Dear {Name},
This issue of the *Blue Beat* highlights important information regarding winter break. If you have questions, email us at housing@depaul.edu or give us a call at (773) 325-7196. Read more about fall move-out tips and winter check in on our website.

For the winter break period (November 26, 2014 – January 2, 2015), residents of Centennial Hall, McCabe Hall, Sanctuary Hall, Sanctuary Townhomes, Sheffield Square and the Vincent and Louise House are allowed to remain on campus.
If you plan on leaving for winter break, remember the following:

- **Take your keys with you**
- Take all day-to-day items such as medication, camera/mobile phone chargers, and perishable items.
- Close and lock all windows
- Close your drapes/blinds
- Clean and remove all trash (especially food that may spoil)
- Unplug all electrical items (except refrigerators)
- Lock your door (again, take keys with you)
- Leave your heat on (in halls where residents can control heat settings) to prevent frozen pipes.

### Checking in for Winter Quarter:

The Department of Housing Services will be sending a check-in email over winter break to all housing residents. This includes apartment-style residence halls. This check-in email is to confirm your intent to return for winter quarter. If you do not check-in through the check-in email you will have to visit your area office to obtain hall access.

If you are not planning on staying in on-campus housing for winter quarter, you must cancel your housing agreement and check out of your unit by noon on November 26.

If you have additional questions please contact our offices at (773) 325-7196.

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Be mindful of prohibited items.

Even though fall quarter facility inspections are over, keep in mind that prohibited items can be confiscated at any time for the safety of residents.
Thank you to everyone who joined us in the Atrium for trick or treating and attended our Weird Chicago Spooky Bus Tour. We hope you had a great time!

Congratulations to our Senate teams who’ve hosted great events this quarter. Make sure to look out for Finals week events in your halls!

Keep voicing your concerns; comment boxes are located in each residence hall. Don’t know where the comment box is in your hall? Ask a Senator or your RA!

As always, visit rhc.depaul.edu or follow RHC at @depaulrhc for more updates, event information, pictures and more.

FAQ of November

"Am I required to check in with Housing Services for winter quarter, even if I stay on campus during winter break?"

Yes, all student residents, including those who live in apartment-style housing and stay on campus during winter break, are required to check in. Housing Services will be sending a check-in email on December 31, 2014. This check-in email is to confirm your intent to return for winter quarter. Your DePaul ID card access will be deactivated, therefore if you do not check-in.

Connect with Housing Services' Facebook and Twitter pages for the latest news and information. You can view photos of our recent events and happenings, as well as communicate directly with Housing Services professional staff.
in through the check-in email you will have to visit your area office to obtain hall access.

As you prepare for winter break, be sure to re-read your Guide to Student Housing. If you have misplaced your guide, an electronic version is available here.

Have a safe and wonderful winter break and we’ll see you in January!

Services + Facilities + Living + Quality

offices.depaul.edu/housing (773) 325-7196 housing@depaul.edu