

# DePaul Full and Part Time Performance Appraisal Process

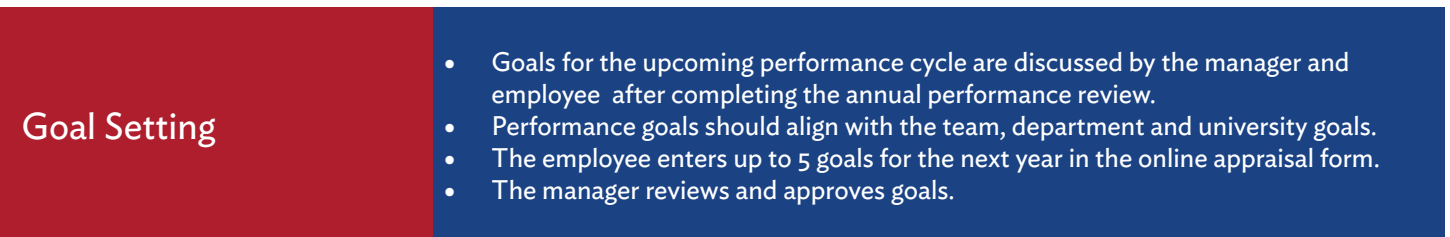
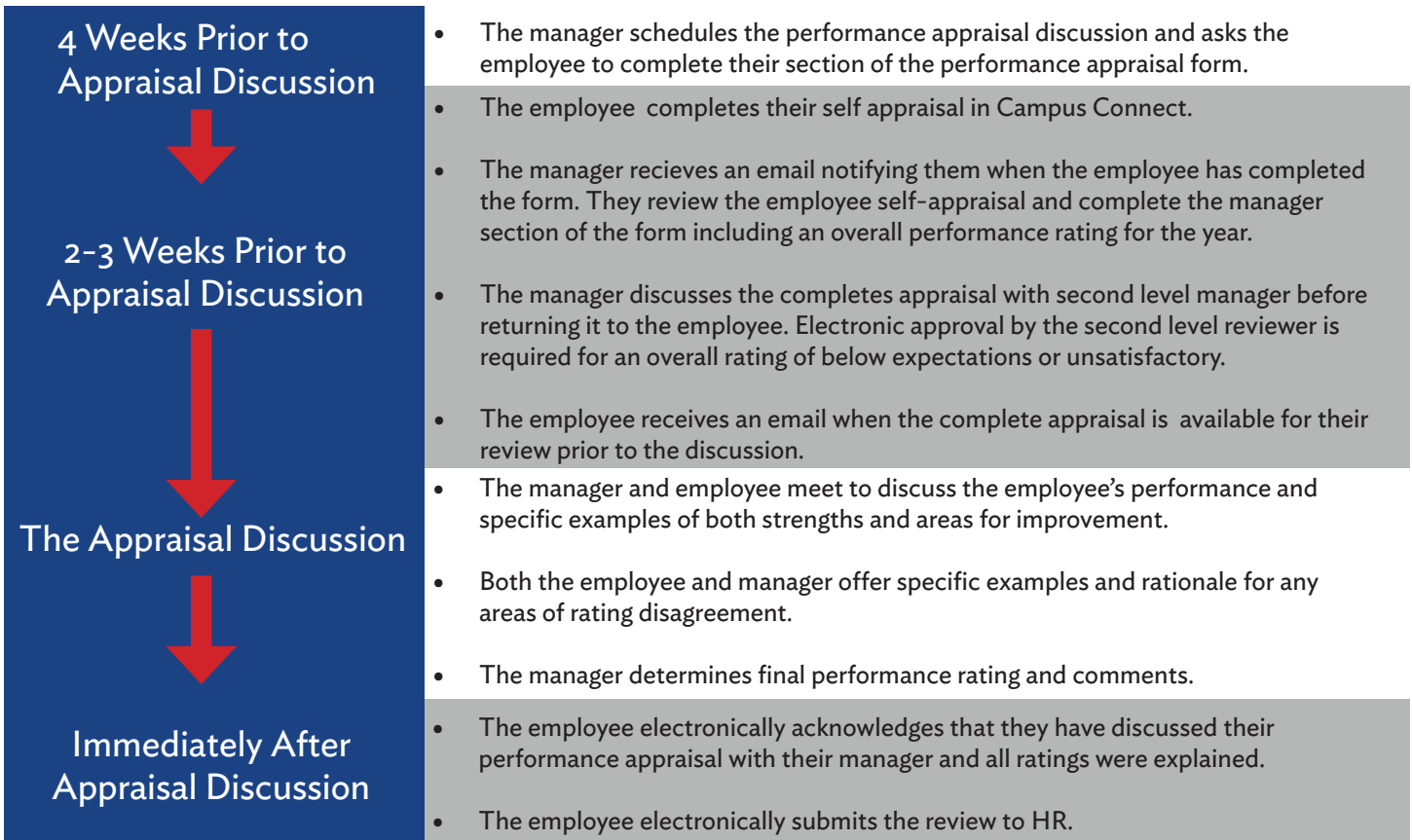
## WHY:

The annual performance appraisal process is designed for all full time and part time staff to:

- Foster engagement by connecting individual contributions to overall University results.
- Influence future performance through clarity around performance expectations, goals, and behaviors.
- Develop employees through reflection on strengths and opportunities for growth.
- Encourage open and ongoing dialogue between employees and managers.
- Recognize and document successful performance.

## HOW:

The DePaul University Staff Performance Appraisal Form is available online via Campus Connect.



## WHEN:

- Performance Year: Fiscal Year/July 1st – June 30th
- Review Period: May 15th and October 1st