Hi, {Name}! The Department of Housing Services hopes that you are enjoying your new home away from home at DePaul University. Fall is a lively and exciting time to live on campus. As the leaves begin to change colors, you will be creating new life-long friendships while immersing yourself in DePaul’s vibrant student culture.

*The Blue Beat* is Housing Services’ official newsletter that will serve to keep you updated about important dates and other information throughout your stay at DePaul. Housing Services staff is just a phone call, email or quick walk away! Please visit us in Centennial Hall, suite 301 to discuss any questions that may come up throughout your stay on campus. We also encourage you to learn more about our mission and department by visiting [Housing Services website](http://www.depaul.edu/housing).

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**Get involved with Housing Services**

Would you like to participate in Housing Services’ focus groups, photo shoots and room tours? Click [here](http://www.depaul.edu/housing) to sign up!

These are all excellent ways to become the face and the voice of DePaul, and you’ll also receive prizes for your involvement!
Facility Area Coordinators (FACs)

FACs are professional staff members from Housing Services who work and live on campus, and are responsible for facility management and administration. The FACs coordinate all housing inspections, clarify and enforce standards of health and safety for residents, and manage most building access-related issues. They also respond to major facility-related emergencies outside of normal business hours.

If you live in Belden-Racine, Clifton-Fullerton, Munroe or University Hall:
Your FAC is: Ashley Jackson-Williams, Munroe Hall 108
Phone: (773) 325-7202; Email: ajacks37@depaul.edu

If you live in Corcoran, Seton or McCabe Hall:
Your FAC is: Dylan Shiver, Corcoran Hall 117
Phone: (773) 325-8690; Email: dshiver@depaul.edu

If you live in Centennial Hall, Sanctuary Hall/Townhomes, Sheffield Square Apartments, Vincent and Louise House:
Your FAC is: Jessica Vazquez, Sanctuary Hall 211D
Phone: (773) 325-1899; Email: jvazque4@depaul.edu

Residence Directors (RDs)

RDs are professional staff members from Residential Education who supervise the student resident advisor (RA) staff, as well as facilitate the educational and social opportunities in your building. RDs are available for support, advice and advocacy. RDs are responsible for responding to policy violations and providing emergency response to student incidents that occur outside of normal business hours.

If you live in Belden-Racine or Munroe Hall:
Your RD is: Travis Whisler, Munroe Hall 106
Phone: (773) 325-7195; Email: twhisler@depaul.edu

If you live in Clifton-Fullerton Hall:
Your RD is: Jo Gruenewald, Clifton-Fullerton Hall 101
Phone: (773) 325-7175; Email: jgruenew@depaul.edu

If you live in Corcoran or McCabe Hall:
Your RD is: Samantha Schenk, Corcoran Hall 100
Phone: (773) 325-7207; Email: sschenk1@depaul.edu

If you live in...Seton Hall
Your RD is: Amanda Laskowski, Seton Hall 104
Phone: (773) 325-7845; Email: alaskow3@depaul.edu

If you live in... University Hall
Your RD is: Megan Heckel, University Hall 123
Phone: (773) 325-8997; Email: mheckel@depaul.edu

If you live in...Centennial Hall, Sanctuary Hall/Townhomes, Sheffield Square Apartments, Vincent and Louise House
Your RD is: Bryan Roush, Sanctuary Hall 211A
Phone: (773) 325-4585; Email: broush1@depaul.edu

For more important dates and other on-campus housing information, review your Guide to Student Housing. An electronic version is available here!
Fire safety is an important aspect of living in a residence hall.

As a reminder, for safety reasons, certain items are prohibited in residence hall rooms:

• Any electrical appliances without a "UL Certified" label approved for safety
• Refrigerator units exceeding 4.9 cubic feet or multiple refrigerators in a unit
• Halogen lamps and bulbs
• Extension cords, multiple connecting decorative string lighting, splitters, outlet adapters, or multiple plugs (except power strips with built-in circuit breakers)
• Any electrical appliance rated higher than 900 watts, or has an exposed heating element

Read your Guide to Student Housing to learn more about fire safety and click here to familiarize yourself with a map of evacuation locations for each residence hall.

Below are some quick tips on how to best utilize and care for the appliances in your building or unit.

**Laundry**

• Do not overload the machines.
• Leave washer doors open when not in use to prevent mildew.
• Report out-of-order machines right away. The sooner they are reported, the sooner they can be fixed.

**Freezer and Refrigerator**
Set the temperature of the fridge/freezer to the middle/normal setting to start. If necessary, adjust no more than half an increment and wait 24 hours before adjusting again.

Setting the fridge/freezer temperature too cold will cause it to run improperly, and may result in water leaking into the fridge from the back of the freezer.

Stoves
- You may smell a faint odor of natural gas when first lighting a burner. It should dissipate quickly after the flame ignites.
- On some older ranges, there is a small pilot light flame under the top of the range that stays lit, which may make parts of the surface of the range warm or hot to the touch. This is normal.

Dishwashers
- Ensure that the dishwasher is properly loaded and that none of the internal mechanisms are blocked.
- Only use dishwasher detergent – not regular dish soap!
- The dispenser on the door which requires you to unscrew a cap is for rinse aid only – do not put detergent in the rinse aid dispenser.
- If your dishes are not getting cleaned properly, run hot water from your sink faucet until it is hot, turn your dishwasher on, and then turn off the faucet.

If you have questions, ask your Facilities Area Coordinator or Facilities Assistant.

FAQ of September
"How do I place a work order for maintenance issues in my room?"
1.) Visit the Housing Services [Housing Services website](#).
2.) Select "work orders" under current residents.
3.) Choose "submit work order" for your appropriate maintenance issue.
4.) Log in and enter your information.

Note: Only submit one work order per each issue. If you have two or more issues, submit two separate work orders for each issue. Mac users: the work order system is currently incompatible with Safari. Please use an alternate browser such as Chrome or Firefox.

Housing Services Introduces Tech Lounges in Residence Halls
Recently, the John T. Richardson Library created technology spaces that allow for collaboration between students. Housing Services felt that this was an exciting and innovative endeavor, and began implementing similar spaces within some residence halls. These lounges currently exist in Corcoran, Munroe, Seton and Sanctuary Halls, and Housing Services is looking at expanding them to additional locations in the future. The tech lounges feature a large TV and multiple connections which can be connected to students’ laptops, tablets and phones. They are designed so residents can gather and collaborate together, whether it be for a class project or for entertainment. Any device with an HDMI port can be connected. Whether they are used for classwork, group projects, or just to gather around and have fun watching videos or playing games, Housing Services is excited to be able to offer these new spaces to residents.
A Tip from Residential Education: Roommate Agreements

By now you should be working on or completing your roommate agreement. These agreements allow for roommates to discuss what it means to live together and to talk about a mutually agreeable living style. When do you like to sleep? When should a guest be over? What types of things do you share? These are just some of the things to consider when thinking about the roommate agreement. If you have any questions, reach out to your Resident Advisor or Residence Director.

• This summer RHC installed the first in hall water refill station in the University Hall basement!

• Thanks to the 258 students who came out to our Bingo Night! Our next big event will be a trip to Six Flags, follow us @depaulrhc for details coming soon!

Visit rhc.depaul.edu for event information, pictures and more.

A family gathers around for a photo on move-in day. The weather was perfect!

A University Hall Facilities Assistant shows some residence hall spirit at the Blue Demon Community Meeting!