a monthly, quarterly, or other basis shall be deemed to be in good standing, provided that dues, initiation fees, fines and assessments have been paid.

Section 3. A member not in good standing who pays his or her back dues, initiation fees, fines and assessments shall be considered to be a new member from the date of such payment in order to render the member eligible for any benefits for which he or she might otherwise be considered. In case of death of such member, the member’s beneficiaries shall be considered eligible for benefits, if any, as of the date of payment of back dues, initiation fees, fines and assessments.

Section 4. Where required by law, the Union shall provide for the payment and deduction of fair share or agency fees and establish such procedures and rules governing the employees in the various units who are not members of the Union in respect to such fees, their rights and the Union’s obligation to them in accordance with applicable law.

Section 5. Retired members who are not working and pay less than the full dues required for working members of the Local Union shall not be eligible for nomination or appointment as an officer, voting member of the Executive Board, delegate or any other office in the Local Union or International Union.

ARTICLE XVII
READMISSION-FINES-ASSESSMENTS

Section 1. A member who is expelled from this Local Union may be readmitted by making application to the Local Executive Board. Upon receiving a favorable recommendation of the Executive Board, the member may be readmitted to membership if a majority vote at a regular membership meeting approves such recommendations.

Section 2. All fines imposed or assessments levied against a member shall be charged by the Secretary-Treasurer to such member as dues and must be paid by the member prior to payment of any regular dues in order to entitle such member to any rights, privileges or benefits of this Local Union. Reasonable fees or assessments shall be payable within thirty (30) days after they are imposed or levied unless otherwise provided by the Secretary-Treasurer. However, if such fine or assessment is appealed, the member may deposit such fine (not to exceed the sum of $100.00) with the Local Union or the International Union pending the outcome of the appeal and, if successful, the member shall be restored to all rights of membership and the fine or assessment shall be refunded.

ARTICLE XVIII
TRIALS, HEARINGS, AND APPEALS

Section 1. In order to maintain discipline and to provide for the observance of the provisions of this Constitution and Bylaws and rules and regulations of the Local Union, the Local Executive Board is empowered to act as a trial or hearing body, or appoint a hearing body to act in its stead, which shall have the power to levy such penalties as it may determine upon any member found guilty of charges made after a full and fair hearing held in accordance with the requirements of the Local and International Constitutions and Bylaws, and applicable rules and regulations and law. In order to ensure protection from filing of frivolous charges, the trials, hearing and appeals shall be held only for charges filed for reasons stated in Article XVII of the International Constitution and shall be held under procedures established therein. The charges must specify the events or acts which the charging party believes constitutes a basis of charges and must state which subsection(s) of Section 1 of Article XVII of the International Constitution the charging party believes has been violated.

If the charges are not specific, the trial body may dismiss the charges either before or at the hearing, but the charging party shall have the right to re-file more detailed charges which comply with this Section. No charges may be filed more than six months after the charging party learned, or could have
reasonably learned, of the act or acts which are the basis of
the charges.

Section 2. All charges shall be filed in duplicate with the
Secretary-Treasurer of the Local Union who shall serve a copy
thereof upon the member either personally or by certified
mail, directed to the member’s last known address, at least
ten (10) days before the hearing upon the charges.

Section 3. The basis for charges shall be as specified in Article
XVII of the International Constitution and Bylaws. Any
member of this Local Union against whom charges are filed
may appear before the Local Executive Board in person with
witnesses to answer the charges and may be represented by
an attorney or by a fellow member of the Local Union, and
shall be afforded a full and fair hearing before the Board or
appointed hearing body. If the member is unable or unwilling
to be present at the hearing before the Board or designated
hearing body, his defense may be presented in writing. In
default of personal appearance or written defense, the
hearing body shall proceed with the hearing regardless of the
absence of the member.

Section 4. After the required due process has been afforded,
such penalty as is deemed reasonable may be imposed. The
decision shall be recorded in the minutes of the Executive
Board and shall be presented at the next regular membership
meeting. A member shall have the right to appeal from the
decision and judgment of the Local Executive Board or
designated hearing body to the next regular membership
meeting by filing a written appeal by certified mail within
fifteen (15) days thereafter with the Secretary-Treasurer. A
decision of the Board or hearing body in respect to charges
shall be sustained unless a majority vote of the members
present at such regular membership meeting shall overrule
the decision. If the membership sustains the decision of the
Local Executive Board, such decision shall become effective
immediately. All further appeals may be filed in accordance
with the provisions of Article XVII of the International
Constitution and Bylaws. If the charges are not sustained, they
shall be dismissed and the member shall be returned to full
rights of membership or office in the Local Union.

Section 5. The trial body, after requisite due process has been
afforded, may impose such penalty as it deems appropriate
and as the case required.

Section 6. Subject to the provisions of applicable law every
member or officer of this Local Union against whom charges
have been filed and disciplinary action taken agrees, as a
condition of membership, to exhaust all remedies provided for
in the Local and International Constitutions and Bylaws, and
rules and regulations, and further agrees not to file or
prosecute any action in any court, tribunal or other agency
until all such internal procedures have been fully exhausted.

ARTICLE XIX
MEETINGS

Section 1. Regular membership meetings of the Local Union
shall be held at such places and at such times as designated
by the Local Executive Board and/or the President upon
reasonable notice. A Membership meeting shall be held at
least once in each quarter in each metropolitan area within
the jurisdiction of this local. A quorum shall consist of fifty
(50) members assembled at a regular meeting in Chicago and
ten (10) members in each city within the jurisdiction of the
local called in accordance with this Constitution, and they
shall be qualified to transact such business as may be
considered at such meeting. In the absence of the President,
the Secretary-Treasurer shall call the meeting to order and
preside at the meeting. If both are absent the President shall
designate any other officer or member to preside at any
meeting.

Section 2. All meetings shall be conducted in accordance with
the rules governing procedure and debate contained in
Appendix A attached hereto.

Section 3. Special meetings of the Local Union may be called
by the President or by a majority vote of the Local Executive
Board upon reasonable notice to the membership. Such
notice shall expressly state the business on the agenda, which
shall be the only business considered at such special meeting.

Section 4. Each Division shall hold non-legislative meetings
and maintain councils, and advisory boards, subject to the
approval of the President. Any and all recommendations shall
be submitted to the Local Executive Board for action thereon.

ARTICLE XX
COLLECTIVE BARGAINING

Section 1. The authority to bargain collectively for the Local
Union shall be subject to the mandate of the membership of
the bargaining unit, and shall be vested in a Negotiating
Committee which shall consist of an officer or union
representative or other representatives appointed by the
President.

Section 2. The results of any collective bargaining
negotiations shall be subject to ratification by a majority of
the members of the bargaining unit present at the ratification.

Section 3. The International Union shall be notified in writing
when any collective bargaining agreements or memoranda of
understanding have been concluded and the number of employees covered thereby and the expiration date of the contract.

**ARTICLE XXI**

**STRIKES AND LOCKOUTS**

No Local Union or affiliated body shall strike without previous notification to the International President, or, where prior notice is not practicable, without notification as soon as possible after commencement of the strike, in which notice the Local Union or affiliated body has stated that it has complied with all applicable notice requirements. If the Local Union or the affiliated body fails to give such notice, the International President may withhold approval for such strike. In order to initiate a strike against an employer, a majority vote is required from the membership of the affected bargaining unit. The majority requirement will be determined from among those members who cast their ballot and are members in good standing of Local 1.

**ARTICLE XXII**

**DISPUTES, GRIEVANCES AND LITIGATION**

**EXHAUSTION OF UNION REMEDIES**

**Section 1.** Subject to the provisions of Section 2, the President shall be empowered to decide disputes between members relating to their work or their responsibilities to each other or to the Local Union and to decide the claim of members concerning the adjustment of their grievances against employers or Union Representatives. The decision of the President shall be final and binding in such matters, except that a member who is not satisfied with such decision shall have the right to appeal as provided in Section 2 hereof. It is expressly understood that, as a condition of membership, each member agrees to be bound by the provisions of Sections 1 and 2 of this Article and to exhaust all procedures and remedies provided therein and to refrain from the institution or prosecution of any action in any court, tribunal or other agency until the procedures and remedies therein are fully exhausted. Any member who brings any action in violation of this provision may, in addition to other penalties, be required to reimburse the Local Union or its officers for the costs and attorneys fees incurred in defending such action.

**Section 2.** Any member who has a dispute as defined in Section 1 shall, within ten (10) days from the date such dispute arises, appeal in writing to the President by certified mail. If such member is not satisfied with the decision of the President, or if the President has not rendered a decision within fifteen (15) days following receipt of the appeal, the member may appeal his or her case to the Appeals Committee of the Local Executive Board. The Appeals Committee shall consist of five (5) Executive Board Members assigned by the President. Any such appeal to the Appeals Committee of the Executive Board shall be filed in writing by certified mail with the Secretary-Treasurer. The decision of the Appeals Committee shall be due or rendered not later than thirty (30) days after receipt of the appeal. The decision of the Appeals Committee of the Executive Board shall be subject only to such further appeal as may be permissible under the Constitution and Bylaw of the International Union.

**ARTICLE XXIII**

**AFFILIATIONS**

This Local Union shall be a member of the Service Employees State Councils in all states within its jurisdiction and, other local and state labor organizations and federations including local labor councils affiliated with the AFL-CIO and CTW, where appropriate, and other such bodies as the International Union may from time to time direct.

**ARTICLE XXIV**

**DISSOLUTION**

This Local Union cannot dissolve, secede or disaffiliate if there are seven (7) dissenting members and must comply with the procedures contained in Article XXV of the International Constitution and By-Laws. In the event of secession, dissolution or disaffiliation, all properties, funds and assets, both real and personal, of this Local Union shall become the property of the International Union. Under no circumstances shall this Local Union distribute its funds, assets, or properties individually among its membership.

**ARTICLE XXV**

**PROPERTY RIGHTS**

Membership in the Local Union shall not vest any member with any right, title or interest in or to the funds, property or other assets of the Local Union, now owned and possessed, or hereafter acquired, and each member hereby expressly waives any right, title or interest in or to the funds, property or other assets of the Local Union. The title to all property, funds and other assets of this Union shall at all times be vested in the Executive Board of the Local Union but no member shall have any severable proprietary right, title or interest therein.

**ARTICLE XXVI**

**AMENDMENTS**

**Section 1.** This Constitution and By-Laws shall be amended by submitting the proposed amendment(s) to the Local Executive Board. The Executive Board shall vote on whether to recommend approval of the proposed amendment(s) to
the membership and the decision of the Executive Board shall be communicated to the membership. Such proposed amendment or amendments shall be presented to the membership at the regularly scheduled membership meetings. The Secretary-Treasurer shall give reasonable notice and submit the proposed amendment(s) to the membership prior to the next regular or special membership meetings at which the amendment(s) shall be considered and voted on. Such notice shall be by the Local Union Newsletter, regular mail or other lawful means.

A majority vote of the members in good standing present at all the membership meetings in each city combined shall be required to adopt any amendment(s) to the Constitution. The ballots from each meeting shall be saved and votes from each meeting shall be collected to determine if a majority of members local-wide voted to adopt the proposed amendments.

No amendment shall be valid or effective until approved by the International Union.

Section 2. The Local Executive Board shall have the authority to call special membership meetings at its discretion to deal with amendments proposed under this Article.

Section 3. The Local Executive Board, at the direction of the President, shall be empowered to add seats on the Executive Board (including Vice-President positions) due to mergers or other situations involving the local’s growth into new areas or jurisdictions. Any proposed increase in the number of seats shall first be read at a Local Executive Board meeting and then voted at the following Local Executive Board meeting. A vote of two-thirds (2/3) of the Executive Board as a whole is needed to approve such a change.

ARTICLE XXVII
SAVINGS PROVISIONS

If any provision of this Constitution shall be modified or declared invalid or inoperative by any competent authority of the executive, judicial or administrative branch of state or federal government, the Executive Board shall have the authority to suspend the operation of such provision during the period of its invalidity or modification and to substitute in its place and stead a provision which will meet the objections to its validity and which will be in accord with the intent and purpose of the invalid or modified provisions. If any Article and Section of this Constitution should be modified or held invalid by operation of law or by any tribunal of competent jurisdiction, the remainder of this Constitution or the application of such Article or Section to persons or circumstances, other than those as to which it has been held invalid or modified, shall not be affected thereby.
Rule 11—Any member speaking shall be confined to the question under debate and avoid all personal, indecorous or sarcastic language.

Rule 12—Attending meetings under the influence of liquor or any controlled substance, not lawfully prescribed, is grounds for removal.

Rule 13—No member shall interrupt another while speaking, except to a point of order, whereupon the member shall definitely state the point, and the chair shall decide the same without debate.

Rule 14—Any member who is called to order while speaking shall be seated until the point of order is decided, after which if decided in order, such member may proceed.

Rule 15—Any member who feels personally aggrieved by a decision of the chair may appeal such decision to the body.

Rule 16—When an appeal is made from the decision of the chair, the Secretary-Treasurer shall act as chairperson. The appeal shall be stated by the chair to the meeting in these words: “Shall the decision of the chair be sustained as the decision of this Union?” The member will then have the right to state the grounds for appeal and the chair will give reason for its decision. Thereupon the members will proceed to vote on the appeal without further debate, and it shall require a majority of votes cast to overrule the chair.

Rule 17—No member shall speak more than once on the same subject until all who wish to speak have spoken, nor more than twice without unanimous consent nor more than five (5) minutes at any one time without the consent of a two-thirds (2/3) vote of all members present.

Rule 18—The presiding officer shall not speak on any subject unless such officer retires from the chair, except on a point of order to make an official report or give such advice and counsel as the interest of the organization warrant. In case of a tie, the presiding officer shall have the deciding vote.

Rule 19—When a question is before the meeting, no motion shall be in order, except:

To adjourn
To lay the question on the table
For the previous question

To postpone to a given time
To refer or commit; or
To amend

Rule 20—If a question has been amended, the question on the amendment shall be put first. If more than one amendment has been offered, the question shall be put as follows:

Amendment to amendment
Amendment
Original proposition

Rule 21—When a question is postponed indefinitely, it shall not come up again except by a two-thirds (2/3) vote.

Rule 22—A motion to adjourn shall always be in order, except:

When a member has the floor
    When members are voting

Rule 23—Before putting a question to a vote the presiding officer shall ask “Are you ready for the question?” Then it shall be open for debate. If no member rises to speak or the debate is concluded, the presiding officer shall then put the question in this form: “All in favor of this motion say ‘aye’” and after affirmative vote is expressed, “Those of the contrary opinion say ‘no’.” After the vote is taken, the presiding officer shall announce the result in this manner: “it is carried (or lost) and so ordered.”

Rule 24—Before the presiding officer declares the vote on a question, any member may ask for a division of the house. The chair is required to comply with this request. A standing vote shall thereupon be taken.

Rule 25—When a question has been decided it can be reconsidered only by a two-thirds (2/3) vote of those present.

Rule 26—A motion to reconsider must be made and seconded by two members who voted with the majority.

Rule 27—A member ordered to be seated three (3) times by the chair without complying shall be barred from participating in any further business at that session.

Rule 28—All questions, unless otherwise provided, shall be decided by a majority vote.

Rule 29—The presiding officer of the meeting shall enforce
these rules and regulations and may direct that members be removed from the meeting for violation of these rules.

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<th>Dues Rate</th>
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 Indexed Property Services Percentage Dues Schedule
Part-Time - Working 20-29 Hours Per Week

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 Indexed Property Services Percentage Dues Schedule
Very Part-Time - Working 19 hours or less per week

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